



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final Public Works and Services Committee

*Chairman Gregory Holding, Alderman Raymond DeHahn,  
Alderman Sandy Weidner, Alderman Jeff Coe, Alderman  
Michael D. Shields*

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Thursday, August 12, 2010

5:30 PM

City Hall, Room 301

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### Call To Order

*The meeting was called to order at 5:30 P.M.*

**PRESENT:** 4 - Gregory Holding, Raymond DeHahn, Sandy Weidner and Jeff Coe

**EXCUSED:** 1 - Michael Shields

Also Present: John Rooney, Tom Eeg, Dave Namowicz

### Approval of Minutes for the July 27, 2010 Meeting.

*The minutes were approved as printed. Passed unanimously.*

1. [10-5445](#)

**Subject:** Communication from Pentecost Lutheran Church requesting permission to close Jerome Boulevard, from Coolidge Avenue to Case Avenue, on Saturday, August 21, 2010 for a church block party. (Res.10-2146)

#### **Recommendation of the Public Works and Services Committee**

**on 8-12-10:** That the Pentecost Lutheran Church be granted permission to close Jerome Boulevard, between Coolidge Avenue and Case Avenue, for an event on Saturday, August 21, 2010, from 7:00 a.m. to 9:00 p.m., in accordance with their request.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$250.00 special event fee.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance, in the interest

of public safety, to implement this event.

**FISCAL NOTE:** There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

*Tom Eeg explained the request and noted the \$250 fee and the necessary hold harmless and liability insurance that would be needed to be filed.*

*Motion by DeHahn, seconded by Coe to approve. Passed unanimously.*

**Recommended For Approval**

2. [10-5411](#)

**Subject:** Communication from Kristin Niemiec, Community Development Manager, requesting a review of the \$30 banner fee. (Res.10-2147)

**Recommendation of the Public Works and Services Committee on 8-12-10:** That the Policy on the Installation of Banners on City-Owned Street Light Poles be amended to waive the deposit for Business Improvement Districts.

**Fiscal Note:** N/A

*Dave Namowicz appeared before the Committee and asked that the \$30 banner fee deposit be waived. He didn't feel the fee was appropriate seeing as they are a Business Improvement District out there and the district is already paying taxes for services in the City.*

*A discussion ensued among the aldermen regarding waiving banner fees for Business Improvement Districts. Alderman Weidner suggested amending the banner policy to waive the deposit for those groups that are recognized Business Improvement Districts.*

*Motion by DeHahn, seconded by Weidner to approve modifying the existing banner policy to exempt Business Improvement Districts from paying banner deposits and approving the request to waive the banner fee for the Douglas Avenue Business District. Passed unanimously.*

**Recommended For Approval**

3. [10-5412](#)

**Subject:** Communication from Kristin Niemiec, Community Development Manager, requesting the installation of dedicated banner poles in the reconstruction of Douglas Avenue from Goold Street to Three Mile Road. (Res.10-2148)

**Recommendation of the Public Works and Services Committee on 8-12-10:** That installation of dedicated banner poles along Douglas Avenue from Goold Street to Three Mile Road be approved subject to the feasibility of installation per Wisconsin Department of Transportation design standards.

**Fiscal Note:** N/A

*Dave Namowicz appeared before the Committee and asked permission to install dedicated banner poles in the reconstruction of Douglas Avenue from Goold to Three Mile Road.*

*John Rooney noted this area is currently under design by a consultant for the City of Racine and the Wisconsin Department of Transportation. He noted he didn't oppose the request, but indicated it would be best suited for the consultant to determine where these possible new poles could be placed. He also noted the consultant could work with the Business District to decide on the type of pole to be installed if it can be placed in the public right-of-way.*

*Motion made by DeHahn, seconded by Weidner to approve the request to install banner poles where allowed by WISDOT requirements. Passed unanimously.*

**Recommended For Approval**

4. [10-5453](#)

**Subject:** (Direct Referral) Communication from Michael's Signs on behalf of 3rd Coast Bicycles, 210 Third Street, requesting to place a projecting sign over public right-of-way. (Res.10-2149)

**Recommendation of the Public Works and Services Committee on 8-12-10:** The property owner of 210 Third Street be granted permission to install a stationary, projecting sign and a sandwich board sign, as requested, with the following stipulations:

A. That a hold harmless agreement be executed, in accordance with State Statute 66.0425, Privileges in Streets.

B. That a minimum 5' clearance on the sidewalk be maintained at all times.

Further recommends that the property owner be charged a \$50.00 fee to cover administrative costs associated with filing this item with the Register of Deeds office.

**Fiscal Note:** There will be no cost to the City of Racine.

*Tom Eeg noted the sign had passed the Downtown Design review and asked that it be approved subject to the normal stipulations.*

*Motion made by DeHahn, seconded by Coe. Passed unanimously.*

**Recommended For Approval**

5. [10-5443](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting bid results on Contract 34-10 (K0-42), City Hall and Memorial Hall Restoration (R1). (Res.10-2150)

**Recommendation of the Public Works and Services Committee on 8-12-10:** That Contract 34-10 (K0-042), City Hall and Memorial Hall

Restoration (R1), be awarded to AZAR LLC, Racine, WI, at their bid price of \$208,456.25, plus Alternate #2 in the amount of \$30,937.50, plus Alternate #3 in the amount of \$21,993.75, plus Alternate #4 in the amount of \$27,956.25, for a total contract amount of \$289,343.75, they being the lowest responsible bidder.

Further recommends that funding to defray the cost of this public works project be appropriated from the following accounts:

\$ 99,290.63 - Account 990.100.5020, City Hall Tuckpointing  
\$ 109,165.62 - Account 989.100.5020, City Hall Tuckpointing  
\$ 80,887.50 - Account 108.990.5510, Memorial Hall Tuckpointing  
\$ 289,343.75 - Total

**Fiscal Note:** Funds are available as herein delineated.

*Tom Eeg explained this is the project that was re-bid. He noted the base bid on alternate 2, 3 and 4 should be awarded to the lowest responsible bidder and that funding is available.*

*Motion by DeHahn, seconded by Weidner to approve. Passed unanimously.*

**Recommended For Award of Bid**

6. [10-5444](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting bid results on Contract 39-10 (K0-048), Festival Hall Retaining Wall Repairs. (Res.10-2151)

**Recommendation of the Public Works and Services Committee on 8-12-10:** That Contract 39-10 (K0-048), Festival Hall Retaining Wall Repairs, be awarded to Ricchio, Inc., Gurnee, IL, at their bid price of \$29,800.00, they being the lowest responsible bidder.

Further recommends that funding to defray the cost of this public works project be appropriated from Account 108.990.5010, Festival Hall Retaining Wall Repairs.

**Fiscal Note:** Funds are available as herein delineated.

*Tom Eeg submitted bids on Contract 39-10 and recommended the lowest responsible bidder.*

*Motion made by DeHahn, seconded by Weidner to approve. Passed unanimously.*

**Recommended For Award of Bid**

7. [10-5448](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitted Change Order No. 1 to Contract 1-10 (K0-001), Second Floor Remodeling at Racine Public Library, Absolute Construction Enterprises, Inc., contractor. (Res.10-2152)

**Recommendation of the Public Works and Services Committee**

**on 8-12-10:** That Change Order No. 1 on Contract 1-10 (K0-001), Second Floor Remodeling at Racine Public Library, Absolute Construction Enterprises, Inc., contractor, be approved in the amount of \$2,984.72.

Further recommends that funding to defray the cost of this change order be appropriated from Account 255.699.5020, Library-Remodel 2nd Floor (Trust).

**Fiscal Note:** Funds are available as herein delineated.

*Tom Eeg explained the credit on Change Order No. 1 for asbestos abatement and the additional cost for electrical upgrades on Contract 1-10.*

*Motion made by DeHahn, seconded by Weidner to approve Change Order No. 1 as described. Passed unanimously.*

**Recommended For Approval**

8. [10-5375](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Amendment No. 2 on Contract 13-09 (K9-013), Professional Services - Library Renovation Design Services, Architectural Associates, Ltd., consultant. (Res.10-2153)

**Recommendation of the Public Works and Services Committee**

**on 8-12-10:** That Amendment No. 2 to Contract 13-09 (K9-013), Professional Services - Library Renovation Design Services, Architectural Associates, Ltd., consultant, as submitted, be approved in the amount of \$4,800.00.

Further recommends that funding to defray the cost of these professional services be appropriated from Account 255.699.5020, Library-Remodel 2nd Floor (Trust)

**Fiscal Note:** Funds are available as herein delineated.

*Tom Eeg submitted Amendment No. 2 for design services on the Library renovation. He noted these were for some reimbursable items and some additional design work.*

*Motion made by DeHahn, seconded by Weidner to approve. Passed unanimously.*

**Recommended For Approval**

9. [10-5442](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting Amendment No. 1 to Contract 3-10 (K0-003), West Canopy Repair & Restoration at State Street Depot, Isthmus Architecture, Inc., consultant. (Res.10-2154)

**Recommendation of the Public Works and Services Committee**

**on 8-12-10:** That Amendment No. 1 to Contract 3-10 (K0-003), West Canopy Repair & Restoration at State Street Depot, Isthmus Architecture, Inc., consultant, as submitted, be approved in the amount of \$7,510.00.

Further recommends that funding to defray the cost of these professional services are available in the 2010 Capital Improvement Program.

**Fiscal Note:** Funds are available as herein delineated.

*Tom Eeg submitted Amendment No. 1 on Contract 3-10.*

*John Rooney informed the Committee it was to finish bid documents now that staff has reviewed the different design options to get those ready for formal bidding.*

*Motion made by DeHahn, seconded by Weidner to approve. Passed unanimously.*

**Recommended For Approval**

10. [10-5428](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Amendment No. 1 to Contract 15-10 (K0-015), Professional Services - 2010 Bridge Inspection Services, Ayres Associates, Inc., consultant. (Res.10-2155)

**Recommendation of the Public Works and Services Committee**

**on 8-12-10:** That Amendment No. 1 to Contract 15-10 (K0-015), Professional Services - 2010 Bridge Inspection Services, Ayres Associates, Inc., consultant, as submitted, be approved in the amount of \$48,500.00.

Further recommends that funding to defray the cost of these professional services be appropriated from Account 930.072.5810, State Street Bridge.

**Fiscal Note:** Funds are available as herein delineated.

*Tom Eeg submitted Amendment No. 1 on Contract 15-10 and noted it was for additional services from Ayres for bridge inspection for the painting of the State Street Bridge. He noted the cost of the amendment would be 100% reimbursable through the State's bridge program.*

*Motion made by DeHahn, seconded by Weidner to approve. Passed unanimously.*

**Recommended For Approval**

**Adjournment**

*The meeting adjourned at 5:58 P.M.*

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at 262.636.9121 at least 48 hours prior to this meeting.**