



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Waterworks Commission

*President John Engel, Vice President Kathy DeMatthew
Secretary Thomas M. Sollman, Mayor John Dickert, Alderman
Ronald D. Hart,
Alderman Michael D. Shields, Tracy Richters*

Tuesday, May 29, 2012

4:00 PM

City Hall Annex - Room 227

1. Roll Call

OTHERS PRESENT: K. Haas, M. Gitter, K. Scolaro, N. Sanders, A. Lesnjak, S. Cryer, J. Hewitt, R. Lui, T. Bunker, M. Kosterman, R. Pace, J. Mandala, A. Wheeler, R. Gilbreath, C. Wright, M. Carr, R. Messing, J. Lenell

PRESENT: 5 - John Dickert, John Engel, Ronald D. Hart, Michael Shields and Kathy DeMatthew

EXCUSED: 2 - Thomas M. Sollman and Tracy Richters

2. Approval of Minutes for the April 2012 Meeting

A motion was made by Ronald D. Hart, seconded by Alderman Michael Shields, that this be to Approve the Minutes. The motion PASSED by the following vote:

AYES: 5 -
Dickert, Engel, Hart, Shields and DeMatthew

EXCUSED: 2 -
Sollman and Richters

3. [12-7729](#)

Subject: Budget Expenditures for April 2012 Totaling \$1,377,487.06

Recommendation: Approve

A motion was made by Secretary Kathy DeMatthew, seconded by Alderman Michael Shields, that this be Approved. The motion PASSED by the following vote:

AYES: 5 -
Dickert, Engel, Hart, Shields and DeMatthew

EXCUSED: 2 -
Sollman and Richters

4. [12-7730](#)

Subject: Project Reports:

- A) Water Main Construction Updates
- B) Basin Cleaning Update - Synagro
- C) SEDA Fire Flow Test
- D) 2011 Annual Report
- E) Fourth of July

F) Bond Refinancing Update

Recommendation: Receive and File

Project reports were given by staff.

Received and Filed5. [12-7731](#)

Subject: Presentation of the 2011 Audit from Clifton Larson Allen LLP - Renee Messing Invited to the Meeting

Recommendation of the Waterworks Commission on 5/29/12: To adopt.

FURTHER RECOMMENDS, THE ITEM BE REFERRED TO THE FINANCE AND PERSONNEL COMMITTEE

Renee Messing from CliftonLarsonAllen summarized the year-end financial statements and management letter regarding the 2011 audit. She noted that a new addition to the annual audit this year was the Management Discussion and Analysis, which should aid the Commission in understanding financial information with regard to events that occurred during the year. CliftonLarsonAllen issued an unqualified opinion; the 2011 financial statements were presented fairly in all material respects and in conformity with generally accepted accounting principles.

A motion was made by Ronald D. Hart, seconded by Alderman Michael Shields, that this be Recommended For Adoption. The motion PASSED by the following vote:

AYES: 5 -

Dickert, Engel, Hart, Shields and DeMatthew

EXCUSED: 2 -

Sollman and Richters

6. [12-7732](#)

Subject: Bid Opening Results on VFD Control Panel Contract

Recommendation: Approve

The General Manager stated that requests for quotations were sent to three bidders for the Variable Frequency Drive Backwash Pump Control Panel contract. Only one firm submitted a qualifying bid, that of Control Service, Inc. with their bid price of \$17,893.84 and recommended this contract be awarded to Control Service, Inc. at their bid price.

A motion was made by Ronald D. Hart, seconded by Alderman Michael Shields, that this be Approved. The motion PASSED by the following vote:

AYES: 5 -

Dickert, Engel, Hart, Shields and DeMatthew

EXCUSED: 2 -

Sollman and Richters

7. [12-7733](#)

Subject: Bid Opening Results on Contract W-12-4, Hulda Drive Water Main Replacement

Recommendation: Approve

The General Manager submitted the bid results on Contract W-12-4 in the amount of \$169,660.70 and recommended approval to the lowest responsible bidder, that being Reesman's Excavating & Grading, Inc.

A motion was made by Secretary Kathy DeMatthew, seconded by Mayor John Dickert, that this be Approved. The motion PASSED by the following vote:

AYES: 5 -

Dickert, Engel, Hart, Shields and DeMatthew

EXCUSED: 2 -

Sollman and Richters

8. [12-7734](#)

Subject: Bid Opening Results on Contract W-12-5, South Side Water Main Replacement

Recommendation: Approve

The General Manager submitted the bid results on Contract W-12-5 in the amount of \$327,810.00 and recommended approval to the lowest responsible bidder, that being M J Construction, Inc.

A motion was made by Ronald D. Hart, seconded by Alderman Michael Shields, that this be Approved. The motion PASSED by the following vote:

AYES: 5 -

Dickert, Engel, Hart, Shields and DeMatthew

EXCUSED: 2 -

Sollman and Richters

9. [12-7747](#)

Subject: Change Order No. 1 on Contract W-12-3, 2012 Water Main Replacement - Phase 2, Reesman's Excavating & Grading, Inc. (Contractor)

Recommendation: Approve

The General Manager submitted Change Order No. 1 on Contract W-12-3 in the amount of \$36,419.85, bringing the total contract amount to \$450,182.85 and recommended approval.

A motion was made by Ronald D. Hart, seconded by Alderman Michael Shields, that this be Approved. The motion PASSED by the following vote:

AYES: 5 -

Dickert, Engel, Hart, Shields and DeMatthew

EXCUSED: 2 -

Sollman and Richters

10. [12-7750](#)

Subject: Change Order No. 2 on Contract W-12-3, 2012 Water Main Replacement, Reesman's Excavating & Grading, Inc. (Contractor)

Recommendation: Approve

The General Manager submitted Change Order No. 2 on Contract W-12-3 in the credit amount of \$14,446.00, bringing the total contract amount to \$435,736.85 and

recommended approval.

A motion was made by Ronald D. Hart, seconded by Secretary Kathy DeMatthew, that this be Approved. The motion PASSED by the following vote:

AYES: 5 -
Dickert, Engel, Hart, Shields and DeMatthew

EXCUSED: 2 -
Sollman and Richters

11. [12-7748](#) **Subject:** Request for Final Payment on Contract W-12-3, 2012 Water Main Replacement - Phase 2, Reesman's Excavating & Grading, Inc. (Contractor)

Recommendation: Approve

The General Manager submitted final pay request on Contract W-12-3. He recommended that the work performed by Reesman's Excavating & Grading, Inc. be accepted and final payment be authorized for a total contract amount of \$435,736.85.

A motion was made by Mayor John Dickert, seconded by Alderman Michael Shields, that this be Approved. The motion PASSED by the following vote:

AYES: 5 -
Dickert, Engel, Hart, Shields and DeMatthew

EXCUSED: 2 -
Sollman and Richters

CLOSED SESSION

It is the intent that the Waterworks Commission convene in closed session pursuant to Section 19.85(1)(e) to deliberate regarding the extension and governance of Water facilities because competitive or bargaining reasons require a closed session and pursuant to Wis. Stat. Section 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of a utility employee. It is also the intent that open session will follow closed session.

Alderman Michael Shields made a motion, seconded by Mayor John Dickert, to move the meeting into Closed Session at 4:40 p.m. The motion passed unanimously.

12. [12-7736](#) **Subject:** Update on Discussions with Waukesha Related to a Water Supply Agreement

Recommendation: Receive and File

Discussion was held regarding a water supply agreement with Waukesha.

Received and Filed

13. [12-7737](#) **Subject:** Update on Negotiations with Caledonia on a New Wholesale Water Supply Agreement

Recommendation: Receive and File

The Commissioners were updated regarding negotiations with Caledonia on a new wholesale water supply agreement.

Received and Filed

14. [12-7738](#)

Subject: Employee Compensation

Recommendation: Receive and File

Discussion was held with regard to employee compensation.

Received and Filed

OPEN SESSION

Alderman Michael Shields made a motion, seconded by Mayor John Dickert, to move the meeting into Open Session at 5:30 p.m. The motion passed unanimously.

15. [12-7735](#)

Subject: Request to Authorize General Manager to Utilize Outside Consultants or Attorneys, if Necessary, in Discussions with Waukesha

Recommendation: Approve

A motion was made by Mayor John Dickert, seconded by Alderman Michael Shields, that this be Approved. The motion PASSED by the following vote:

AYES: 5 -

Dickert, Engel, Hart, Shields and DeMatthew

EXCUSED: 2 -

Sollman and Richters

16. **Adjournment**

There being no further business, Alderman Ronald Hart made a motion, seconded by Mayor John Dickert, to adjourn the meeting at 5:31 p.m. The motion passed unanimously.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the office of the General Manager at 636-9181 at least 48 hours prior to this meeting.