



City of Racine

Regular Agenda

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Finance and Personnel Committee

Monday, March 12, 2007

5:00 PM

City Hall, Room 103

REVISED

Call To Order

Approval of Minutes for the February 26, 2007 Meeting.

1. [07-0137](#) Subject: Communication from ATM Financial regarding placing ATM machines in City Hall and the Safety Building.

Staff Recommendation to the Finance & Personnel Committee on 3-12-07: None

Fiscal Note: N/A

2. [07-0251](#) Subject: Request of the Derby Director of Racine Area Soap Box Derby to waive the fee to close the road for the following dates: May 11, 12 & 13, June 15 & 16, and September 7, 8 & 9.

Staff Recommendation to the Finance & Personnel Committee on 3-12-07: None

Fiscal Note: N/A

3. [07-0266](#) Subject: Request of Por La Gente Association, for the use of Chavez Community Center at a reduced rate for their basketball invitational tournament.

Staff Recommendation to the Finance & Personnel Committee on 3-12-07: None

Fiscal Note: \$200 for the weekend.

4. [07-0254](#) Subject: A communication from the Fire Chief requesting permission to accept the donation of stock certificates to be used in the purchase of four Thermo Imaging Cameras for the Racine Fire Department. It is also requested that the Finance Director be authorized to set up the necessary accounts to facilitate this donation.

Staff Recommendation to the Finance & Personnel Committee on 3-12-07: Permission be granted to the Fire Chief to accept a donation of stock certificates which are valued at approximately \$25,000, and that the Finance Director be authorized to set up the necessary accounts to facilitate this donation.

Fiscal Note: Donation to be placed in Account 711.000.5950.

5. [07-0236](#) Subject: Communication from Chief of Police Wahlen, requesting to waive formal bidding for the purchase of an interactive "Smart Board" for the Racine Police Department; further requesting that the Purchasing Agent be authorized and directed to negotiate with Smart Technologies for this purchase.
- Staff Recommendation to the Finance & Personnel Committee on 3-12-07: That the Purchasing Agent be authorized and directed to negotiate with Smart Technologies for the purchase of an interactive "Smart Board" for the Racine Police Department and that formal bidding be waived.
- Fiscal Note: Funding for this project is estimated at \$9,999 and is available in Account 211.000.5950.
6. **07-0303** Subject: (Direct Referral) Communication from the Chief of Police requesting to appear before the Finance & Personnel Committee wishing to discuss waiving formal bidding and purchase a Digital Voice Logging System and that the Purchasing Agent negotiate a price with Word Systems Inc.
- Staff Recommendation to the Finance & Personnel Committee on 3-12-07: That the Purchasing Agent be authorized and directed to negotiate with Word Systems Inc. for this purchase.
- Fiscal Note: Funding for this item is available in the 2007 capital improvement budget.
7. **07-0223** Subject: Communication from the City Attorney requesting authorization for settlement of Racine County Circuit Court Case No. 06-CV-1206, Kong Enterprises LLC v City of Racine.
- Staff Recommendation to the Finance & Personnel Committee on 3/12/07: The City Attorney be authorized for settlement in the amount of \$13,515.00 to Kong Enterprises, LLC, which represents 50% of the cleanup and connection expenses.
- Fiscal Note: Funding for this settlement is available in Account 101.990.5910
8. [07-0237](#) Subject: Request from the Director of City Development that the City of Racine accept a brownfields grant from the Wisconsin Dept. of Commerce for the Thompson Building redevelopment.
- Staff Recommendation to the Finance & Personnel Committee on 3-12-07: That the City of Racine accept a brownfields grant from the Wisconsin Dept. of Commerce for the Thompson Building redevelopment in the amount of \$60,300.00, and that the Mayor & City Clerk be authorized to execute a grant agreement..
- Fiscal Note: The required match will be provided from TID No. 12.
9. [07-0249](#) Subject: Request of the Director of Parks, Recreation & Cultural Services to meet with the Finance and Personnel Committee and the Cemetery Commission for permission to use additional funds from the Cemetery's maintenance fund and Crypt fund for 2007 projects.
- Staff Recommendation to the Finance & Personnel Committee on 3-12-07: Permission granted to transfer \$205,000 from the Cemetery's Maintenance Fund Balance to be used

for: The Mound Cemetery Maintenance Building renovation (\$99,000) and Graceland Cemetery War Memorial Renovation (\$106,000). Also, that \$75,000 be transferred from the Cemetery's Crypt Fund Balance to be used for the Mound Cemetery Crypt Renovation (\$45,000) and Mound Cemetery New Crypt Design (\$30,000).

Fiscal Note: There are sufficient funds for this transfer.

10. [07-0202](#) Subject: Request of the Director of Parks, Recreation & Cultural Services to meet with the Finance & Personnel Committee to discuss Parks, Recreation & Cultural Services fee structure.

Recommendation of the Finance & Personnel Committee on 02-26-07: The item be deferred.

Staff Recommendation to the Finance & Personnel Committee on 3-12-07: None at this time.

Fiscal Note: NA

11. [07-0264](#) Subject: Request of the Director of Parks, Recreation & Cultural Services to meet with the Finance & Personnel Committee to discuss the use of the remaining funds from Monument Square Site & Landscaping Improvement Project.

Staff Recommendation of the Finance & Personnel Committee on 3-12-07: Permission be granted to use of the remaining funds from Monument Square Site & Landscaping Improvement Project.

Fiscal Note: Funds available in Fund 932.

12. [07-0238](#) Subject: Communication from the Public Health Administrator requesting a transfer of funds to pay for laboratory services to be provided by Wheaton Franciscan Healthcare due to the closing of the laboratory.

Staff Recommendation to the Finance & Personnel Committee on 3-12-07: Permission granted to transfer \$20,000 from Salaries (101.490.5010) to Professional Services (101.490.5610).

Fiscal Note: There are sufficient funds for this transfer.

13. [07-0261](#) Subject: Communication from the Director of Human Resources requesting an opportunity to discuss updating employment status and allocation of benefits for Non-Represented employees.

Staff Recommendation to the Finance & Personnel Committee on 3-12-07: None

Fiscal Note: Unknown at this time

14. [07-0269](#) Subject: Communication from the Finance Director requesting to discuss transfers to cover operating shortfalls in the Building Complex Internal Service Fund.

Staff Recommendation to the Finance & Personnel Committee on 3-12-07: Permission

be granted to the Finance Director to transfer sufficient funds to cover operating shortfalls in the Building Complex Internal Service Fund.

Fiscal Note: Funding for these transfers is available in Account 101.990.5970.

15. [07-0270](#) Subject: Communication from the Finance Director requesting to discuss annual carry forwards of unspent 2006 appropriations to 2007.
- Staff Recommendation to the Finance & Personnel Committee on 3-12-07: Permission granted for unspent 2006 appropriations to be carried over to 2007.
- Fiscal Note: Unknown at this time.
16. [07-0271](#) Subject: Communication from the Finance Director wishing to discuss the issuance of an annual reimbursement resolution for current year capital projects.
- Staff Recommendation to the Finance & Personnel Committee on 3-12-07: That proposed resolution be adopted.
- Fiscal Note: Unknown at this time.
17. [07-0241](#) Subject: Communication from the 7th & 9th District Alderman requesting to discuss concerns regarding the expired City contract with P.A.M., the firm which handles parking ticket collections.
- Staff Recommendation to the Finance & Personnel Committee on 3-12-07: None
- Fiscal Note: NA
18. [07-0294](#) Subject: Request from Finance & Personnel Committee to discuss P.I.L.O.T for Properties of the Racine County Housing Authority
- Staff Recommendation to the Finance & Personnel Committee on 3-12-07: None
- Fiscal Note: NA.

Miscellaneous Business

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Human Resources Department at 636-9175 at least 48 hours prior to this meeting.