



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Agenda - Final Finance and Personnel Committee

Chairman Q.A. Shakoor, II
Vice Chairman Terry McCarthy
Dennis Wiser
Jeff Coe
Ronald D. Hart

Monday, May 12, 2014

5:00 PM

City Hall, Room 106

Call To Order & Roll Call

Approval of Minutes for the April 21, 2014 Meeting.

1. [14-9924](#) **Subject:** Communication from Alderman Kaprelian-Becker, on behalf of Nikki Aiello (1528 W. 6th St.) requesting a traffic study for the intersection of West 6th Street and Memorial Drive for a possible left-turn light on W. 6th St. turning north.

Recommendation of the Traffic Commission on 04-21-14: Receive and file.

Staff Recommendation to the Finance & Personnel Committee on 5-12-14: None at this time.

Fiscal Note: N/A

Attachments: [14-9924](#)

2. [14-10018](#) **Subject:** Communication from the Alderman of the 15th District requesting that city policy be written to codify the current practice that permission to apply for grants be approved by the Common Council via the Finance and Personnel Committee.

Recommendation of the Finance & Personnel Committee on 4-21-14: Defer the item until the May 12, 2014 Finance & Personnel meeting.

Staff Recommendation to the Finance & Personnel Committee on 5-12-14: Recommend that the committee review existing practices to determine what should be included in a new policy if needed.

Fiscal Note: N/A

Attachments: [Com_Diehl \(2\)](#)

3. [14-10054](#) **Subject:** Communication for the Fire Chief requesting permission to apply for the FEMA 2013 Assistance to Fire Fighters Grant (AFG) for the purpose of upgrading radio interoperability. (Grant Control #2014-019)

Staff Recommendation to the Finance & Personnel Committee on 5-12-14: Permission be granted to the Fire Chief to apply for the FEMA 2013 Assistance to Fire Fighters Grant (AFG) for the purpose of upgrading radio interoperability. (Grant Control #2014-019)

Fiscal Note: The grant request is for \$215,000 of which the City's hard match is 10% or \$21,500. Funds are available in account 944.300.5030 to cover this request.

Attachments: [AFG Request](#)

4. [14-10055](#) **Subject:** Communication from the Fire Chief requesting permission to apply for the 2014 DHS Port Security Grant for the purpose of securing a Sector Scan Sonar for water rescue emergencies. (Grant Control #2014-020)

Staff Recommendation to the Finance & Personnel Committee on 5-12-14: Permission be granted to the Fire Chief to apply for the 2014 DHS Port Security Grant for the purpose of securing a Sector Scan Sonar for water rescue emergencies. (Grant Control #2014-020)

Fiscal Note: The grant request is for \$70,000 of which the City's hard match is 25% or \$17,500. The City's Match will be budgeted under the 2015 Capital Improvement Project.

Attachments: [DHS Port Security Grant 2014](#)

5. [14-10091](#) **Subject:** Communication from the Police Chief, requesting to enter into Conflict Resolution Services with the Sienna Center.

Staff Recommendation to the Finance & Personnel Committee on 5-12-14: Permission be granted to the Police Chief, requesting to enter into Conflict Resolution Services with the Sienna Center.

Fiscal Note: Unknown at this time.

Attachments: [C2C-ConfResServ](#)

6. [14-10092](#) **Subject:** Communication from the Police Chief requesting to apply for and accept the 2014 Bureau of Justice Assistance (BJA) Edward Byrne Justice Assistance Grant (JAG). (Grant Control #2014-017)

Staff Recommendation to the Finance & Personnel Committee on

5-12-14: Permission be granted to the Police Chief to apply for and accept the 2014 Bureau of Justice Assistance (BJA) Edward Byrne Justice Assistance Grant (JAG) in the amount of \$22,058.00. (Grant Control #2014-017)

Fiscal Note: No City match required. The total grant is for \$44,116.00 to be split with Racine County Sheriff's Department.

Attachments: [BJAedByrneJAG2014](#)

7. [14-10068](#)

Subject: Communication from the Director of Parks, Recreation & Cultural Services requesting permission to apply for the Stewardship LWCF and Recreational Trails Grant in the amount of \$19,085.00 from the Wisconsin Department of Natural Resources for the Graceland road & walkway. Grant Control #2014-016.

Staff Recommendation to the Finance & Personnel Committee on 5-12-14: Permission be granted to the Director of Parks, Recreation & Cultural Services requesting permission to apply for the Stewardship LWCF and Recreational Trails Grant in the amount of \$19,085.00 from the Wisconsin Department of Natural Resources for the Graceland road & walkway. Grant Control #2014-016.

Fiscal Note: City match of \$19,085.00 is required. Funds are available in account 207.994.5010 - Road & Walkway Repairs.

Attachments: [Apply Stewardship LWCF & Rec Trails Grant - Graceland Road & Walkway 201](#)

8. [14-10100](#)

Subject: Communication from Parks, Recreation and Cultural Services Cemetery Supervisor on April 28, 2014 asking to meet with the Finance and Personnel Committee to seek permission to sell cremation burial packages.

Staff Recommendation to the Finance & Personnel Committee on 5-12-14: Permission be granted to the Parks, Recreation and Cultural Services Cemetery Supervisor to sell cremation burial packages.

Fiscal Note: Unknown at this time.

Attachments: [14-10100 Communication from Cemetery Supervisor to Finance and Personnel](#)

9. [14-10115](#)

Subject: Communication from 21st Century Preparatory School requesting to have 2014 Island Park rental fees waived or reduced for a Civil War re-enactment Day.

Staff Recommendation to the Finance & Personnel Committee on 5-12-14: No recommendation at this time.

Fiscal Note: N/A

Attachments: [21st Century Prep Park Fee Waiver Request](#)

10. [14-10154](#) **Subject:** (Direct Referral) Communication from the Assistant Director of City Development submitting the request by Racine Urban Garden Network (RUGN) for a reduction of the fee for a conditional use permit for a community garden.

Staff Recommendation to the Finance & Personnel Committee on 5-12-14: No Recommendation at this time.

Fiscal Note: N/A

Attachments: [RUGN Fee Reduct 001](#)
[Conditional use \(Ruby Gardens- aka erie st\)](#)

11. [14-9919](#) **Subject:** Request by the Community Economic Development Corporation (CEDCO) to extend the period for completion of its Small Business Development Services contract.

Recommendation of the Redevelopment Authority on 4-7-2014:
That the Authority supports the extension of the contract expiration through December 2014.

Further, that the Mayor and City Clerk be authorized and directed to execute a contract extension with CEDCO effective through December 2014.

Further, that this be referred to the Finance and Personnel Committee for their review and recommendation.

Recommendation of the Finance & Personnel Committee on 4-21-14: Defer the item until the May 12, 2014 Finance & Personnel meeting.

Staff Recommendation to the Finance & Personnel Committee on 5-12-14: To approve the Community Economic Development Corporation (CEDCO) to extend the period for completion of its Small Business Development Services contract.

Fiscal Note: Sufficient funds remain in the original contract to fund this extension.

Attachments: [CEDCO Request](#)
[RDA Res. 14-08](#)

12. [14-10110](#) **Subject:** (Direct Referral) Review of an amended development agreement for the project at 1130 Washington Avenue.

Recommendation of the Redevelopment Authority on 5-5-14: That an amendment to the development agreement between the Redevelopment Authority and Akil Ajmeri of Ayra's at 1130 Washington Avenue to extend the deadlines contained therein is approved, specifically that the deadline for compliance with the conditions related to Additional Development Assistance shall be July 31, 2014 and the tax years eligible for Tax Reimbursement Development Incentive shall be 2014 and 2015.

Further, that the Chairperson and Executive Director are authorized to execute the amendment, subject to the review and approval of the City Attorney or his designee.

Staff Recommendation to the Finance & Personnel Committee on 5-12-14: Permission be granted to the Redevelopment Authority to accept an amended development agreement for the project at 1130 Washington Avenue.

Fiscal Note: Funds for the development assistance grant remain available in the TID 16.

Attachments: [RDA Res. 14-11 \(1130 Washington Avenue\)](#)
[Amendment to Developer's Agreement](#)

13. [14-10111](#)

Subject: (Direct Referral) Communication from the Assistant Executive Director of the Redevelopment Authority requesting authorization to apply for a Wisconsin Economic Development Corporation Site Assessment Grant for the property at 1505 High Street. (Grant Control # 2014-018)

Recommendation of the Redevelopment Authority on 5-5-14: That the Authority requests funds and assistance available from the WEDC under the assessment grant and complies with rules for the program.

Further, that Brian F. O'Connell, Executive Director, or his authorized agent, act on the behalf of the Authority to: submit an application to Wisconsin Economic Development Corporation to aid in the site assessment of 1505 High Street, sign all documents, and take necessary action to undertake, direct, and complete approved grant activities.

Staff Recommendation to the Finance & Personnel Committee on 5-12-14: Permission be granted to the Assistant Executive Director of City Development to apply for a Wisconsin Economic Development Corporation Site Assessment Grant for the property at 1505 High Street. (Grant Control # 2014-018)

Fiscal Note: The grant request is for \$100,000 with a required match of

100% of the grant request (\$100,000) from the City. The property is tax delinquent and WEDC allows the delinquent taxes to be used as the local match.

Attachments: [RDA Res. 14-12 \(1505 High Street\)](#)

[WEDC 1505 High grant request-submit 14-10111](#)

14. [14-10099](#)

Subject: Communication from the Public Health Administrator requesting permission to enter into agreements to provide Level II Health Services to the Villages of Elmwood Park and Wind Point. The total amount to be received is \$4,243; \$1,550 paid by Elmwood Park, and \$2,693 paid by Wind Point.

Staff Recommendation to the Finance & Personnel Committee on 5-12-14: Permission be granted to the Public Health Administrator to enter into agreements to provide Level II Health Services to the Villages of Elmwood Park and Wind Point. The total amount to be received is \$4,243; \$1,550 paid by Elmwood Park, and \$2,693 paid by Wind Point.

Fiscal Note: None at this time.

Attachments: [Wind Point Elmwood Park 2014](#)

15. [14-10105](#)

Subject: Communication from the Public Health Administrator requesting permission to accept an amendment to the original contract agreement with the Wisconsin Department of Health Services for Public Health Emergency Preparedness and Response. This amendment awards an additional \$3,960 to the current PHEP contract amount of \$64,991 for continuation of emergency preparedness efforts for the City of Racine. This would bring the revised amount of the contract to \$68,951. (Original Grant Control #2013-025)

Staff Recommendation to the Finance & Personnel Committee on 5-12-14: Permission be granted to the Public Health Administrator to accept an amendment to the original contract agreement with the Wisconsin Department of Health Services for Public Health Emergency Preparedness and Response. This amendment awards an additional \$3,960 to the current PHEP contract amount of \$64,991 for continuation of emergency preparedness efforts for the City of Racine. This would bring the revised amount of the contract to \$68,951. (Original Grant Control #2013-025)

Fiscal Note: No City match required.

Attachments: [2013-14 PHEP Amendment](#)

16. [14-10106](#)

Subject: Communication from the Public Health Administrator requesting permission to accept an amendment to the original contract agreement with the Wisconsin Department of Health Services for Public

Health Emergency Preparedness and Response. This amendment awards an additional \$435 to the current CRI contract amount of \$26,748 for continuation of emergency preparedness efforts for the City of Racine. This would bring the revised amount of the contract to \$27,183. (Original Grant #2013-025)

Staff Recommendation to the Finance & Personnel Committee on 5-12-14: Permission be granted to the Public Health Administrator to accept an amendment to the original contract agreement with the Wisconsin Department of Health Services for Public Health Emergency Preparedness and Response. This amendment awards an additional \$435 to the current CRI contract amount of \$26,748 for continuation of emergency preparedness efforts for the City of Racine. This would bring the revised amount of the contract to \$27,183. (Original Grant #2013-025)

Fiscal Note: No City match required.

Attachments: [2013-14 CRI Amendment](#)

17. [14-10069](#)

Subject: Communication from the Transit and Parking System Manager regarding providing Representatives of ABM Parking Services Incorporated an opportunity to review their proposal regarding the proposed Parking Ramp Revenue Equipment Replacement and 24 Hour Ramp Management Contract.

Recommendation of the Parking & Transit Commission 4-30-14: Recommends awarding a contract for a seven year lease of state-of-the art Parking Utility revenue control equipment and a professional management contract with 24/7 support services for the Gaslight, Lake, Shoop and Civic Center parking Ramps and Surface Lakefront Lot No.5 with ABM Parking Services and recommends that the City Finance and Personnel Committee and Common Council authorize entering into a contract with ABM Parking Services as the result of a Request for Proposals process and negotiations begun in July of last year.

Staff Recommendation to the Finance & Personnel Committee on 5-12-14: Recommends awarding a contract for a seven year lease of state-of-the art Parking Utility revenue control equipment and a professional management contract with 24/7 support services for the Gaslight, Lake, Shoop and Civic Center parking Ramps and Surface Lakefront Lot No.5 with ABM Parking Services.

Fiscal Notes: The Parking Utility is self supporting and no general fund contributions are required. Funding for the first year of the lease and management contract have been approved in Account 106.993.5760 (2013 Credit Card system-wide upgrade). The Parking Utility retains ownership of the equipment at the end of the lease. Benefits in reduced

regular and overtime staff costs, lost revenue recovery and improved downtown parking operations are expected to range between \$177,790 and \$320,312 over the seven year period.

18. [14-10024](#) **Subject:** Communication from the Transit and Parking System Manager requesting that the Purchasing Agent be authorized to negotiate with ABM for the provision of Parking Facility Management and Equipment Replacement.

Staff Recommendation to the Finance & Personnel Committee on 5-12-14: To receive and file. Duplicate item, see File ID 14-10069.

Fiscal Note: N/A

Attachments: [Request for Proposal from Transit Parking Syst. Man.](#)

19. [14-10056](#) **Subject:** Communication from the City Attorney submitting the claim of JBC, LLC for consideration.

Staff Recommendation to the Finance & Personnel Committee on 5-12-14: The claim of JBC, LLC for alleged damages arising out of the flooding of their basement after a water main break on or about February 10, 2014 be denied.

Fiscal Note: N/A

Attachments: [jbc_001](#)

20. [14-10103](#) **Subject:** communication from the City Attorney submitting the claim of Mary Imhof Prujansky for consideration.

Staff Recommendation to the Finance & Personnel Committee on 5-12-14: The claim of Mary Imhof Prujansky for alleged vehicle damages after she backed into recycling carts placed in her driveway by City crews on March 6, 2014 be denied.

Fiscal Note: N/A

Attachments: [prujansky_001](#)

21. [14-10061](#) **Subject:** communication from the City Attorney submitting the claim of Anthony Shaw for consideration.

Staff Recommendation to the Finance & Personnel Committee on 5-12-14: The claim of Anthony Shaw for alleged vehicle damages arising out of driving over a pothole at or near 4620 Washington Avenue on or about January 23, 2014 be denied.

Fiscal Note: N/A

Attachments: [shaw_001](#)

22. [14-10067](#) **Subject:** communication from the City Attorney submitting the claim of Maude Ford-Jelks for consideration.

Staff Recommendation to the Finance & Personnel Committee on 5-12-14: The claim of Maude Ford-Jelks for alleged vehicle damages arising out of driving over a permit hole at or near 1101 Geneva Street on or about February 19, 2014 be denied.

Fiscal Note: N/A

Attachments: [ford-jelks_001](#)

23. [14-10049](#) **Subject:** communication from the City Attorney submitting the claim of John Longo for consideration.

Staff Recommendation to the Finance & Personnel Committee on 5-12-14: The claim of John Longo for alleged expenses arising out his dispute of an order from the Building Inspector on or about January 15, 2014 be denied.

Fiscal Note: N/A

Attachments: [longo_001](#)

24. [14-10037](#) **Subject:** Communication from the City Attorney submitting the claim of Iris Lopez for consideration.

Staff Recommendation to the Finance & Personnel Committee on 5-12-14: The claim of Iris Lopez for alleged injuries arising out of her trip and fall on the sidewalk at Case High School on or about August 22, 2013 be denied.

Fiscal Note: N/A

Attachments: [lopez_001](#)

25. [14-10117](#) **Subject:** Communication from the City Clerk submitting the bid(s) received for printing the Common Council Proceedings and legal notices for the period of June 1, 2014 through May 31, 2015.

Staff Recommendation to the Finance & Personnel Committee on 5-12-14: To award the bid to The Racine Journal Times for printing of the Common Council Proceedings and all legal notices for the period June 1, 2014 through May 31, 2015.

Fiscal Note: Funds are available in account 101.010.5540; City Council Proceedings.

Attachments: [Bid submittal from JT 05.06.14](#)

[Ltr to Council](#)

26. [14-10155](#) **Subject:** (Direct Referral) Communication from the Finance Director requesting to appear to discuss our 2013 to 2014 budget carry overs.

Staff Recommendation to the Finance & Personnel Committee on 5-12-14: To approve the 2013 to 2014 budget carry overs.

Fiscal Note: Official action is required on an annual basis to carry forward budgeted funding including those with an expenditure period longer than 12 months.

Attachments: [Budget Direct Referral](#)

[2013 to 2014 Carryforwards](#)

Adjournment

If you are disabled and have accessibility needs or need information interpreted for you, please contact Human Resources at 262-636-9175 at least 48 hours prior to this meeting.