



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Draft

Wastewater Commission

Tuesday, August 20, 2024

4:30 PM

City Hall, Room 207

The meeting was called to order by Wastewater Commission President Taft at 5:38 p.m.

ROLL CALL

PRESENT: 11 - Natalia Taft, Claude Lois, John Tate II, Cory Mason, Terry McCarthy, Anthony Bunkelman, Mollie Jones, Jens Jorgenson, Jack Feiner, Jim Sullivan and Nancy Washburn
EXCUSED: 3 - Stacy Sheppard, Anthony Beyer and Kevin Salb

[0693-24](#)

Subject: Approval of Minutes for the July 16, 2024, Wastewater Commission Meeting

Recommendation: To Approve

Fiscal Note: N/A

A motion was made by Vice President Tate II, seconded by Jorgenson, that this file be Approved

[0694-24](#)

Subject: Approval of Minutes for the July 24, 2024, Wastewater Commission Meeting

Recommendation: To Approve

Fiscal Note: N/A

A motion was made by Lois, seconded by Jorgenson, that this file be Approved

[0699-24](#)

Subject: Bid Opening Results on Contract 2024-WW-STR-01, Roof Replacements

Fiscal Note: \$264,955.00 from Wastewater CIP. There is \$305,000 budgeted in 2024 CIP.

The Wastewater Utility Director presented the bid opening results on Contract 2024-WW-STR-01, Roof Replacements, in the amount of \$264,955.00, and recommended approval to the lowest responsible bidder, that being Carlson Racine.

A motion was made by Mayor Mason, seconded by Vice President Tate II, that this file be Approved

+ [0722-24](#)

Subject: Proposal from Donohue for Lift Station Evaluation Project for Racine Wastewater Utility Lift Station with an Alternate for City of Racine Parks & Recreation Lift Stations

Fiscal Note: Lump sum of \$79,860 (\$72,480 Utility, \$7,380 City) from Wastewater Professional Services

The Wastewater Utility Director presented the proposals that were submitted in response to Wastewater's recent Request for Proposals (RFP's) regarding Lift Station Evaluations. This evaluation is set to be an assessment tool used to establish an upgrade timeline as well as a budgeting tool for long-term planning. The Utility received four proposals. The lift stations will be evaluated and ranked on mechanicals, structural, electrical, and process functionality. The Utility is recommending that the proposal from Donohue & Associates be accepted based on the breadth and experience of the firm, project approach, and highest score in ranking matrix as a part of the RFP.

A motion was made by Mayor Mason, seconded by Alder Jones, that this file be Approved

[0591-24](#)

Subject: Treatment Plant and Conveyance System Project Updates

Recommendation of the Wastewater Commission on 07/16/24: To Defer this Item in the interest of time constraints due to a subsequent City Meeting involving Alder Members

Recommendation of the Wastewater Commission on 08/20/24: To Defer this Item in the interest of time constraints due to a subsequent City Meeting involving Alder Members

Fiscal Note: N/A

A motion was made by Mayor Mason, seconded by Jorgenson, that this file be Deferred

[0700-24](#)

Subject: Update & Recommendation from Legal Counsel on Discussions Regarding the Intergovernmental Sewer Agreement

Fiscal Note: N/A

The Wastewater Utility Director presented the proposed recommendation from the Wastewater Commission's Legal Counsel, Dempsey Law, advising that "the Commission should postpone taking action on all pending development and sewer extension requests by any of the parties" at its August 20th meeting. It is further noted in the letter from Legal Counsel that "the affected parties will reconvene on August 22nd following the City Council's August 20th meeting."

A motion was made by Vice President Tate II, seconded by Jorgenson, to adopt the recommendation of legal counsel to pause on taking action on pending sewer extensions.

A motion was made by Alder McCarthy to Amend the original motion by Vice-President Tate to specify that no action would be taken on the sewer extension requests UNTIL the September Commission meeting, at which time there should be an update from the planned August 22nd meeting between all involved affected parties and their legal counsel. The motion was seconded by Alder Jones.

A motion was made by President Taft, seconded by Vice-President Tate II to amend the first amendment to the original motion to specify that the pause in taking action on pending sewer requests will be in effect until we receive an update from legal counsel. This amended, amended motion FAILED by a tie vote:

AYES: 5 - Lois
McCarthy
Bunkelman
Feiner
Washburn

NOES: 5 - Taft
Tate II
Mason
Jones
Jorgenson

EXCUSED: 5 - Hewitt
Sheppard
Beyer
Salb
Sullivan

The first amended motion by Alder McCarthy was voted upon by Roll Call Vote and PASSED by the following vote:

AYES: 6 - Taft
Tate II
Mason
Jones
Jorgenson
Feiner

NOES: 5 - Lois
McCarthy
Bunkelman
Sullivan
Washburn

EXCUSED: 4 - Hewitt
Sheppard
Beyer
Salb

[0701-24](#)

Subject: Submission of the Proposed 2025 Operations and Maintenance Budget, and the Proposed 2025-2029 Capital Improvement Plan

Recommendation: To Receive and File

Fiscal Note: N/A

In the interest of time to allow for Commissioners who needed to attend the subsequent Council Meeting scheduled for 6:00 p.m., the budget slideshow was not presented, and the Director was instructed to send the power-point presentation and budget information to the Commissioners via email for review and discussion.

A motion was made by Vice President Tate II, seconded by Jorgenson, that this file be Received and Filed

CLOSED SESSION

[0702-24](#)

Subject: Communication sponsored by Alder McCarthy requesting that the Wastewater Commission meet regarding bargaining and development opportunities, which, for competitive and bargaining reasons require a Closed Session

Fiscal Note: N/A

A motion was made by Vice-President Tate II, seconded by Jorgenson, that this file be deferred in the interest of time constraints and it was directed that an update be shared at the next meeting.

OPEN SESSION

Adjournment

There being no further business to address, the meeting was adjourned at 6:02 p.m.