



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Finance and Personnel Committee

Chairman Q.A. Shakoor II
Vice Chair James Morgenroth
Alderman Dennis Wiser
Alderman Michael Shields
Alderman Mary Land

Monday, January 23, 2017

5:00 PM

City Hall, Room 307

Call to Order

PRESENT: 4 - Chairman Q.A. Shakoor II, James Morgenroth, Dennis Wiser and Mary Land

EXCUSED: 1 - Michael Shields

Approval of Minutes for the January 9, 2017 Meeting.

A motion was made by Vice Chair Morgenroth, and seconded by Alderman Wiser, that this file be to Approve the Minutes

Chairman Comments

1. [27-17](#) **Subject:** Communication from the Director of PRCS requesting final payment be made in the amount of \$32,621.10 on contract #2016005, Ball Diamond Lighting Replacement at Lincoln Park.

Recommendation of the Finance & Personnel Committee on 1/23/17: Recommend final payment be made in the amount of \$32,621.10 on contract #2016005, Ball Diamond Lighting Replacement at Lincoln Park, for a total contract amount of \$326,211.00.

Fiscal Note: Funds are available in account 45050 57110.

Attachments: [Final Payment Contract 2016005, Ball Diamond Lighting Lincoln](#)

Thomas Molbeck, Director of Parks, Recreational, Cultural Services, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Alderman Wiser, that this file be Recommended For Approval

2. [28-17](#) **Subject:** Communication from the Purchasing Agent requesting to discuss the results of Official Notice #18-2016, Request for Proposals, North Beach Master Plan.

Recommendation of the Finance & Personnel Committee on

1/23/17: Permission be granted to the Purchasing Agent to negotiate and enter into a contract with Smith group JJR for the provision of a north beach master plan.

Fiscal Note: Funds for this expenditure are available in 45050 57100, the amount of the total proposed contract is \$49,400.

Attachments: [1911_001](#)

Thomas Molbeck, Director of Parks, Recreational, Cultural Services, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Alderman Wiser, that this file be Recommended For Approval

3. [19-17](#)

Subject: Communication from the Public Health Administrator requesting permission to enter into a Contract Agreement and to accept funding in the amount of \$11,096 from the State of Wisconsin represented by its Division of Public Health Services for Preventive Health and Health Services (PHHS).

Recommendation of the Finance & Personnel Committee on

1/23/17: Recommend that the Mayor and City Clerk enter into a Contract Agreement to accept funding in the amount of \$11,096 from the State of Wisconsin represented by its Division of Public Health Services for Preventive Health and Health Services (PHHS).

Fiscal Note: There is no match required of the City. Grant #00122.

Attachments: [2017 DHS-Preventive Health & Health Services \(PHHS\)](#)

Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Alderman Wiser, that this file be Recommended For Approval

4. [20-17](#)

Subject: Communication from the Public Health Administrator requesting permission to enter into a Contract Agreement and to accept funding in the amount of \$102,713 from the State of Wisconsin Department of Health Services for the Local Public Health Departments Performance Consolidated Programs, Well Woman program.

Recommendation of the Finance & Personnel Committee on

1/23/17: Recommend that the Mayor and City Clerk enter into a Contract Agreement to accept funding in the amount of \$102,713 from the State of Wisconsin Department of Health Services for the Local Public Health Departments Performance Consolidated Programs, Well Woman program.

Fiscal Note: There is no match required of the City. Grant #00109 and #00123.

Attachments: [2017 DHS-WI Well Woman Program \(WWWP\)](#)

Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Alderman Wisner, that this file be Recommended For Approval

5. [21-17](#)

Subject: Communication from the Public Health Administrator requesting permission to enter into a grant agreement and accept funding from the Fund For Lake Michigan at the Greater Milwaukee Foundation in the amount of \$48,167 for North Beach.

Recommendation of the Finance & Personnel Committee on 1/23/17: Recommend that the Mayor and City Clerk enter into a Contract Agreement to accept funding from the Fund for Lake Michigan at the Greater Milwaukee Foundation in the amount of \$48,167 for North Beach.

Fiscal Note: There is no match required of the City. Grant Control #00121.

Attachments: [2017 FFLM Support for North Beach](#)

Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Alderman Wisner, that this file be Recommended For Approval

6. [22-17](#)

Subject: Communication from the Public Health Administrator requesting permission to enter into a Contract Agreement and to accept funding in the amount of \$110,705 from the Department of Health Services for the Local Public Health Departments Performance Consolidated Programs.

Recommendation of the Finance & Personnel Committee on 1/23/17: Recommend that the Mayor and City Clerk enter into a Contract Agreement to accept funding for \$110,705 from the Department of Health Services for the Local Public Health Departments Performance Consolidated Programs.

Fiscal Note: There is a soft match of 75% required of the City for Maternal Child Healthcare. Grant Control #00124, #00125, #00126.

Attachments: [2017 Consolidated](#)

Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Alderman Wiser, that this file be Recommended For Approval

7. [5-17](#)

Subject: Communication from the Department of City Development requesting to accept an \$8,000.00 grant from Associated Bank to be used for fair lending education.

Recommendation of the Finance & Personnel Committee on 1/23/17: The Mayor, City Clerk, and Director of City Development be authorized to accept a \$8,000 in grant funds from Associated Bank, N.A. to be used in 2017 for fair lending education in accordance with a written grant agreement.

Fiscal Note: No matching funds are required.

Attachments: [Finance Personnel Associated Bank memo 2017](#)

Laura Detert, Manager of Housing and Community Development, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Alderman Wiser, that this file be Recommended For Approval

8. [1122-16](#)

Subject: Request by the Executive Director of the Redevelopment Authority recommending approval and renewal of a professional services contract between the City of Racine and the Racine County Economic Development Corporation (RCEDC) for General Economic Development services.

Recommendation of the Redevelopment Authority on 1-9-17: That the contract and funding through the City's Intergovernmental Fund for General Economic Development Services be approved and that the Mayor and City Clerk be authorized and directed to enter into the agreement with RCEDC.

Recommendation of the Finance & Personnel Committee on 1/23/2017: That the contract and funding through the City's Intergovernmental Fund for General Economic Development Services be approved and that the Mayor and City Clerk be authorized and directed to enter into the agreement with RCEDC.

Fiscal Note: The 2017 professional services contract with RCEDC is budgeted for \$80,000 and represents a 15% increase from the 2016

contract. Funding for the request was budgeted within the City's 2017 General Budget (Department of City Development, Economic Development, 16002 52260).

Attachments: [2016.12.22 CITY OF RACINE General 2017 Contract](#)

Amy Connolly, Director of City Development, Jenny Trick, Executive Director RCEDC, and Laura Million, Business Development Manager, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Alderman Wiser, that this file be Recommended For Approval

9. [1124-16](#)

Subject: Request by the Executive Director of the Redevelopment Authority supporting an economic incentive from tax increment district #19 to Culinary Infusions at 2219 Washington Avenue for the renovation of the historic property toward the creation of an event facility.

Recommendation of the Redevelopment Authority on 1-9-17: That the incentive for financial assistance from tax increment district #19 be approved subject to conditions and that the Mayor and City Clerk be authorized and directed to execute an agreement with Culinary Infusions.

Recommendation of the Finance & Personnel Committee on 1/23/17: That the incentive for financial assistance from tax increment district #19 be approved subject to conditions and that the Mayor and City Clerk be authorized and directed to execute an agreement with Culinary Infusions.

Fiscal note: The Incentive request is for a total of \$80,971 over five years or \$16,194 per year from TID #19 (Uptown). Because the incentive is a "pay-as-you-go" incentive, the private taxable investment will be made before the incentive will be provided. Therefore, funds are projected to be available within TID #19 and continue to be available for the five-year period of the agreement.

Attachments: [Culinary Infusions RCEDC Memorandum](#)

Amy Connolly, Director of City Development, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Alderman Wiser, that this file be Recommended For Approval

10. [1121-16](#)

Subject: Request by the Executive Director of the Redevelopment Authority recommending approval and renewal of a professional services contract between the City of Racine and the Racine County

Economic Development Corporation (RCEDC) for the City's Brownfield Initiative.

Recommendation of the Redevelopment Authority on 1-9-17: That the contract and funding for the City's Brownfield Initiative through the City's Intergovernmental Fund be approved and that the Mayor and City Clerk be authorized and directed to enter into an agreement with RCEDC.

Recommendation of the Finance & Personnel Committee on 1/23/17: That the contract and funding for the City's Brownfield Initiative through the City's Intergovernmental Fund be approved and that the Mayor and City Clerk be authorized and directed to enter into an agreement with RCEDC.

Fiscal Note: The 2017 professional services contract with RCEDC is budgeted for \$70,000 and represents a 15% increase from the 2016 contract of \$66,650.00. Funding for the request was budgeted within the City's 2017 Capital Budget using Intergovernmental Funds.

Attachments: [2017 City of Racine Brownfields Contract.12.20](#)
[2017.1.6.RCEDC Activities Under General Contract and Funding](#)
[2017.1.6.RDA BF PLAN](#)
[2017 Grants List](#)

Amy Connolly, Director of City Development, Jenny Trick, Executive Director RCEDC, and Laura Million, Business Development Manager, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Alderman Wisner, that this file be Recommended For Approval

11. [1120-16](#)

Subject: Request by the Executive Director of the Redevelopment Authority recommending approval of a contract for 2017 small business development services between the City of Racine and Gateway Technical College for the operation of the Launch Box Co-working Space.

Recommendation of the Redevelopment Authority on 1-9-16: That the contract and funding for the Launch Box Co-working Space through the City's Intergovernmental Fund be approved and that the Mayor and City Clerk be authorized and directed to enter into an agreement with Gateway Technical College.

Recommendation of the Finance & Personnel Committee on 1/23/17: That the contract and funding for the Launch Box Co-working Space through the City's Intergovernmental Fund be approved and

that the Mayor and City Clerk be authorized and directed to enter into an agreement with Gateway Technical College.

Fiscal Note: The 2017 request from Launch Box is budgeted for \$50,000, which is \$49,930 less than the 2016 grant (total 2016 grant was \$99,930). Funding for the request was budgeted within the City's 2017 Capital Budget using Intergovernmental Funds. This will be the last year that the City will budget for operational expenses for Launch Box.

Attachments: [Launchbox Packet for RDA 2017](#)

Amy Connolly, Director of City Development, and Thalia Mendez, Business Resource Specialist for Gateway Technical College, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Alderman Wiser, that this file be Recommended For Approval

Closed Session

It is intended that the Finance and Personnel Committee convene in closed session pursuant to Wisconsin Statutes 19.85(1)(g), to confer with legal counsel concerning strategy with respect to litigation in which the City of Racine is or is likely to become involved.

Also present: Mike Cohen, Attorney, Bill Stewart, Attorney, Amy Connolly, Director of City Development, Scott Letteney, City Attorney, and David Brown, Finance Director.

12. [50-17](#)

Subject: (Direct Referral) Communication from the City Attorney requesting to meet with the Finance and Personnel Committee in Closed Session pursuant to Wisconsin Statutes section 19.85(1)(g), regarding litigation strategy in *J.C. Frazier and Northwest Funeral Chapel, Inc. v. City of Racine*, Eastern District of Wisconsin Case No. 15-CV-314.

Recommendation of the Finance & Personnel Committee on 1-23-17: Deferred.

Fiscal Note: N/A

Scott Letteney, City Attorney, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Alderman Wiser, that this file be Deferred

13. [51-17](#)

Subject: (Direct Referral) Communication from the City Attorney requesting to meet with the Finance and Personnel Committee in Closed Session pursuant to Wisconsin Statutes section 19.85(1)(g),

regarding litigation strategy to enforce a HOME loan made to Main-Lake LLC, Loan #95-54-002 in the amount of \$800,000.

Recommendation of the Finance & Personnel Committee on 1-23-17: To refer to the Executive Committee.

FURTHER RECOMMENDS THAT THIS FILE BE REFERRED TO THE EXECUTIVE COMMITTEE.

Fiscal Note: N/A

Scott Letteney, City Attorney, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Alderman Wiser, that this file be Referred to the Executive Committee

The Finance and Personnel Committee will not return to Open Session.

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 6:07 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, February 13, 2017 at City Hall, Room 307.

Respectfully submitted,

**Ald. Q.A. Shakoor II, Chairman
Finance & Personnel Committee**