



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final

### Public Works and Services Committee

*Chairman Terry McCarthy*  
*Vice Chairman Melissa Lemke*  
*Alderman Henry Perez*  
*Alderman Mollie Jones*  
*Alderman Jason Meekma*

---

Monday, September 26, 2016

5:30 PM

City Hall, Room 303

---

#### Call To Order

*The meeting was called to order at 5:30 P.M.*

**PRESENT:** 3 - Henry Perez, Mollie Jones and Jason Meekma

**EXCUSED:** 2 - Terry McCarthy and Melissa Lemke

Also Present: Mark Yehlen, Tom Eeg, John Rooney, Scott Underwood, Tom Karkow

#### Approval of Minutes for the September 13, 2016 Meeting.

*The minutes of the September 13, 2016 meeting were approved as printed. Passed unanimously.*

1. [0759-16](#)

**Subject:** Communication from Scott Underwood and Ilene Zinn requesting permission to install a projecting sign in the City right-of-way at 2051 Mead Street.

**Recommendation of the Public Works and Services Committee on 09-13-16:** Defer

**Recommendation of the Public Works and Services Committee on 09-26-16:** That the property owner of 2051 Mead Street, Zinn Properties, LLC., be granted permission to install a stationary, projecting sign, as requested, with the stipulation that a hold harmless agreement be executed and a \$150.00 processing fee paid, in accordance with the State Statute 66.0425, Privileges in Streets.

**Fiscal Note:** There will be no cost to the City.

*Tom Eeg outlined the details of the request.*

*Motion made by Meekma, seconded by Jones to approve. Passed unanimously.*

**Recommended For Approval**

2. [0813-16](#)

**Subject:** Communication from Tristin Erickson (5K Events) requesting

to use City right-of-way on November 12, 2016 from 8:30 A.M. to 11:30 A.M. for the Nearly Naked 5K.

**Recommendation of the Public Works and Services Committee on 09-26-16:** That 5K Events be granted permission to use City right-of-way on Dodge Street from Michigan Boulevard to Chatham Street, Reichert Court from Michigan Boulevard to Lake Michigan Pathway and Michigan Boulevard from Reichert Court to Dodge Street from 8:30 A.M. to 11:30 A.M. on November 12, 2016 for the Nearly Naked 5K event with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- F. If required, sponsor shall provide a detour plan for the closure of all State connecting highways, arterial and collector streets to the City Engineer for approval.
- G. Sponsor is responsible for cleaning the streets.
- H. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

**Fiscal Note:** There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

*Tom Eeg outlined the details of the request.*

*Motion made by Meekma, seconded by Jones to approve. Passed unanimously.*

**Recommended For Approval**

3. [0818-16](#)

**Subject:** Communication from Tristin Erickson (5K Events) requesting to use City right-of-way on November 24, 2016 from 6:30 A.M. to 9:30 A.M. for the Thanksgiving Day 5K Run/Walk.

**Recommendation of the Public Works and Services Committee on 09-26-16:** That 5K Events be granted permission to use City right-of-way on Michigan Boulevard from Augusta Street to just north of Lombard Avenue from 6:30 A.M. to 9:30 A.M. on November 24,

2016 for the Thanksgiving Day 5K Run/Walk event with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- F. If required, sponsor shall provide a detour plan for the closure of all State connecting highways, arterial and collector streets to the City Engineer for approval.
- G. Sponsor is responsible for cleaning the streets.
- H. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

**Fiscal Note:** There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

*Tom Eeg outlined the details of the request.*

*Motion made by Meekma, seconded by Jones to approve. Passed unanimously.*

**Recommended For Approval**

4. [0821-16](#)

**Subject:** Bid results on Contract 20160040, Sanitary, Storm and Interceptor Sewer Lining.

**Recommendation of the Public Works and Services Committee on 09-26-16:** That Contract 20160040, Sanitary, Storm and Interceptor Sewer Lining, be awarded to Musson Brothers, Inc. at their bid price of \$1,378,073.65, it being the lowest responsible bidder.

Further recommends that funds to defray the cost of this public works project be appropriated from the below Org-Objects:

\$1,000,000.00 - Org-Object 40102-57560, Sanitary Sewers-RWWU

Surcharge Fund  
\$ 378,073.65 - Org-Object 22640-57560, Sanitary Sewers  
\$1,378,073.65 - Total

**Fiscal Note:** Funds are available as herein delineated.

*Tom Eeg outlined the bid results.*

*John Rooney and Mark Yehlen described the scope of the contract.*

*Motion made by Meekma, seconded by Jones to approve. Passed unanimously.*

**Recommended For Approval**

5. [0820-16](#) **Subject:** Change Order No. 2 on Contract 20160024, Parking Ramp Improvements, ProAxis, LLC., contractor.

**Recommendation of the Public Works and Services Committee on 09-26-16:** That Change Order No. 2 on Contract 20160024, Parking Ramp Improvements, ProAxis, LLC., contractor, as submitted, be approved in the amount of \$9,073.07.

Further recommends that funding to defray the cost of the change order be appropriated from Org-Object 60383-57200, Parking System-Bldg Improvements.

**Fiscal Note:** Funds are available as herein delineated.

*Tom Eeg outlined the details of the change order.*

*John Rooney and Mark Yehlen described the scope of the change order and the need to delete work from the original contract to pay for this higher priority, unanticipated work.*

*Motion made by Meekma, seconded by Jones to approve. Passed unanimously.*

**Recommended For Approval**

6. [0822-16](#) **Subject:** Change Order No. 3 on Contract 20150019, Lake Michigan Pathway Phase III, Ray Hintz, Inc., contractor.

**Recommendation of the Public Works and Services Committee on 09-26-16:** That Change Order No. 3 on Contract 20150019, Lake Michigan Pathway Phase III, Ray Hintz, Inc., contractor, as submitted, be approved in the deduct amount of (\$76,510.34).

Further recommends the below Org-Objects be adjusted in the following amounts.

(\$15,302.07) - Org-Object 45040-57550, DPW-Lake Michigan Pathway

(\$61,208.27) - Org-Object 2031-57550, State's Share Lake MI  
Pathway  
(\$76,510.34) - Total

**Fiscal Note:** Funds are available as herein delineated.

*John Rooney outlined the details of the change order.*

*Motion made by Meekma, seconded by Jones to approve. Passed unanimously.*

**Recommended For Approval**

7. [0823-16](#)

**Subject:** Final Payment on Contract 20150019, Lake Michigan Pathway Phase III, Ray Hintz, Inc., contractor.

**Recommendation of the Public Works and Services Committee on 09-26-16:** That the work done by Ray Hintz, Inc., be accepted and final payment authorized for a total contract amount of \$686,686.07.

**Fiscal Note:** Contract was authorized under Resolution 15-0319, dated August 18, 2015.

*John Rooney stated the work was complete and recommended final payment.*

*Motion made by Meekma, seconded by Jones to approve. Passed unanimously.*

**Recommended For Approval**

8. [0824-16](#)

**Subject:** Final Payment on Contract 20150020, PS - 2015 Pavement Inspection & Planning, AECOM, consultant.

**Recommendation of the Public Works and Services Committee on 09-26-16:** That the work done by AECOM, be accepted and final payment authorized for a total contract amount of \$90,842.50.

**Fiscal Note:** Contract was authorized under Resolution 15-0091, dated March 3, 2015.

*John Rooney stated the work was complete and recommended final payment.*

*Motion made by Meekma, seconded by Jones to approve. Passed unanimously.*

**Recommended For Approval**

9. [0777-16](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting the results of the 2016 Sidewalk Inspection and Repair Program.

**Recommendation of the Public Works and Services Committee on 9-13-16:** Defer

**Recommendation of the Public Works and Services Committee on  
09-26-16:** Receive and file.

**Fiscal Note:** N/A

*Mark Yehlen outlined the details of the program.*

*Motion made by Meekma, seconded by Jones to receive and file. Passed  
unanimously.*

**Recommended to be Received and Filed**

### **Public Comment**

### **Adjournment**

*The meeting adjourned at 6:20 P.M.*

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works, (262) 636-9122, at least 48 hours prior to this meeting.**