



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final

### Waterworks Commission

*James Spangenberg*  
*Vice President Terry McCarthy*  
*President Kathy DeMatthew*  
*Thomas Bunker*  
*Mayor Cory Mason*  
*Alderman John Tate II*  
*Natalia Taft*  
*City Administrator James Palenick*

---

Tuesday, September 25, 2018

5:30 PM

City Hall Annex, Room 227

---

#### Roll Call

*OTHERS PRESENT: K. Haas, M. Gitter, K. Scolaro, N. Sanders, R. Lui, A. Bunkelman, M. Kosterman, L. Kobza, S. Riffle, W. Mielke*

**PRESENT:** 7 - James Spangenberg, Terry McCarthy, Kathy DeMatthew, Thomas Bunker, Cory Mason, John Tate II and Natalia Taft

**EXCUSED:** 1 - James Palenick

#### Approval of Minutes for the August 2018 Meeting

**A motion was made by Bunker, seconded by Mayor Mason, that this file be to Approve the Minutes**

[0967-18](#)

**Subject:** Approval of the Minutes of the Special Meeting of the Board of Waterworks Finance Committee held on September 5, 2018

**Recommendation:** Approve

**A motion was made by Bunker, seconded by Spangenberg, that this file be Approved**

[0988-18](#)

**Subject:** Budget Expenditures for August totaling \$1,918,252.16

**Recommendation:** Approve

**A motion was made by Spangenberg, seconded by Bunker, that this file be Approved**

[0968-18](#)

**Subject:** Project Reports:

- A) 16th Street Construction Bids
- B) International Drive Water Main
- C) Braun Road Water Main
- D) Highway 11

E) Wisconn Valley Way

**Recommendation:** Receive and File

*Project reports were given by staff.*

**Received and Filed**

[0991-18](#)

**Subject:** Change Order No. 2 on Contract W-18-4, I-94 Frontage Road Water Main, DK Contractors, Inc. (Contractor)

**Recommendation:** Approve

*The General Manager submitted Change Order No. 2 on Contract W-18-4 in the amount of \$20,094.16, bringing the total contract amount to \$1,993,179.90 and recommended approval.*

**A motion was made by Vice President McCarthy, seconded by Taft, that this file be Approved**

[0981-18](#)

**Subject:** Change Order No. 1 on Contract W-18-6, Braun Road Water Main, Fischer Excavating, Inc. (Contractor)

**Recommendation:** Approve

*The General Manager submitted Change Order No. 1 on Contract W-18-6 in the credit amount of \$161,798.00, bringing the total contract amount to \$7,199,662.00 and recommended approval.*

**A motion was made by Bunker, seconded by Spangenberg, that this file be Approved**

[0980-18](#)

**Subject:** Change Order No. 1 on Contract W-18-7, International Drive Water Main, A.W. Oakes & Son, Inc. (Contractor)

**Recommendation:** Approve

*The General Manager submitted Change Order No. 1 on Contract W-18-7 in the amount of \$81,442.00, bringing the total contract amount to \$1,459,512.00 and recommended approval.*

**A motion was made by Vice President McCarthy, seconded by Mayor Mason, that this Communication be Approved. The motion PASSED by the following vote:**

**AYES:** 5 - Spangenberg  
McCarthy  
Bunker  
Mason  
Taft

**EXCUSED:** 2 - Tate II  
Palenick

**ABSTENTIONS:** 1 - DeMatthew

[0972-18](#)

**Subject:** Review of Sustainability and Conservation Plan Coordinator Position

**Recommendation:** Receive and File

*The General Manager talked about the type of duties this new position would entail. He noted that the Water Utility would hire this person and possibly contract them out to the City of Racine if need be. Discussion was held with regard to pay range and job description. The General Manager noted that there is no job description at this time, but once one is created, he will bring this item back to the Commission.*

**A motion was made by Bunker, seconded by Spangenberg, that this file be Received and Filed**

[0969-18](#)

**Subject:** Submittal of the Report of the Finance Committee of the Racine Waterworks Commission regarding Year 2019 Water Utility Operations and Maintenance Budget and the 2019-2023 Capital Improvements Budget Recommending Adoption

**Recommendation of the Racine Waterworks Commission on 9/25/18:** To adopt

FURTHER RECOMMENDS THAT THIS ITEM BE REFERRED TO THE COMMITTEE OF THE WHOLE

*Discussion was held with regard to developing a financial plan. It was decided to discuss this item after Closed Session. President DeMatthew deferred this item until after the Closed Session.*

**A motion was made by Vice President McCarthy, seconded by Mayor Mason, that the Operations and Maintenance Budget be Recommended for Adoption. The motion passed by a voice vote.**

**A motion was made by Vice President McCarthy, seconded by Mayor Mason, that the Capital Improvements Program Budget be Recommended for Adoption. The motion passed by a voice vote.**

[0970-18](#)

**Subject:** Election of Officers

**Recommendation:** Approve

**A motion was made by Bunker, seconded by Mayor Mason, to elect the following slate of officers for the Board of Racine Waterworks Commission as proposed:**

**President: Alderman Terry McCarthy**

**Vice President: Natalia Taft**

**Secretary: John Tate II**

**The motion passed unanimously.**

**CLOSED SESSION**

It is the intent that the Waterworks Commission convene in closed session pursuant to Section 19.85(1)(e) of the Wisconsin Statutes, for conducting specified public business whenever competitive or bargaining reasons require a closed session and 19.85(1)(g) for conferring with legal counsel with respect to litigation in which it is likely to become involved. It is also the intent that open session will follow closed session.

*A motion was made by Vice President McCarthy, seconded by Mason, to move the meeting into Closed Session at 6:45 p.m. The motion passed unanimously.*

[0856-18](#)

**Subject:** Discuss Intergovernmental Agreement with the City of Racine and the Village of Mt. Pleasant - Attny. Stan Riffle invited to the meeting

**Recommendation:** Receive and File

*Discussion was held with regard to an Intergovernmental Water Agreement with the City of Racine and the Village of Mt. Pleasant.*

**Received and Filed**

[0987-18](#)

**Subject:** Petition for Appeal, MEA vs. Wisconsin Dept. of Natural Resources, Party Status - Attny. Laurie Kobza invited to the meeting

**Recommendation:** Receive and File

*There was discussion regarding a Petition for Appeal, MEA vs. Wisconsin Department of Natural Resources, Party Status.*

**Received and Filed**

[0998-18](#)

**Subject:** Request to release certain special charges on delinquent accounts for specific economic development projects contingent upon the sale of property

**Recommendation:** Receive and File

*Discussion was held with regard to special charges on delinquent accounts for specific economic development projects.*

**Received and Filed**

## OPEN SESSION

*A motion was made by Vice President McCarthy, seconded by Spangenberg, to move the meeting into Open Session at 8:55 p.m. The motion passed unanimously.*

[0966-18](#)

**Subject:** Communication from Mayor Mason, to enter into negotiations with Mt. Pleasant for an intergovernmental agreement between the City of Racine, Racine Water Utility and Village of Mt. Pleasant relating to impacts on public services associated with the Village of Mt. Pleasant tax increment district number 5.

**Recommendation of the Racine Waterworks Commission on**

**9/25/18:** To approve entering into negotiations with the Village of Mt. Pleasant for an intergovernmental agreement between the City of Racine, Racine Water Utility and Village of Mt. Pleasant relating to impacts on public services associated with the Village of Mt. Pleasant Tax Increment District No. 5 (TID #5)

FURTHER RECOMMENDS THAT THIS ITEM BE REFERRED TO THE FINANCE AND PERSONNEL COMMITTEE

**A motion was made to approve as amended by Vice President McCarthy, seconded by Taft, and that this file be Recommended For Approval**

[1000-18](#)

**Subject:** Approval of the release of certain special charges on delinquent accounts pursuant to the sale of property

**Recommendation:** Approve

*Laura Million of Racine County Economic Development Corp. (RCEDC) explained the request. The Waterworks Commission agreed to reduce the amount of outstanding debt collection for special charges held by Racine County to \$19,936.83 pending execution of the property sale.*

**A motion was made by Vice President McCarthy, seconded by Alderman Tate II, that this file be Approved**

**Adjournment**

*There being no further business, Mayor Mason made a motion, seconded by Tate II, to adjourn the meeting at 8:58 p.m. The motion passed unanimously.*

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the office of the General Manager at 636-9181 at least 48 hours prior to this meeting.**