



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes Finance and Personnel Committee

*Chairman James T. Spangenberg  
Vice Chair Q.A. Shakoor, II  
Alderman Ronald Hart  
Alderman Terry McCarthy  
Alderman Dennis Wiser*

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Monday, July 26, 2010

5:00 PM

City Hall, Room 301

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### Call To Order and Roll Call

*PRESENT: 4 - Q.A. Shakoor, II, Ronald D. Hart, Terry McCarthy and Dennis Wiser*

*EXCUSED: 1 - James T. Spangenberg*

### Approval of Minutes for the July 12, 2010 Meeting. to Approve the Minutes

1. [10-5387](#) **Subject:** Communication from the Alderman of the 2nd District requesting that the Common Council waive the fees charged to him for access to records relating to Countryside Humane Society from 11/2004-7/13/2010 provided to Marcia Fernholz in her capacity as a member of the Countryside Humane Society Board of Directors by the Mayor of the City of Racine.

**Recommendation of the Finance & Personnel Committee on 7-26-10:** To deny the request.

**Fiscal Note:** N/A

**Attachments:** [10-5387](#)

*Alderman Marcus appeared before the Committee as a citizen with reasons the fees for records relating to Countryside Humane Society be waived. Nicole Loop, Assistant City Attorney, appeared before the Committee and explained that the City has a policy regarding fees charged for open records requests.*

**Recommended For Denial**

2. [10-5383](#) **Subject:** Communication from the Alderman of the First District requesting to transfer funds within Car 25 budget from Professional Services Account 203-000-5610 into Furniture and Equipment under \$5,000 account 203-000-5430.

**Recommendation of the Finance & Personnel Committee on 7-26-10:** To approve the transfer of \$40,000 within the CAR25 budget from Professional Services Account 203-000-5610 into Furniture and

Equipment under \$5,000 account 203-000-5430.

**Fiscal Note:** Funds are available for the transfer.

**Attachments:** [Transfer funds Car 25](#)

*Alderman Jeff Coe appeared before the Committee to explain that the transfer of funds is needed so that CAR25 is able to purchase new equipment. Scott Nelson, Cable Communications Coordinator at CAR25, appeared before the Committee to explain that CAR25 needs cameras, tripods, microphones, desks and computers. Paul Ancona, MIS Director; Tom Friedel, City Administrator; Ron Thomas, Vice-Chair of the Cable Commission; and Chase Hendrix, Secretary of the Cable Commission; also appeared before the Committee to speak on the item.*

**Recommended For Approval**

3. [10-5367](#)

**Subject:** Communication from the Director of Parks, Recreation and Cultural Services requesting permission to accept a donation of \$5,000.00 from Caron Butler for the 2010 Juneteenth Celebration that was held on June 19, 2010 at the Dr. John Bryant Community Center.

**Recommendation of the Finance & Personnel Committee on**

**7-26-10:** Permission be granted for the Department of Parks, Recreation and Cultural Services to accept a donation of \$5,000.00 from Caron Butler for the 2010 Juneteenth Celebration that was held on June 19, 2010 at the Dr. John Bryant Community Center and that an appropriate letter of thanks be sent.

**Fiscal Note:** N/A

**Attachments:** [Caron Butler Juneteenth Donation Acceptance 2010](#)

*Donnie Snow, Director of Parks, Recreation and Cultural Services, appeared before the Committee asking to accept a donation from Caron Butler for the 2010 Juneteenth Celebration.*

**Recommended For Approval**

4. [10-5382](#)

**Subject:** Communication from the Purchasing Agent wanting to discuss Official Notice #8 Razing and Removal of Residential Buildings located at 716 - 17th Street and 720 - 17th Street.

**Recommendation of the Finance & Personnel Committee on**

**7-26-10:** That the bid be awarded to Azar, LLC. at their bid price of \$27,334.00

**Fiscal Note:** The cost would be \$27,334.00. Funds for this project are available in accounts 895.020.5510 and 804.011.5310.

**Attachments:** [Raze - Remove 17th St.](#)

*David Brown, Finance Director, appeared before the Committee to explain that Azar, LLC was the lowest bid for the project. Joe Heck, Assistant Director of City*

*Development, appeared before the Committee to explain that once the area is cleared, two new homes will be built there.*

**Recommended For Approval**

5. [10-5389](#)

**Subject:** Communication from the Assistant Commissioner of Public Works/Engineering requesting funding for the Three Mile Road project (N. Main St. to Douglas Ave.). Funding will be through the Intergovernmental Revenue Sharing agreement.

**Recommendation of the Finance & Personnel Committee on**

**7-26-10:** Amend the 2010 Intergovernmental Revenue Sharing budget by adding expense account number 919.990.5010, Three Mile Road Survey, with a budget of \$18,180; and by adding revenue account number 919.990.6830, Caledonia-Three Mile Road, with a budget of \$5,554.

**Fiscal Note:** There are sufficient funds available for the City's portion of the project.

**Attachments:** [Legistar 10-5389 - Funding for Three Mile Rd - Douglas to N. Main](#)

*David Brown, Finance Director, appeared before the Committee requesting a budget amendment to fund the Three Mile Road project.*

**Recommended For Approval**

6. [10-5381](#)

**Subject:** Communication from the Public Health Administrator requesting permission to accept \$71,541 from the Department of Health Services for Centers for Disease Control (CDC) Preparedness. (Grant Control #2010-027)

**Recommendation of the Finance & Personnel Committee on**

**7-26-10:** Permission be granted for the Public Health Administrator to accept \$71,541 from the Department of Health Services for Centers for Disease (CDC) Preparedness. (Grant Control #2010-027)

**Fiscal Note:** No City match required.

**Attachments:** [CDC Preparedness 2010.pdf](#)

*Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee to explain that this grant would be used to continue the Childhood Lead Poisoning Prevention Program.*

**Recommended For Approval**

7. [10-5388](#)

**Subject:** Communication from the Public Health Administrator requesting the reclassification of an existing Health Department Laboratory Limited Term Employee (LTE) position to a full time position due to a change in responsibilities.

**Recommendation of the Finance & Personnel Committee on**

**7-26-10:** Permission be granted to reclassify an existing Health Department Laboratory Limited Term Employee (LTE) position to a full time position.

**Fiscal Note:** Increasing the position from 32 to 40 hours per week will result in additional annual salary and fringe benefits of approximately \$8,900 and health insurance of approximately \$14,300. Funding to cover these additional costs will be provided from grant funds, the Storm Water Utility and direct revenue generation. There will be no additional cost to the City for tax levy purposes.

**Attachments:** [Rsearch Assistant III](#)

*Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee requesting to reclassify an existing limited term employee to a full time position to assist the Lab Director with duties such as daily, routine lab operations and direct analytical functions.*

**Recommended For Approval**

8. [10-5306](#)

**Subject:** Communication from the City Attorney submitting the claim of Debra Larson for consideration.

**Recommendation of the Finance & Personnel Committee on**

**7-26-10:** The claim of Debra Larson, 1405 Warwick Way, 53406, requesting reimbursement in the amount of \$81.42 for tire replacement after she allegedly drove over road tar in the 4900 block of Washington Avenue on May 26, 2010 be denied.

**Fiscal Note:** N/A

**Attachments:** [larson\\_001](#)

*Nicole Loop, Assistant City Attorney, appeared before the Committee to recommend denial of the claim.*

**Recommended For Denial**

9. [10-5307](#)

**Subject:** Communication from the City Attorney submitting the claim of James Wenzell for consideration.

**Recommendation of the Finance & Personnel Committee on**

**7-26-10:** The claim of James Wenzell, 1347 West Blvd., 53405, requesting reimbursement in the amount of \$1,720.20 for vehicle repairs after he allegedly crested the top of the hill on Chicago Street and broke a window on June 7, 2008 be denied.

**Fiscal Note:** N/A

**Attachments:** [wenzell\\_001](#)

*Nicole Loop, Assistant City Attorney, appeared before the Committee to recommend*

*denial of the claim.*

**Recommended For Denial**

10. [10-5361](#) **Subject:** Communication from the City Attorney submitting the claim of Gary Haas and Sharon Haas for consideration.

**Recommendation of the Finance & Personnel Committee on**

**7-26-10:** The claim of Gary & Sharon Haas, 1316 Cleveland Ave., 53405, requesting reimbursement in the amount of \$229.11 for a door that was allegedly broken during the execution of a search warrant on June 29, 2010 be denied.

**Fiscal Note:** N/A

**Attachments:** [haas\\_001](#)

*Nicole Loop, Assistant City Attorney, appeared before the Committee to recommend denial of the claim.*

**Recommended For Denial**

### Adjournment

**There being no further business to come before the Committee, the meeting adjourned at 6:05 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, August 9, 2010 at City Hall, Room 301.**

Respectfully submitted,

**Ald. Q.A. Shakoor, II, Vice-Chairman  
Finance & Personnel Committee**