

**Office of Human Resources/  
Affirmative Action**

Timothy Thompkins  
Human Resources Manager

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**City of Racine, Wisconsin**

January 26, 2015

Mayor John Dickert  
& the Common Council  
City Hall  
730 Washington Avenue  
Racine, WI 53403

Ladies and Gentlemen:

Due to an increase in responsibilities, the MIS department will be adding a Work Station Technician II PU-14. The position responsibilities will include Help Desk management and GIS to Analyze and interpret spatial data used in the production of maps, reports, and other products for DPW, Engineering, City Clerks, Assessor, Police and Fire. The Technician II will develop, implement, and maintain GIS data and its organizational structure/database environment.

The position will be funded through existing funds.

Respectfully Requested,

A handwritten signature in black ink that reads "Timothy Thompkins". The signature is written in a cursive style.

Timothy Thompkins  
Human Resources Manager