

February 4, 2013

Mayor John Dickert
& the Common Council

Ladies and Gentlemen:

The Parks, Recreation and Cultural Services Department would like to meet with the Public Safety and Licensing Committee to request that formal bidding be waived and the Purchasing Agent be authorized to negotiate with Absolute Mechanical & Plumbing, LLC for a 3 year mechanical service contract, beginning May 2013 & ending November 2016, for the Laurel Clark Fountain.

Absolute Mechanical & Plumbing LLC is the current contractor servicing the fountain mechanicals and is also responsible for the current warrantee of the fountain mechanical systems through May of 2013. The contractor has offered to hold current pricing, excluding fuel costs.

Funds are available in account 101.700.5630, Major Maintenance Replacement - Parks.

Staff will be available at the meeting to discuss this in greater detail.

Respectfully requested,

Tom Molbeck
Director