



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes Finance and Personnel Committee

*Chairman Q.A. Shakoor, II*  
*Vice Chairman Terry McCarthy*  
*Ronald D. Hart*  
*Dennis Wiser*  
*Edward E. Diehl*

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Monday, June 10, 2013

5:00 PM

City Hall, Room 301

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### Call To Order & Roll Call

**PRESENT:** 5 - Q.A. Shakoor, II, Terry McCarthy, Ronald D. Hart, Dennis Wiser and Edward E. Diehl PhD

### Approval of Minutes for the May 28, 2013 Meeting.

to Approve the Minutes

1. [13-9017](#)

**Subject:** Communication from Assistant Finance Director and Lt. Aldred Days requesting authorization to apply for the 2013 Department of Justice Second Chance Adult Re-Entry Demonstration Grant (Control #2013-017).

**Recommendation of the Finance & Personnel Committee on 6-10-13:** Permission be granted for the Assistant Finance Director and Lt. Aldred Days to apply for the 2013 Department of Justice Second Chance Adult Re-Entry Demonstration Grant. (Grant Control #2013-017)

**Fiscal Note:** Federal funds in an amount not to exceed \$350,000 will be applied for. The federal grant requires a soft local match of up to \$350,000. Racine Vocational Ministry will be required to provide the local match. A request will be made to waive the 25% hard match.

**Attachments:** [2013 Racine Second Chance Demo Budget 5-16-13](#)  
[Request to Apply](#)

*Kathleen Fischer, Assistant Finance Director, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.**

2. [13-9038](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer requesting permission to apply for the WisDOT 2014-2018 CMAQ Program application for Lake Michigan Pathway, Phase 4.

**Recommendation of the Finance & Personnel Committee on**

**6-10-13:** Permission be granted for the Assistant Commissioner of Public Works/City Engineer to apply for the WisDOT 2014-2018 CMAQ program application for Lake Michigan Pathway, Phase 4.

**Fiscal Note:** The estimated cost of design, construction and real estate acquisition is \$801,000 with the WisDOT share being 80% or \$640,800, and the City share being 20% or \$160,200. Funding will be provided in the 2014-2023 CIP.

**Attachments:** [13-9038](#)

*John Rooney, Assistant Commissioner of Public Works/City Engineer, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.**

## CLOSED SESSION

A motion was made by Alderman McCarthy and seconded by Alderman Hart that the Committee be convened in closed session pursuant to Wisconsin Statutes 19.85(1)(g), to confer with the Office of the City Attorney concerning strategy and/or possible settlement.

Roll call taken:

Ayes: Aldermen Shakoor II, McCarthy, Hart, Wisner and Diehl

Noes: None

The Chairman then announced that the Committee would convene in closed session for the reason stated in the motion and pursuant to Wisconsin Statute 19.85(1)(g).

Also present: David L. Brown, Finance Director; Robert Weber, City Attorney; Scott Letteney, Deputy City Attorney; Terry Parker, Human Resources Manager; Ray Anderson, Interim City Assessor; and Attorney Robert Hankel.

Alderman Wisner was excused from the meeting at 5:35 p.m.

The Committee reconvened in open session at 6:00 p.m.

3. [13-8830](#) **Subject:** Communication from the City Attorney submitting the claim of Regency West Apartments LLC for an excessive real estate assessment and taxes of the property located at 2300 Loni Lane for the 2012 tax year for consideration.

**Recommendation of the Finance & Personnel Committee on**

**4-22-13:** Defer the item until the next scheduled Finance & Personnel Meeting.

**Recommendation of the Finance & Personnel Committee on**

**5-28-13:** Defer the item until the next scheduled Finance & Personnel Meeting to be held in closed session with legal consult.

**Recommendation of the Finance & Personnel Committee on**

**6-10-13:** The claim of Regency West Apartments LLC for an excessive real estate assessment and taxes of the property located at 2300 Loni Lane for the 2012 tax year be denied.

**Fiscal Note:** N/A

A motion was made by Vice Chairman Terry McCarthy, seconded by Edward E. Diehl PhD, that this be Recommended For Denial. Alderman Hart opposed. The motion PASSED by a Voice Vote.

4. [13-9012](#)

**Subject:** (Direct Referral) Request to meet in closed session pursuant to Wis. Stat. §19.85(g) with the Office of the City Attorney concerning strategy and/or possible settlement with respect to the claims and PILOT agreement with McMynn Tower, LLC for the property at 100 Seventh Street, and with Future Wisconsin, LLC for the property at 5539 Byrd Avenue.

**Recommendation of the Finance & Personnel Committee on**

**6-10-13:** That the Mayor and City Clerk be authorized and directed to enter into Municipal Services Agreements with McMynn Tower, LLC for the property located at 110 7th Street and Future Wisconsin Racine, LLC for the property located at 5539 Byrd Avenue.

**Fiscal Note:** The agreements will generate revenues of approximately \$140,000 per year.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

Alderman Hart was excused from the meeting at 6:05 p.m.

5. [13-8697](#)

**Subject:** (Direct Referral) Communication from the Human Resources Manager and Deputy City Attorney submitting the City of Racine Employee Handbook for consideration.

**Recommendation of the Finance & Personnel Committee on**

**2-27-13:** To defer the item with the intention of reviewing the City of Racine Employee Handbook by article. The meetings are scheduled

for the following dates to review the articles:  
Article 1 & 2, Second meeting of March, 2013  
Article 3, First meeting of April, 2013  
Article 3.10 through Article 4.12, Second meeting of April, 2013  
Article 5, First meeting of May, 2013  
Article 6 & 7, Second meeting of May, 2013  
All Alderman will be made aware of the schedule for the meetings.

**Recommendation of the Finance & Personnel Committee on 5-28-13:** To defer the item with consideration of PTO at the First meeting of June 2013. Final wrap up of document as amended at the Second meeting of June 2013.

**Recommendation of the Finance & Personnel Committee on 6-10-13:** To defer the item until the next scheduled meeting to review the handbook with changes to the existing articles.

**Fiscal Note:** N/A

**Attachments:** [Employee Handbook-Draft - 02-27-2013](#)  
[PTO Memorandum 4-22-2013](#)

*Scott Letteney, Deputy City Attorney and Terry Parker, Human Resources Manager; appeared before the Committee to speak on the item. It was decided that PTO will be readdressed later in the year with other issues.*

**A motion was made by Vice Chairman Terry McCarthy, seconded by Edward E. Diehl PhD, that this be Deferred. The motion PASSED by a Voice Vote.**

## **Adjournment**

**There being no further business to come before the Committee, the meeting adjourned at 6:32 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, June 24, 2013 at City Hall, Room 301.**

**Respectfully submitted,**

**Ald. Q.A. Shakoor II, Chairman  
Finance & Personnel Committee**