



City of Racine, Wisconsin
Agenda BRIEFING MEMORADUM

AGENDA DATE:

April 25, 2022 – Finance and Personnel
May 3, 2022 – Common Council

SUBJECT:

Communication sponsored by Mayor Mason on behalf of the Assistant Director of Human Resources to adjust the titles and pay grades for two position in the Management Information Systems (MIS) Department.

PREPARED BY:

Adele Edwards, Chief Information Officer

EXECUTIVE SUMMARY:

The Management Information Systems (MIS) Department proposes retitling and regrading positons.

PROJECT BACKGROUND & ANALYSIS:

The Chief Information Officer assessed all the positions in the MIS department. All were rewritten to align more closely with the current tasks and some titles were adjusted. Re-grading was performed on two positions to align the retitled or new position to be commensurate with the volume and complexity of the expected workload.

- Project Manager Support III position is being retitled MIS Manager and regraded I to M.
- Programmer II position was created and graded at J (Programmer I is graded at H)

BUDGETARY IMPACT:

Sufficient funding exists in the Management Information Systems (MIS) Department budget to accommodate these proposed changes.

RECOMMENDED ACTION:

The Assistant Director of Human Resources be authorized to adjust the titles and pay grades for two positions in the Management Information Systems (MIS) Department.