

January 25, 2010

Mayor John Dickert  
& the Common Council

Ladies and Gentlemen:

The Parks, Recreation and Cultural Services Department would like to meet with the Public Safety and Licensing Committee to request that formal bidding be waived and the Purchasing Agent be authorized to negotiate with Reinders, Inc. for the purchase of a of a used 15 ft. lawn mower.

The mower only has been used for 21 hours and will be covered by a full factory warranty.

Funds are available in account 101.700.5770, Machinery & Equipment, 15 ft. mower.

Staff will be available at the meeting to discuss this in greater detail.

Respectfully requested,

Donnie Snow  
Director