



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Finance and Personnel Committee

Chairman Q.A. Shakoor, II
Vice Chair Terry McCarthy
Alderman Dennis Wiser
Alderman Ronald Hart
Alderman Melissa Lemke

Monday, August 24, 2015

5:00 PM

City Hall, Room 307

Call To Order

PRESENT: 4 - Chairman Q.A. Shakoor II, Vice Chair Terry McCarthy, Dennis Wiser and Ronald Hart

EXCUSED: 1 - Melissa Lemke

Approval of Minutes for the August 10, 2015 Meeting.

A motion was made by Vice Chair McCarthy, seconded by Alderman Hart, to Approve the Minutes.

1. [15-00571](#)

Subject: (Direct Referral) Communication from the Alderman of the 9th District recommending the implementation of a Paid Time Off program for all General Employees.

Recommendation of the Finance & Personnel Committee on 6-22-15: That the item be deferred until the July 27, 2015 Finance & Personnel Meeting.

Recommendation of the Finance & Personnel Committee on 8-10-15: That the item be deferred until the August 24, 2015 Finance & Personnel Meeting.

Recommendation of the Finance & Personnel Committee on 08-24-15: That the item be deferred until the September 21, 2015 Finance & Personnel Meeting.

Fiscal Note: N/A

Scott Letteney, Deputy City Attorney, appeared before the Committee to speak on the item.

A motion was made by Vice Chair McCarthy, seconded by Alderman Hart, that this file be Deferred

2. [15-00759](#) **Subject:** (Direct Referral) Communication from the Purchasing Agent requesting to discuss the results of Official Notice #7-2015, Request for Qualifications, Wayfinding Plan & Design Services.

Recommendation of the Finance & Personnel Committee on 08/24/2015: Permission be granted to the Purchasing Agent to enter into a contract with Corbin Design, Traverse City, MI for the provision of wayfinding services and design.

Fiscal Note: Funds for this expenditure are available in 20617 52100, Room Tax Fund (\$36,100) and donations from Real Racine (\$10,000) and the Downtown BID (\$5,000) and the Uptown BID (\$5,000). The amount of the total proposed contract is \$56,100.

Attachments: [2496 001](#)

Kathy Kasper, Purchasing Agent, appeared before the Committee to speak on the item.

A motion was made by Vice Chair McCarthy, seconded by Alderman Hart, that this file be Recommended For Approval

3. [15-00729](#) **Subject:** Communication from the Public Health Administrator requesting permission to accept funds to support the project, "Prioritization of Restoration in the Oak Creek Watershed via Water Quality and Habitat Assessment" in the amount of \$107,500.00 from the Fund for Lake Michigan. (Grant Control #00039)

Recommendation of the Finance & Personnel Committee on 08/24/2015: Permission be granted to the Public Health Administrator to accept funds to support the project, "Prioritization of Restoration in the Oak Creek Watershed via Water Quality and Habitat Assessment" in the amount of \$107,500.00 from the Fund for Lake Michigan. (Grant Control #00039).

Fiscal Note: No City match required.

Attachments: [2015 Oak Creek Watershed Beach Monitoring \(FFLM\)](#)

Marcia Fernholz, Director of Environmental Health, appeared before the Committee to speak on the item.

A motion was made by Vice Chair McCarthy, seconded by Alderman Hart, that this file be Recommended For Approval

4. [15-00730](#) **Subject:** Communication from the Public Health Administrator to accept funds to support the project, “*Samuel Myers Park Restoration*” in the amount of \$75,000.00 from the Fund for Lake Michigan. (Grant Control #00038)

Recommendation of the Finance & Personnel Committee on 08/24/2015: Permission be granted to the Public Health Administrator to accept funds to support the project, “*Samuel Myers Park Restoration*” in the amount of \$75,000.00 from the Fund for Lake Michigan. (Grant Control #00038)

Fiscal Note: No City match required.

Attachments: [2015 Samuel Myers Park Restoration \(FFLM\)](#)

Marcia Fernholz, Director of Environmental Health, appeared before the Committee to speak on the item.

A motion was made by Vice Chair McCarthy, seconded by Alderman Hart, that this file be Recommended For Approval

5. [15-00731](#) **Subject:** Communication from the Public Health Administrator requesting permission to accept funding from the Wisconsin Coastal Management Program (WCMP) in the amount of \$54,730.00. (Grant Control #2014-039)

Recommendation of the Finance & Personnel Committee on 08/24/2015: Permission be granted to the Public Health Administrator to accept funding from the Wisconsin Coastal Management Program (WCMP) in the amount of \$54,730.00. (Grant Control #00058)

Fiscal Note: City soft match of \$155,923.00.

Attachments: [2015 WCMP Samuel Myers Park Water Quality Improvement](#)

Marcia Fernholz, Director of Environmental Health, appeared before the Committee to speak on the item.

A motion was made by Vice Chair McCarthy, seconded by Alderman Hart, that this file be Recommended For Approval

6. [15-00732](#)

Subject: Communication from the Public Health Administrator requesting permission to enter into an agreement with the Wisconsin Department of Natural Resources, in the amount of \$24,000, for the purpose of continuing the Wisconsin Beach Monitoring Program for Racine, Kenosha and Milwaukee Counties. (Grant Control #00047)

Recommendation of the Finance & Personnel Committee on 08/24/2015: Permission be granted to the Public Health Administrator to enter into an agreement with the Wisconsin Department of Natural Resources, in the amount of \$24,000, for the purpose of continuing the Wisconsin Beach Monitoring Program for Racine, Kenosha and Milwaukee Counties. (Grant Control #00047)

Fiscal Note: There is no City match required.

Attachments: [2015 Wisconsin Beach Monitoring Program Agreement](#)

Marcia Fernholz, Director of Environmental Health, appeared before the Committee to speak on the item.

A motion was made by Vice Chair McCarthy, seconded by Alderman Hart, that this file be Recommended For Approval

7. [15-00733](#)

Subject: Communication from the Public Health Administrator requesting permission to enter into a Contract Agreement and to accept funding from the Department of Health Services for the Wisconsin Well Woman Program (WWWP) in the amount of \$36,353 (control #00012) and the Vending contract in the amount of \$1,888, totaling \$38,241. The funds will be used for the continuation of programs.

Recommendation of the Finance & Personnel Committee on 08/24/2015: Permission be granted to the Public Health Administrator to enter into an agreement and to accept funding from the Department of Health Services for the Wisconsin Well Woman Program (WWWP) in the amount of \$36,353 (control #00012) and the Vending contract in the amount of \$1,888, totaling \$38,241. The funds will be used for the continuation of programs.

Fiscal Note: There is no City match required.

Attachments: [2015 WWWP & Vending letter](#)

Marcia Fernholz, Director of Environmental Health, appeared before the Committee to speak on the item.

A motion was made by Vice Chair McCarthy, seconded by Alderman Hart, that this file be Recommended For Approval

8. [15-00734](#) **Subject:** Communication from the Public Health Administrator requesting permission to enter into a contract amending the original agreement and to accept additional funds of \$7,505 from the Department of Health Services, Public Health Emergency Preparedness program for Bioterrorism Preparedness. (Grant Control #00018)

Recommendation of the Finance & Personnel Committee on 08/24/2015: Permission be granted to the Public Health Administrator to enter into a contract amending the original agreement and to accept additional funds of \$7,505 from the Department of Health Services, Public Health Emergency Preparedness program for Bioterrorism Preparedness. (Grant Control #00018)

Fiscal Note: There is no City match required.

Attachments: [2015 PHEP-Bioterrorism Preparedness](#)

Marcia Fernholz, Director of Environmental Health, appeared before the Committee to speak on the item.

A motion was made by Vice Chair McCarthy, seconded by Alderman Hart, that this file be Recommended For Approval

9. [15-00765](#) **Subject:** (Direct Referral) Communication from the Public Health Administrator requesting permission to enter into a Contract Agreement and accept funding in the amount of \$206,356.00 from the Department of Health Services for the Local Public Health Departments Performance Consolidated Programs.

Recommendation of the Finance & Personnel Committee on 08/24/2015: Permission be granted to the Public Health Administrator to enter into an contract agreement and to accept funds in the amount of \$206,356.00 from the Department of Health Services for the Local Public Health Departments Performance Consolidated Programs. Well Women Coordination (Control #00059), Well Women Screening (Control #00060), PHEP Bioterror (Control #00053), and PHEP Cities Readiness (Control #00054).

Fiscal Note: There is no City match required.

Attachments: [2015 Consolidated letter \(WWWP-PHEP Bio-CRI\)](#)

Marcia Fernholz, Director of Environmental Health, appeared before the Committee to speak on the item.

A motion was made by Vice Chair McCarthy, seconded by Alderman Hart, that this file be Recommended For Approval

10. [15-00720](#) **Subject:** Communication from the City Attorney submitting the claim of Jorge Castillo for consideration.

Recommendation of the Finance & Personnel Committee on 08/24/2015: That the claim of Jorge Castillo be denied.

Fiscal Note: N/A

Attachments: [castillo_001](#)

Scott Letteney, Deputy City Attorney, appeared before the Committee to speak on the item.

A motion was made by Alderman Wisner, seconded by Alderman Hart, that this file be Recommended For Denial

CLOSED SESSION

It is intended that the Finance & Personnel Committee will convene into closed session pursuant to Sec. 19.85 (1)(c) and (e) of the Wisconsin Statutes, to discuss employment and compensation of public employees over which the governmental body has jurisdiction or exercises responsibility and to consider strategy where bargaining reasons require a closed session, regarding collective bargaining for 2016.

Roll Call Taken:

Ayes: Chairman Q.A. Shakoor II, Vice Chairman McCarthy, Alderman Hart, and Wisner.

Noes: None

The Chairman then announced that the Committee would convene in closed session for the reason stated in the motion and pursuant to Wisconsin Statue Sec. 19.85 (1)(c) and (e).

Also present: David Brown, Finance Director, Scott Letteney, Deputy City Attorney, Tom Friedel, City Administrator, Tim Thompkins, HR Manager.

11. [15-00762](#) **Subject:** (Direct Referral) Communication from the Deputy City Attorney and the Human Resources Manager requesting to appear before the Finance & Personnel Committee to address collective bargaining for 2016.

Recommendation to the Finance & Personnel Committee on 08/24/2015: Defer

Fiscal Note: N/A

Deferred

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 6:34 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Tuesday, September 8, 2015 at City Hall, Room 307.

Respectfully submitted,

**Ald. Q.A. Shakoor II, Chairman
Finance & Personnel Committee**