



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Transit and Parking Commission

*Chairperson Deborah Ganaway
Vice Chair Timothy Craft
Alderman Raymond DeHahn
Kristin Niemiec*

Wednesday, March 31, 2010

4:30 PM

City Hall, Room 301

Call To Order

PRESENT: 4 - Deborah Ganaway, Raymond DeHahn, Kristin Niemiec and Timothy Craft

Also Present: Rick Jones, Tom Eeg, Tom Karkow, Raquel Freeman, John Magee, David Wesley, Ann Wirte, Steve Rogstad

Approval of Minutes for the January 27, 2010 Meeting

The minutes were approved as printed.

Steve Rogstad introduced himself and his history in Transit Management.

Tim Craft submitted his resignation letter. His last Transit and Parking Commission meeting will be May 26, 2010.

Transit System Business

1. [10-4792](#) **Subject:** Communication from David Wesley requesting to discuss bus stops at Prospect Heights.

Recommendation on 03-31-10: Defer

David Wesley appeared before the Commission and is seeking more BUS visits to Prospect Heights. If the fuel prices are low enough, he would like the BUS to provide the Prospect Heights area stops in both directions on an hourly basis again.

Steve Rogstad will review this request to see if it can be accommodated.

Motion made by DeHahn, seconded by Niemiec to defer.

Deferred

2. [10-4903](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting a professional services agreement with Len Brandrup to develop options for the City as it relates to the conclusion of PTM's contract in 2011.

Recommendation: The Mayor and City Clerk be authorized and directed to execute the agreement on behalf of the City of Racine.

Fiscal Note: Funding for these professional services are available in account 105.600.5610, Professional Services, in the not-to-exceed amount of \$13,180.00.

Rick Jones explained the PTM contract expires in 9 months. The City needs to look at options per FTA requirements. He recommended entering into an agreement with Len Brandrup. Mr. Brandrup is a former Transit Manager for Kenosha, and has a background in Transit requirements. Mr. Brandrup would provide services based on a time and material basis in the not-to-exceed amount of \$13,180.00.

Motion made by Craft, seconded by DeHahn to approve entering into an agreement with Len Brandrup.

Recommended For Approval

3. [10-4899](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting a proposal from Hartmann Design, Inc. for the design of a new site naming sign at the Racine Metro Transit Center to honor Ms. Corinne Reid-Owens.

Recommendation: Approve the proposal from Hartmann Design, Inc. for the design of a new site naming sign at the Racine Metro Transit Center to honor Ms. Corinne Reid-Owens.

Further recommends this item be referred to the Finance and Personnel Committee for funding.

Fiscal Note: Funding will be determined by the Finance and Personnel Committee.

Tom Eeg explained about the proposal from Hartmann Design, Inc., for the design of a new site naming sign at the Racine Metro Transit Center to honor Ms. Corinne Reid-Owens. Three options would be reviewed for the final design of this site.

Motion made by DeHahn, seconded by Craft to approve. Further recommended to refer this to the Finance and Personnel Committee for funding.

Recommended For Approval

Parking System Business

4. [10-4791](#)

Subject: Communication from USPS wishing to terminate their parking lease at McMynn Ramp.

Recommendation: Approve USPS's termination of their parking lease at McMynn Ramp.

Fiscal Note: This will result in an annual loss of revenue for the Parking System in the amount of \$8,772.00.

Tom Eeg explained the post office is closing its facility in the Downtown area and requesting a termination of their parking lease at McMynn Ramp as of 03/31/10.

Motion made by Craft, seconded by Niemiec to approve the termination of USPS's lease at McMynn Ramp.

Recommended For Approval

5. [10-4900](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting a proposal from Hartmann Design, Inc., for the design of new signs for the parking ramps.

Recommendation on 03-31-10: Defer

Tom Eeg explained Hartmann Design, Inc., did the original design of signage which is aged and in need of replacement. Hartmann was unable to finalize the proposal, so he asked for this item to be deferred.

Motion made by DeHahn, seconded by Craft to defer.

Deferred

Adjournment

The meeting adjourned at 4:55 P.M.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Engineering Department, 636-9166, at least 48 hours prior to this meeting.