



October 9, 2013

Mr. Mark H. Yehlen
Commissioner of Public Works/City Engineer
City Hall
730 Washington Avenue
Racine, WI 53403

Dear Mark,

The Downtown Racine Corporation is in the process of planning The Big Chill, to be held in Downtown Racine January 10-12, 2014. Part of this event will include ice sculpting (previously known as Racine Carves Its Niche). I am requesting the proper permit for the use of city right-of-way for this event.

The Big Chill ice sculpting portion will include 10-15 blocks of ice strategically placed on Main and 6th Streets. If you have any further questions, I can be reached at 634-6002 or tleopold@racinedowntown.com.

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in black ink that reads "Terry Leopold". The signature is written in a cursive style with a large, prominent "T" and "L".

Terry Leopold
Downtown Racine Corporation
Special Events Director