

Office of the City Clerk

Janice M. Johnson-Martin
City Clerk

Vikki L. Zuehlke
Asst. City Clerk/Treasury
Manager



**City of Racine,
Wisconsin**

City Hall
730 Washington Avenue
Racine, Wisconsin 53403
(262) 636-9171
Fax: (262) 636-9298
Email: clerk@cityofracine.org

CERTIFIED MAIL

February 21, 2014

Kathleen Troc
2518 Indian Trail
Racine, WI 53402

Re: Your Claim Against the City of Racine

Dear Ms. Troc,

At its meeting on February 4, 2014, the Common Council of the City of Racine considered your claim in the amount of \$742.10 and disallowed it under item 13 - 9689 of the Finance and Personnel Committee Report.

Please be advised that no lawsuit may be brought on this claim against the City or any of its officials, officers, agents or employees after six (6) months from the date of receipt of this letter.

If your claim is for \$5,000.00 or less, you can file a small claims action at the courthouse if you wish to pursue the matter further. If it is for more than \$5,000.00, you should see an attorney of your choice regarding a circuit court action.

If you have any further questions on this claim, contact the City Attorney's Office at 636-9115

Sincerely,

Vikki L. Zuehlke
Asst. City Clerk / Treasury Manager
City of Racine

Certified and USPS