



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
[www.cityofracine.org](http://www.cityofracine.org)

## Meeting Minutes Finance and Personnel Committee

*Chairman James T. Spangenberg  
Vice Chair Q.A. Shakoor, II  
Alderman Ronald Hart  
Alderman Terry McCarthy  
Alderman Dennis Wiser*

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Monday, October 25, 2010

5:00 PM

City Hall, Room 301

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### Call To Order and Roll Call

**PRESENT:** 3 - James T. Spangenberg, Q.A. Shakoor, II and Terry McCarthy

**EXCUSED:** 2 - Ronald D. Hart and Dennis Wiser

### Approval of Minutes for the October 11, 2010 Meeting.

A motion was made by Vice Chair Q.A. Shakoor, II, seconded by Terry McCarthy, that this be to Approve the Minutes. The motion PASSED by a Voice Vote.

1. [10-5676](#)

**Subject:** Communication from the Police Chief, requesting to accept the 2010 Bulletproof Vest Partnership Grant (grant control# 2010-020).

#### **Recommendation of the Finance & Personnel Committee on**

**10-25-10:** Permission be granted to accept the 2010 Bulletproof Vest Partnership Grant (grant control #2010-020).

**Fiscal Note:** The grant application is for \$17,050.00 and will fund 50% of the cost of vests purchased in 2010. The City's portion of the purchase is budgeted in 101.311.5430.

**Attachments:** [Legistar 10-5676 001](#)

*Deputy Chief Tom Christensen appeared before the Committee to discuss the item.*

A motion was made by Vice Chair Q.A. Shakoor, II, seconded by Terry McCarthy, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

2. [10-5660](#)

**Subject:** Communication from the Police Chief, requesting to apply for the 2010 AAA Grant (grant control # 2010-37).

#### **Recommendation of the Finance & Personnel Committee on**

**10-25-10:** Permission granted for the Police Chief to apply for the 2010 AAA Grant (grant control #2010-37).

**Fiscal Note:** There is no City match required.

**Attachments:** [LEGISTAR 10-5660\\_001](#)

*Deputy Chief Tom Christensen appeared before the Committee to discuss the item.*

**A motion was made by Vice Chair Q.A. Shakoor, II, seconded by Terry McCarthy, that this be Recommended For Approval. The motion PASSED by a Voice Vote.**

3. [10-5709](#)

**Subject:** Communication from the Police Chief, requesting a waiver of formal bidding and sole-source procurement for 34 Fingerprint Scanners.

**Recommendation of the Finance & Personnel Committee on 10-25-10:** Waive formal bidding and authorize the purchasing agent to negotiate sole source procurement with cross match for 34 fingerprint scanners.

**Fiscal Note:** Funding for this purchase is budgeted in account 273.000.5950.

**Attachments:** [LEGISTAR 10-5709\\_001](#)

*Deputy Chief Tom Christensen appeared before the Committee to discuss the item.*

**A motion was made by Vice Chair Q.A. Shakoor, II, seconded by Terry McCarthy, that this be Recommended For Approval. The motion PASSED by a Voice Vote.**

4. [10-5699](#)

**Subject:** Communication from the Purchasing Agent to award the bid for Official Notice #14, 40' X 48' adjustable stage and ten (10) panels of fold and roll risers, to StageRight Corporation at their bid price of \$91,198.00 they being the low responsive, responsible bidder.

**Recommendation of the Finance & Personnel Committee on 10-25-10:** To award the bid for Official Notice #14 to StageRight Corporation at their bid price of \$91,198.00 they being the low responsive, responsible bidder.

**Fiscal Note:** Funds for this purchase are available in account 108.989.5020.

**Attachments:** [Official Notice 14](#)

*David Brown, Finance Director, appeared before the Committee on behalf of Sam Aiello, Purchasing Agent. He explained that StageRight Corporation was the low responsive, responsible bidder.*

**A motion was made by Vice Chair Q.A. Shakoor, II, seconded by Terry McCarthy, that this be Recommended For Approval. The motion PASSED by a**

**Voice Vote.**

5. [10-5704](#) **Subject:** Communication from the Purchasing Agent requesting to discuss the bids that will be received for Official Notice #16, razing and removal of the commercial structures located at 1348, 1350 and 1354 State Street in Racine, Wisconsin and to make a recommendation for award.

**Recommendation of the Finance & Personnel Committee on 10-25-10:** Recommend that the bid for Official Notice #16, razing and removal of the commercial structures located at 1348, 1350 and 1354 State Street in Racine, Wisconsin be awarded to Azar LLC at the low bid of \$47,744.

**Fiscal Note:** Funds are available in account 719.100.5580, Racine Redevelopment Authority, HUD EDI Demolition.

**Attachments:** [Official Notice 16](#)

*David Brown, Finance Director, appeared before the Committee on behalf of Sam Aiello, Purchasing Agent. He explained that the bids have come in and Azar LLC is the low responsive, responsible bidder.*

**A motion was made by Vice Chair Q.A. Shakoor, II, seconded by Terry McCarthy, that this be Recommended For Approval. The motion PASSED by a Voice Vote.**

6. [10-5663](#) **Subject:** Communication from the City Attorney submitting the claim of Bobbie Schommer for consideration.

**Recommendation of the Finance & Personnel Committee on 10-25-10:** The claim of Bobbie Schommer, 4715 Westway Ave., 53406, requesting reimbursement in the amount of \$84.03 for an allegedly missing cell phone arising from an altercation at her home on September 3, 2010 be denied.

**Fiscal Note:** N/A

**Attachments:** [schommer\\_001](#)

*Scott Letteney, Deputy City Attorney, appeared before the Committee to recommend denial of the claim.*

**A motion was made by Vice Chair Q.A. Shakoor, II, seconded by Terry McCarthy, that this be Recommended For Denial. The motion PASSED by a Voice Vote.**

7. [10-5675](#) **Subject:** Communication from the City Attorney submitting the claim of Irineo James for consideration.

**Recommendation of the Finance & Personnel Committee on 10-25-10:** The claim of Irineo James, 1600 St. Clair St., 53402,

requesting reimbursement in the amount of \$245.00 for a window at 1204 Bluff Avenue broken by a stone that was allegedly kicked up by a DPW vehicle on July 14, 2010 be denied.

**Fiscal Note:** N/A

**Attachments:** [james\\_001](#)

*Scott Letteney, Deputy City Attorney, appeared before the Committee to recommend denial of the claim.*

**A motion was made by Vice Chair Q.A. Shakoor, II, seconded by Terry McCarthy, that this be Recommended For Denial. The motion PASSED by a Voice Vote.**

8. [10-5682](#)

**Subject:** Communication from the City Attorney submitting the claim of Derek Vega for consideration.

**Recommendation of the Finance & Personnel Committee on 10-25-10:** The claim of Derek Vega, 1658 N. Main St. #3, 53402, requesting reimbursement in the amount of \$100.00 arising from his car allegedly being towed from the 1600 block of Main Street due to the Triathlon event on July 18, 2010 be denied.

**Fiscal Note:** N/A

**Attachments:** [vega\\_001](#)

*Scott Letteney, Deputy City Attorney, appeared before the Committee to recommend denial of the claim.*

**A motion was made by Vice Chair Q.A. Shakoor, II, seconded by Terry McCarthy, that this be Recommended For Denial. The motion PASSED by a Voice Vote.**

9. [10-5683](#)

**Subject:** Communication from the City Attorney submitting the claim of Sharolynn Roche for consideration.

**Recommendation of the Finance & Personnel Committee on 10-25-10:** The claim of Sharolynn Roche, 2125 Superior St., 53402, requesting reimbursement in the amount of \$2000.00 for alleged repairs to the water service line for her home on or about June 15, 2010 be denied.

**Fiscal Note:** N/A

**Attachments:** [roche\\_001](#)

*Scott Letteney, Deputy City Attorney, appeared before the Committee to recommend denial of the claim.*

**A motion was made by Vice Chair Q.A. Shakoor, II, seconded by Terry McCarthy, that this be Recommended For Denial. The motion PASSED by a**

## Voice Vote.

10. [10-5690](#) **Subject:** Communication from the City Attorney submitting the claim of Progressive Insurance (Stephen Broad) for consideration.

**Recommendation of the Finance & Personnel Committee on 10-25-10:** The claim of Progressive Insurance, 1700 S. 108th St., West Allis, 53214, requesting reimbursement in the amount of \$1000.00 for repairs to their insured's (Stephen Broad) vehicle which was allegedly damaged while it was parked in the McMynn Ramp on or about July 13, 2010 be denied.

**Fiscal Note:** N/A

**Attachments:** [broad\\_001](#)

*Scott Letteney, Deputy City Attorney, appeared before the Committee to recommend denial of the claim.*

**A motion was made by Vice Chair Q.A. Shakoor, II, seconded by Terry McCarthy, that this be Recommended For Denial. The motion PASSED by a Voice Vote.**

11. [10-5691](#) **Subject:** Communication from the City Attorney submitting the claim of Patricia Oertel for consideration.

**Recommendation of the Finance & Personnel Committee on 10-25-10:** The claim of Patricia Oertel, 2205 St. Clair St., 53402, requesting reimbursement in the amount of \$1000.00 for repairs after a street tree allegedly fell onto her house on or about June 21, 2010 be denied.

**Fiscal Note:** N/A

**Attachments:** [oertel\\_001](#)

*Scott Letteney, Deputy City Attorney, appeared before the Committee to recommend denial of the claim.*

**A motion was made by Vice Chair Q.A. Shakoor, II, seconded by Terry McCarthy, that this be Recommended For Denial. The motion PASSED by a Voice Vote.**

12. [10-5662](#) **Subject:** Communication from the City Attorney submitting the claim of Lucia Lemke for consideration.

**Recommendation of the Finance & Personnel Committee on 10-25-10:** The claim of Lucia Lemke, 4830 Hampton Ct., 53403, requesting reimbursement in the amount of \$428.47 for auto repairs after a parking sign allegedly fell on her car while she was parked on Cliff Avenue on September 9, 2010 be denied.

**Fiscal Note:** N/A

**Attachments:** [lemke\\_001](#)

*Scott Letteney, Deputy City Attorney, appeared before the Committee to recommend denial of the claim.*

**A motion was made by Vice Chair Q.A. Shakoor, II, seconded by Terry McCarthy, that this be Recommended For Denial. The motion PASSED by a Voice Vote.**

13. [10-5670](#)

**Subject:** Communication from the Commissioner of Public Works/City Engineer requesting to begin the process of hiring a Transportation Planner.

**Recommendation of the Finance & Personnel Committee on 10-25-10:** Recommend that the City begin the process of hiring a Transportation Planner now, with the understanding that filling the position in 2011 is pending budget approval.

**Fiscal Note:** The position is budgeted in the 2011 budget.

**Attachments:** [New Transportation Planner.docx](#)

*Tom Eeg, Commissioner of Public Works/Operations, appeared before the Committee requesting to begin the process of hiring a Transportation Planner.*

**A motion was made by Vice Chair Q.A. Shakoor, II, seconded by Terry McCarthy, that this be Recommended For Approval. The motion PASSED by a Voice Vote.**

14. [10-5695](#)

**Subject:** Communication from the Assistant Commissioner of Public Works/Operations requesting additional funds for the City Hall remodeling for changes requested by the City Health Administrator.

**Recommendation of the Finance & Personnel Committee on 10-25-10:** Recommend that \$250,000 of 2009 Bonded Capital Improvement funds be transferred from account 989.000.5520 to account 989.100.5010, City Hall - Facilities Plan Implementation, to cover remodeling and ADA changes to the lower level Health Department and Women's restroom.

**Fiscal Note:** There are sufficient funds available for the transfer. A memo listing the projected future efficiency gains and benefits of the project to be attached to the Legistar file.

**Attachments:** [CH Remodeling Extra Funds.doc](#)  
[EH - Nursing Integration](#)

*Tom Eeg, Commissioner of Public Works/Operations and Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee to request additional funding for remodeling changes that have been requested by the Public Health*

*Administrator.*

**A motion was made by Vice Chair Q.A. Shakoor, II, seconded by Terry McCarthy, that this be Recommended For Approval. The motion PASSED by a Voice Vote.**

15. [10-5712](#)

**Subject:** Communication from the Director of City Development submitting a request from Business Improvement District No. 1, Downtown Racine, for approval of its proposed 2011 operating plan.

**Recommendation of the Finance & Personnel Committee on 10-25-10:** Recommend that the 2011 operating plan for Downtown Business Improvement District No. 1, dated September 30, 2010, be approved, and the Finance Director be authorized and directed to place the special assessments listed in the plan on the property tax bills of the parcels within the District.

**Fiscal Note:** It is estimated \$213,625.15 will be raised through B.I.D. assessments to be disbursed to the Downtown B.I.D.

**Attachments:** [Downtown BID request](#)  
[Downtown BID 2011 Operating Plan](#)

*Devin Sutherland from Downtown Racine Corporation appeared before the Committee to discuss the item.*

**A motion was made by Vice Chair Q.A. Shakoor, II, seconded by Terry McCarthy, that this be Recommended For Approval. The motion PASSED by a Voice Vote.**

## Adjournment

There being no further business to come before the Committee, the meeting adjourned at 6:11 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, November 8, 2010 at City Hall, Room 301.

Respectfully submitted,

Alderman James Spangenberg, Chairman  
Finance & Personnel Committee