

Department of Public Works

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Mark H. Yehlen, PE
Commissioner of Public Works

Thomas M. Eeg, P.E.
Asst. Comm. of Public Works/Operations

John C. Rooney, P.E.
Asst. Comm. of Public Works/City Engineer

November 30, 2015

Legistar Item: 15-01030

Alderman Jim Morgenroth, Chairman
Public Works and Services Committee
Racine, WI

Re: Waive Formal Bidding for the City Lock and Key System

Dear Alderman Morgenroth:

I am requesting that formal bidding procedures be waived for the City's lock and key system. With our existing system, in order to retain security of the lock system, the supplier only provides the lock and key data to a single source to maintain a secure system. Since Apex Key and Lock has been the lock and key provider for our City facilities, I would recommend that formal bidding procedures be waived to maintain our existing system.

The estimated cost of this equipment is \$33,230 with funding to defray the cost of this purchase in the below accounts:

<u>Org-Object</u>	<u>Description</u>	<u>Amount</u>
45040-57200	DPW-Building Improvements	\$15,000
45040-57201	DPW-Streets-Building Improvements	\$15,000
1400740-52200	Bridge-MS Contracted Services	\$ 1,615
1400741-52200	Bridge-SS Property/Equip Rental	\$ 1,615
	TOTAL	\$33,230

Sincerely,

Thomas M. Eeg
Assistant Commissioner of Public Works/Operations

Attachment

TME:njp

Cc: Kathy Kasper