



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Public Works and Services Committee

*Chairman Jim Kaplan
Vice Chairman Raymond DeHahn
Sandy Weidner
Michael Shields
Henry Perez*

Tuesday, February 24, 2015

5:30 PM

City Hall, Room 303

Call To Order

The meeting was called to order at 5:30 P.M.

PRESENT: 4 - Chairman Kaplan, Sandy Weidner, Raymond DeHahn and Michael Shields

EXCUSED: 1 - Henry Perez

Also Present: Mark Yehlen, Tom Eeg, Lyn Boehm
Excused: John Rooney

Approval of Minutes for the February 10, 2015 Meeting.

The minutes of the February 10, 2015 meeting were approved as printed. Passed unanimously.

1. [15-00140](#) **Subject:** Communication from Racine Neighborhood Watch requesting to use the City Hall Annex parking lot for its plant sale fundraiser pickup on Saturday, May 16, 2015, from 5:00 A.M. to 3:00 P.M. (Res. No. 15-0077)

Recommendation of the Public Works and Services Committee on 02-24-15: The Mayor and City Clerk be authorized and directed to enter into a Hold Harmless Agreement with Racine Neighborhood Watch to use the City Hall Annex parking lot and lawn area abutting Grand Avenue on Saturday, May 16, 2015, from 5:00 A.M. to 3:00 P.M. in conjunction with a fundraiser.

Fiscal Note: N/A

Tom Eeg outlined the details of this request.

Motion made by DeHahn, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

2. [15-00146](#) **Subject:** (Direct Referral) Communication from the Downtown Racine Corporation requesting to use City right-of-way for the St. Patrick's Day Parade on Saturday, March 14, 2015. (Res. No. 15-0078)

Recommendation of the Public Works and Services Committee on

02-24-15: That permission be granted to the Downtown Racine Corporation to close Ontario Street from the CNH parking lot to State Street, State Street from Erie Street to Main Street, Main Street from State Street to 6th Street, and 6th Street from Main Street to Center Street, on Saturday, March 14, 2015, from 12:00 noon to 2:00 P.M., for a St. Patrick's Day Parade, with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$850.00 special event fee.
- F. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- G. If required, sponsor shall provide a detour plan for the closure of all State connecting Highways, arterial and collector streets to the City Engineer for approval.
- H. Sponsor is responsible for cleaning the streets.
- I. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to the various City departments, on a regular shift basis, to assist in implementing this event.

Tom Eeg outlined the details of this request.

Motion made by Weidner, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

3. [15-00139](#)

Subject: Communication from Kari Dawson, on behalf of Bigsley Event House, submitting a request to use City right-of-way for The Color Run on May 23, 2015.

Recommendation of the Public Works and Services Committee on

02-24-15: Permission be granted to Bigsley Event House to close the following streets and to utilize certain other City streets, as indicated, on their race map, for The Color Run on Saturday, May 23, 2015.

Pershing Park Drive from 6th Street to 11th Street
11th Street from Main Street to Pershing Park Drive
Main Street from 10th Street to 11th Street
10th Street from Main Street to Lake Avenue
Lake Avenue from 10th Street to State Street
6th Street from Pershing Park Drive to Center Street
7th Street from Lake Avenue to Center Street
Main Street from 7th Street to Main Street Bridge
Gaslight Drive from Lake Avenue to cul-de-sac
2nd Street from Main Street to Wisconsin Avenue
Wisconsin Avenue from 2nd Street to 3rd Street
3rd Street from Wisconsin Avenue to Main Street

with the following stipulations:

- A. A hold harmless agreement be executed and a \$100.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$1,700.00 special event fee.
- F. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- G. If required, sponsor shall provide a detour plan for the closure of all State connecting Highways, arterial and collector streets to the City Engineer for approval.
- H. Sponsor shall pay \$750.00 for street sweeping.
- I. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.
- J. Sponsor shall pay \$6.25 per impacted parking meter.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Further recommends that this item be referred to the Board of Park, Recreation and Cultural Services.

Fiscal Note: There will be nominal costs to the various City departments, on a regular shift basis, to assist in implementing this event.

Tom Eeg outlined the details of this request.

Motion made by Weidner, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

4. [15-00120](#)

Subject: Communication from Jeff Collen, Lighthouse Run Director, requesting to use City right-of-way and Monument Square on June 20, 2015 for the 37th Annual Lighthouse Run.

Recommendation of the Public Works and Services Committee on 02-24-15: Permission be granted to the sponsor of the Lighthouse Run to use certain City streets for the period of 6:00 A.M. to 10:30 A.M. on Saturday, June 20, 2015, and to close the following streets:

Main Street from State Street to Sixth Street
Lake Avenue from 8th Street to State Street
State Street from Main Street to Lake Avenue
Main Street from State Street to 3 Mile Road (west side two traffic lanes will remain open for two-way traffic)
Dodge Street from Main Street to Michigan Boulevard
Michigan Boulevard from Dodge Street to Wolff Street
Wolf Street from Michigan Boulevard to North Main Street

Further recommends that the Commissioner of Public Works be authorized and directed to communicate with the U.S. Coast Guard requesting permission to close Main Street Bridge to boat traffic for the period of 7:40 A.M. to 10:40 A.M. on Saturday, June 20, 2015, to satisfy the needs of this run.

Further recommends that this permission is granted with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$1,400.00 special event fee.
- F. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- G. If required, sponsor shall provide a detour plan for the closure of all State connecting Highways, arterial and collector streets to the City Engineer for approval.
- H. Sponsor is responsible for cleaning the streets.
- I. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Further recommends that this item be referred to the Board of Park, Recreation and Cultural Services.

Fiscal Note: There will be nominal costs to the various City departments, on a regular shift basis, to assist in implementing this event.

Lyn Boehm appeared before the Committee and outlined the details of this request.

Motion made by Weidner, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

5. [15-00175](#)

Subject: (Direct Referral) Communication from the City Attorney's Office regarding the projecting sign at 2051 Mead Street. (Res. No. 15-0079)

Recommendation of the Public Works and Services Committee on 02-24-15: Rescind Resolution 15-0063, of February 18, 2015.

Fiscal Note: N/A

Tom Eeg explained the information provided by the City Attorney's Office.

Motion made by DeHahn, seconded by Shields to rescind Resolution 15-0063. Passed unanimously.

Recommended For Approval

6. [15-00115](#)

Subject: Ordinance 02-15

To recreate Section 114-260 - Large Vehicle Parking of the Municipal Code of the City of Racine, Wisconsin.

Recommendation of the Public Works and Services Committee on 02-10-15: Defer

Recommendation of the Public Works and Services Committee on 02-24-15: That Ordinance 02-15 be adopted.

Fiscal Note: N/A

Tom Eeg outlined the ordinance change.

Motion made by DeHahn, seconded by Shields to adopt the ordinance. Passed unanimously.

Recommended For Adoption

7. [15-00176](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations wishing to discuss emergency repairs at the Main Street Bridge. (Res. No. 15-0080)

Recommendation of the Public Works and Services Committee on 02-24-15: The Purchasing Agent be authorized and directed to advertise and receive bids for an emergency repair at the Main Street Bridge and to award it to the lowest responsible bidder on the bid date.

Fiscal Note: Funding for this project is available in Org-Object 1400740-52200, Main St. Bridge - Contracted Services. This expense is fully reimbursed by the State of Wisconsin.

Tom Eeg outlined the details of the needed repairs.

Motion made by DeHahn, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

8. [14-10669](#)

Subject: Communication from the Commissioner of Public Works submitting a request for final payment on Contract 32-13 (K3-035), PS - Design City Hall Chiller Replacement, Angus Young Associates, consultant. (Res. No. 15-0081)

Recommendation of the Public Works and Services Committee on 02-24-15: That the work done by Angus Young Associates under Contract 32-13 (K3-035), PS - Design City Hall Chiller Replacement, be accepted and final payment authorized for a total contract amount of \$61,900.00.

Fiscal Note: Contract was authorized under Resolution 13-0191, dated May 7, 2013.

Tom Eeg stated the work is completed and recommended final payment.

Motion made by DeHahn, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

9. [15-00098](#)

Subject: Communication from the Commissioner of Public Works submitting a request for final payment on Contract 01-14 (K4-001), Chiller Replacement - City Hall, Mared Mechanical Contractors Corp., contractor. (Res. No. 15-0082)

Recommendation of the Public Works and Services Committee on 02-24-15: That the work done by Mared Mechanical Contractors Corp. under Contract 01-14 (K4-001), Chiller Replacement - City Hall, be accepted and final payment authorized for a total contract amount of \$370,550.00.

Fiscal Note: Contract was authorized under Resolution 14-0068, dated February 18, 2014.

Tom Eeg stated the project is completed and recommended final payment.

Motion made by DeHahn, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

10. [15-00167](#)

Subject: Communication from the Commissioner of Public Works submitting a request for final payment on Contract 05-14 (K4-005), PS - Roof Specifications for Solid Waste Garage & Park Service Garage, Industrial Roofing Services, Inc., consultant. (Res. No. 15-0083)

Recommendation of the Public Works and Services Committee on 02-24-15: That the work done by Industrial Roofing Services, Inc. under Contract 05-14 (K4-005), PS - Roof Specifications for Solid Waste Garage & Park Service Garage, be accepted and final payment authorized for a total contract amount of \$15,100.00.

Fiscal Note: Contract was authorized under Resolution 14-0011, dated January 21, 2014.

Tom Eeg stated the work was completed and recommended final payment.

Motion made by DeHahn, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

11. [15-00142](#)

Subject: Communication from the Assistant Commissioner of Public Works/Operations requesting to waive formal bidding procedures for the replacement of existing SECVT interface to Metasys systems at the MLK Center, Chavez Center, Mound Cemetery, and Memorial Hall. (Res. No. 15-0084)

Recommendation of the Public Works and Services Committee on 02-24-15: The request of the Purchasing Agent to waive formal bidding procedures be approved in accordance with State Statutes that allow for the waiving of public bids for the purpose of maintaining uniformity of equipment and services.

Further recommends that the Mayor and City Clerk be authorized and directed to enter into an agreement with Johnson Controls for the replacement of existing SECVT interfaces to the Metasys systems at the MLK Center, Chavez Center, Mound Cemetery and Memorial Hall.

Fiscal Note: Funding to defray the cost of these services is available

in the following accounts:

\$ 5,610.00 - Org-Object 60623-57200, MH VFD Replacement
\$14,760.00 - Org-Object 70240-57300, Building Improvements
\$20,370.00 - Total

Tom Eeg outlined the details of this request.

Motion made by DeHahn, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

12. [15-00166](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting a proposal for Contract 21-15 (K5-021), PS - Design Solid Waste Garage HVAC Replacement, Angus Young Associates, consultant. (Res. No. 15-0085)

Recommendation of the Public Works and Services Committee on 02-24-15: That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with Angus Young Associates for Contract 21-15 (K5-021), PS - Design Solid Waste Garage HVAC Replacement, in the not-to-exceed amount of \$10,200.00

Fiscal Note: Funding for this agreement is available in Org-Object 45040-57200, DPW - Building Improvements.

Tom Eeg outlined the details of the proposal.

Motion made by DeHahn, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

13. [15-00137](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting Change Order No. 1 on Contract 10-14 (K4-010), 2014 Sidewalk Replacement Program, Phase I (R1), AZAR, LLC., contractor. (Res. No. 15-0092)

Recommendation of the Public Works and Services Committee on 02-24-15: That Change Order No. 1 on Contract 10-14 (K4-010), 2014 Sidewalk Replacement Program, Phase I (R1), AZAR, LLC., contractor, as submitted, be approved in the amount of \$58,563.58.

Further recommends that funding to defray the cost of the change order be appropriated from the following accounts:

\$10,286.52 - Org-Object 22450-57110, Cemetery Roads and Walks
\$48,277.06 - Org-Object 40104-57515, Assessable Project Sidewalks

\$58,563.58 - Total

Fiscal Note: Funds are available as herein delineated.

Tom Eeg outlined the details of the change order.

Motion made by DeHahn, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

14. [15-00138](#)

Subject: Communication from the Commissioner of Public Works submitting a request for final payment on Contract 10-14 (K4-010), 2014 Sidewalk Replacement Program, Phase I (R1), AZAR, LLC., contractor. (Res. No. 15-0086)

Recommendation of the Public Works and Services Committee on 02-24-15: That the work done by AZAR, LLC., under Contract 10-14 (K4-010), 2014 Sidewalk Replacement Program, Phase I (R1), be accepted and final payment authorized for a total contract amount of \$378,797.58.

Fiscal Note: Contract was authorized under Resolution 14-0134, dated April 2, 2014.

Tom Eeg stated the project is completed and recommended final payment.

Motion made by Weidner, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

15. [15-00163](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting Change Order No. 3 on Contract 09-14 (K4-009), 2014 Street & Alley Paving - Northside Assessable (R1), Milwaukee General Construction Company, Inc., contractor. (Res. No. 15-0087)

Recommendation of the Public Works and Services Committee on 02-24-15: That Change Order No. 3 on Contract 09-14 (K4-009), 2014 Street & Alley Paving - Northside Assessable (R1), Milwaukee General Construction Company, Inc., contractor, as submitted, be approved in the amount of \$22,964.13.

Further recommends that funding to defray the cost of the change order be appropriated from the following accounts:

\$18,995.41 - Acct 906.000.5010 (Org-Object 40104-57500, Concrete Paving)
\$ 2,259.96 - Acct 906.000.5030 (Org-Object 40104-57500, Concrete

Paving)
\$ 1,708.76 - Acct 994.908.5020 (Org-Object 45040-57500, Concrete
Pavement Repl)
\$22,964.13 - Total

Fiscal Note: Funds are available as herein delineated.

Tom Eeg outlined the details of the change order.

Motion made by DeHahn, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

16. [15-00164](#)

Subject: Communication from the Commissioner of Public Works submitting a request for final payment on Contract 09-14 (K4-009), 2014 Street & Alley Paving - Northside Assessable (R1), Milwaukee General Construction Company, Inc., contractor. (Res. No. 15-0088)

Recommendation of the Public Works and Services Committee on 02-24-15: That the work done by Milwaukee General Construction Company, Inc. under Contract 09-14 (K4-009), 2014 Street & Alley Paving - Northside Assessable (R1), be accepted and final payment authorized for a total contract amount of \$630,222.68.

Fiscal Note: Contract was authorized under Resolution 14-0218, dated May 20, 2014.

Tom Eeg stated the project is completed and recommended final payment.

Motion made by Weidner, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

17. [15-00174](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting Change Order No. 1 on Contract 38-14 (K4-038), 2014 City Resurfacing Phase II (R1), Payne & Dolan, Inc., contractor. (Res. No. 15-0089)

Recommendation of the Public Works and Services Committee on 02-24-15: That Change Order No. 1 on Contract 38-14 (K4-038), 2014 City Resurfacing Phase II (R1), Payne & Dolan, Inc., contractor, as submitted, be approved in the amount of \$5,850.20.

Further recommends that funding to defray the cost of the change order be appropriated from Acct 994.908.5220 (Org-Object 45040-57500, Asphalt Resurfacing) in the amount of \$5,850.20.

Fiscal Note: Funds are available as herein delineated.

Tom Eeg outlined the details of the change order.

Motion made by DeHahn, seconded by Weidner to approve. Passed unanimously.

Recommended For Approval

18. [15-00158](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer requesting to amend Resolution 14-0377, of September 16, 2014, to remove the following street improvements from the 2015 Public Hearings: (Res. No. 15-0093)

Portland Concrete Paving

Domanik Drive - Domanik Drive to Dead End

Domanik Drive - Spring Street to Domanik Drive

Domanik Drive - Domanik Drive to vacated Fairchild Street

Recommendation of the Public Works and Services Committee on 02-24-15: That Resolution 14-0377, of September 16, 2014 be amended by deleting:

Portland Concrete Paving

Domanik Drive - Domanik Drive to Dead End

Domanik Drive - Spring Street to Domanik Drive

Domanik Drive - Domanik Drive to vacated Fairchild Street

And, as amended, Resolution 14-0377, of September 16, 2014, be adopted.

Fiscal Note: N/A

Tom Eeg outlined the request.

Motion made by DeHahn, seconded by Shields to amend Resolution 14-0377 to delete Domanik Drive from the 2015 Public Hearings. Passed unanimously.

Recommended For Approval

19. [15-00147](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting a proposal for Contract 18-15 (K5-018), PS - Storm Water Utility Program Support, AECOM, consultant. (Res. No. 15-0090)

Recommendation of the Public Works and Services Committee on 02-24-15: That the Mayor and City Clerk be authorized and directed to

enter into a professional services agreement with AECOM for Contract 18-15 (K5-018), PS - Storm Water Utility Program Support, in the not-to-exceed amount of \$58,400.00.

Fiscal Note: Funding for this agreement is available in Org-Object 60484-52100, Professional Services, Storm Water Utility.

Tom Eeg outlined details of the proposal.

Motion made by DeHahn, seconded by Shields to approve.

On a roll call vote, members voting aye: DeHahn, Shields

Members voting naye: Weidner

Motion passed 2:1

Recommended For Approval

20. [15-00162](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting a proposal for Contract 20-15 (K5-020), PS - 2015 Pavement Inspection & Planning, AECOM, consultant. (Res. No. 15-0091)

Recommendation of the Public Works and Services Committee on 02-24-15: That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with AECOM for Contract 20-15 (K5-020), PS - 2015 Pavement Inspection and Planning, in the not-to-exceed amount of \$83,900.00.

Fiscal Note: Funding for this agreement is available in Org-Object 14002-52100, Professional Services, Engineer.

Tom Eeg outlined details of the proposal.

Motion made by DeHahn, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

Public Comment

Adjournment

The meeting adjourned at 5:54 P.M.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works, (262) 636-9122, at least 48 hours prior to this meeting.