

**Department of Health**

Marcia Fernholz  
Interim Public Health Administrator

730 Washington Avenue  
Racine, Wisconsin 53403  
262-636-9201  
262-636-9564 FAX



**City of Racine, Wisconsin**

Environmental Health Division  
262-636-9203  
Community Health Programs  
262-636-9201  
Clinic/Laboratory  
262-636-9431

[www.cityofracine.org](http://www.cityofracine.org)

September 23, 2009

Honorable Mayor and Members of the Common Council  
City of Racine  
Racine City Hall  
730 Washington Avenue  
Racine, WI 53403

Dear Mayor and Council Members:

I hereby request permission for the Mayor and City Clerk to enter into a fee-for-service contract up to \$14,250 with the Department of Children and Families (DCF), Division of Family and Economic Security (DFES). The funds will be paid to the City of Racine Health Department on a fee for service basis depending on the number of clients served during the contract period. The contract covers the period October 1, 2009 through September 31, 2010.

Respectfully submitted,

A handwritten signature in cursive script that reads "Marcia Fernholz".

Marcia Fernholz  
Interim Public Health Administrator

*“Caring for the Community”*