



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Transit and Parking Commission

*Deborah Ganaway
Alderman Raymond DeHahn
John Heckenlively
Mark Kowbel
Kristin Niemiec*

Wednesday, June 20, 2012

4:30 PM

City Hall, Room 301

Call To Order

The meeting was called to order at 4:32 P.M.

PRESENT: 4 - Deborah Ganaway, Raymond DeHahn, John Heckenlively and Mark Kowbel

EXCUSED: 1 - Kristin Niemiec

Also Present: Al Stanek, Mark Yehlen, Tom Eeg, Willie McDonald, Sonny Havn, John Magee, Tom Karkow

Approval of Minutes for the May 16, 2012 Meeting

The minutes of the May 16, 2012 meeting were approved as printed. Passed unanimously.

Parking System Business

1. [12-7824](#) **Subject:** (Direct Referral) Communication from the Transit and Parking System Manager giving an update on the downtown parking ramp improvement program for July.

Recommendation of the Transit and Parking Commission on 06-20-12: Receive and file.

Fiscal Note: N/A

Work will progress to the McMyynn and Civic Centre ramps after the Fourth of July.

Motion made by DeHahn, seconded by Heckenlively to receive and file. Passed unanimously.

Recommended to be Received and Filed

2. [12-7826](#) **Subject:** (Direct Referral) Communication from the Transit and Parking System Manager submitting a proposal to remove selected non-productive parking meters from Uptown Lots #1 and #2 (1422 Ann Street) and along portions of Junction Street.

Recommendation of the Transit and Parking Commission on

06-20-12: The meters in the SE section of Uptown Lot No. 1 along Ann Street be removed and the area be posted as "Two-Hour Limited Parking".

Fiscal Note: The 36 meters were not generating any income and will be used as replacements. No negative fiscal impact.

Motion made by DeHahn, seconded by Kowbel to approve. Passed unanimously.

Recommended For Approval

3. [12-7827](#)

Subject: (Direct Referral) Communication from the Transit and Parking System Manager submitting Change Order No. 1 in the not-to-exceed amount of \$1,000 on Contract 46-10 (K0-057) PS-Design for Lake Avenue Parking Ramp, Hartmann Design, Contractor.

Recommendation of the Transit and Parking Commission on

06-20-12: The Mayor and City Clerk be authorized to enter into an agreement with Hartman Design, Inc. for an additional \$1,000 of design activity to complete a comprehensive parking Ramp Signage program.

Fiscal Note: The additional work totals \$1,000 and funding is available in Account 106.992.5760, Parking System Ramp Improvements.

Motion made by Kowbel, seconded by Heckenlively to approve. Passed unanimously.

Recommended For Approval

4. [12-7825](#)

Subject: (Direct Referral) Communication from the Transit and Parking System Manager submitting a review of strategic options for maintaining the financial independence of the Racine Parking Utility as recommended by the recent consultant's report.

Recommendation of the Transit and Parking Commission on

06-20-12: To receive and file the communication and instruct staff to prepare a menu of parking rate and forfeiture increases that will allow the Parking Utility to operate independently of taxpayer support while accommodating for inflation and putting aside funding to partially fund the cost of ramp depreciation through 2021.

Fiscal Note: Fiscal impact to be determined at next meeting.

Motion made by DeHahn, seconded by Heckenlively to receive and file. Passed unanimously.

Recommended to be Received and Filed

Transit System Business

5. [12-7823](#) **Subject:** (Direct Referral) Communication from the Transit and Parking System Manager submitting a proposal to revise the routing and schedule timing for BUS Route No. 27 to allow access to the new YMCA and other Sturtevant and Mount Pleasant destinations and to improve transfer options for passengers by connecting with Routes 1, 4, 7 and 86 in the Regency Mall area as opposed to just connecting with Route 3 at Case High School.

Recommendation of the Transit and Parking Commission on 06-20-12: Approve and instruct staff to prepare a plan to provide service to the new YMCA by September and improve transfer connections between Racine, Mount Pleasant and Sturtevant.

Fiscal Note: N/A

Route 27 which currently operates every half hour will be reconfigured to run on an hourly schedule with service added to the Village of Mount Pleasant Campus, the new YMCA and possibly the Racine Correctional Facility. The eastern route terminus will be extended to Regency Mall as opposed to the current connection at Case High School.

Motion made by DeHahn, seconded by Heckenlively to approve. Passed unanimously.

Recommended For Approval

6. [12-7822](#) **Subject:** (Direct Referral) Communication from the Transit and Parking System Manager requesting authorization to enter into preliminary discussions with the Regency Mall to establish a dedicated transfer area for the many BUS routes that provide service in that vicinity. A minimum 12 to 24 month agreement calling for a nominal monthly lease fee would be a component and a potential for a more permanent facility would be the ultimate goal.

Recommendation of the Transit and Parking Commission on 06-20-12: Approve and authorize staff to enter into negotiations with Regency Mall to develop a dedicated bus connection with the potential for a small monthly lease fee.

Fiscal Note: No fiscal impact at this time.

Currently four of seven main BUS routes provide service to the Regency Mall area and a possible fifth could be added in September. A dedicated transfer area could reduce miles traveled and provide better customer service.

Motion made by DeHahn, seconded by Heckenlively to approve. Passed unanimously.

Recommended For Approval

7. [12-7821](#) **Subject:** (Direct Referral) Communication from the Transit and Parking System Manager submitting for review the WisDOT mandated outside consultant's Management Performance Review and comparison with similar national and state transit systems.

Recommendation of the Transit and Parking Commission on 06-20-12: Receive and file.

Fiscal Note: N/A

The outside management performance audit had good things to say about the Belle Urban System. Racine BUS performance was "Satisfactory" or "Better than Average" in all seven critical categories when compared with comparable systems elsewhere in the country and in Wisconsin. BUS performance was "Better than Average" in five of the seven areas when compared to comparable systems in the nation.

Motion made by DeHahn, seconded by Kowbel to receive and file. Passed unanimously.

Recommended to be Received and Filed

8. [12-7829](#) **Subject:** (Direct Referral) Communication from the Transit and Parking System Manager submitting for review additions to future Federally funded capital Transportation Improvement Program (TIP) projects replacement of aging paratransit fleet with compressed natural gas (CNG) vans (delivery in 2015) and permanent Mall area designated transfer facility (2014 construction).

Recommendation of the Transit and Parking Commission on 06-20-12: Receive and file.

Fiscal Note: None - any financial commitment comes in the Capital Improvements Project (CIP) process.

Motion made by DeHahn, seconded by Heckenlively to receive and file. Passed unanimously.

Recommended to be Received and Filed

9. [12-7830](#) **Subject:** (Direct Referral) Communication from the Transit and Parking System Manager submitting an update on the status of the Federal bus shelter and bus shelter information project and authorization to issue Request for Proposals for already funded passenger information component.

Recommendation of the Transit and Parking Commission on 06-20-12: Receive and file.

Fiscal Note: Funding already approved in CIP.

Motion made by DeHahn, seconded by Kowbel to receive and file. Passed unanimously.

Recommended to be Received and Filed

10. [12-7696](#)

Subject: (Direct Referral) Communication from the Transit and Parking System Manager submitting the BUS General Manager's monthly operations report.

Recommendation of the Transit and Parking Commission on 05-16-12: Defer

Recommendation of the Transit and Parking Commission on 06-20-12: Receive and file.

Fiscal Note: N/A

Best annual performance evaluations are compiled after at least six months of experience.

Motion made by DeHahn, seconded by Kowbel to receive and file. Passed unanimously.

Recommended to be Received and Filed

Adjournment

The meeting adjourned at 5:47 P.M.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Engineering Department, 636-9166, at least 48 hours prior to this meeting.