



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Finance and Personnel Committee

Chairman Q.A. Shakoor II
Vice Chair James Morgenroth
Alderman Dennis Wiser
Alderman Michael Shields
Alderman Mary Land

Monday, August 22, 2016

5:00 PM

City Hall, Room 307

Call To Order

PRESENT: 4 - Chairman Q.A. Shakoor II, Dennis Wiser, Michael Shields and Mary Land

ABSENT: 1 - James Morgenroth

[0677-16](#)

Subject: Communication from the Director of Parks, Recreation & Cultural Services and Board of Cemetery Commissioners requesting approval of Section 5A for sale of full-size and cremation graves at Mound Cemetery.

Recommendation of the Finance & Personnel Committee on 8/22/16: Approve Mound Cemetery section 5A for sale of full-size and cremation graves at Mound Cemetery.

Fiscal Note: Potential sales of 132 standard grave packages at resident rates amount to approximately \$276,500 and potential sales of 132 cremation grave packages at resident rates amount to approximately \$170,300.

Attachments: [Mound Cemetery section](#)
[2011 0131 05-Layout1 - Final](#)

Thomas Molbeck, Director of Parks/Rec/Cultural, appeared before the Committee to speak on the item.

A motion was made by Alderman Wiser, seconded by Alderman Land, that this file be Recommended For Approval

[0683-16](#)

Subject: Communication from the Fire Chief requesting the city proceed forward with issuing an Intent to Purchase letter for new Quint 3 and to waive formal bidding for the acquisition of new fire apparatus under the 2017 CIP.

Recommendation of the Finance & Personnel Committee on 8/22/16: Formal bidding be waived and, the purchasing agent be authorized and directed to negotiate and issue an Intent to Purchase

letter, and subsequent purchase order, with Reliant Apparatus/Pierce Fire Apparatus to acquire a new 2017 Pierce Quint Pumper/Aerial Truck (Quint 3).

Fiscal Note: Funding will be provided in the 2017 CIP. Order lead time on this unit is 15 months. Starting the process now will allow for delivery in December 2017. The current cost is estimated at \$760,000.

Attachments: [New Quint 3 Intent to Purchase and Waive Formal Bidding 081016-Sole Source Pierce Quint 3 - City of Racine 2016](#)

Steven Hansen, Fire Chief, appeared before the Committee to speak on the item.

Recommended For Approval

[0684-16](#)

Subject: Communication from the Fire Chief requesting to update the State of Wisconsin Regional Haz Mat Team compensation schedule for the department.

Recommendation of the Finance & Personnel Committee on 8/22/16: Members of the Haz Mat Committee receive increased incentive/stipend pay.

Fiscal Note: Fiscal Note: Total estimated cost of the additional incentive pay is \$3,500 annually and will be entirely funded from State Haz Mat funds. No local levy dollars will be utilized.

Attachments: [State of Wisconsin Regional Haz Mat Team Compensation Schedule](#)

Steven Hansen, Fire Chief, appeared before the Committee to speak on the item.

A motion was made by Alderman Wisner, seconded by Alderman Land, that this file be Recommended For Approval

[0679-16](#)

Subject: (Direct Referral) Communication from Chief Howell requesting to appear before the Finance & Personnel committee to seek formal approval to accept the range rental agreement for the use of the Mt. Pleasant Police Department shooting range.

Recommendation of the Finance & Personnel Committee on 8/22/16: The Chief of Police be authorized and directed to execute the Memorandum of Understanding between the Mount Pleasant Police Department and the Racine Police Department for use of the Mount Pleasant Firing Range.

Fiscal Note: Annual cost is \$11,000 and has been budgeted for by the Police Department.

Attachments: [2016.08.RPD.MPD.Range.MOU](#)
 [2016.RPD.MPD.Range MOU](#)

Arthel Howell, Chief of Police, appeared before the Committee to speak on the item.

A motion was made that this file be Recommended For Approval

[0699-16](#)

Subject: Communication from the Assistant Finance Director requesting to give the 2nd Quarter 2016 Financial Update.

Recommendation of the Finance & Personnel Committee on 8/22/16: Receive and File.

Fiscal Note: N/A

Attachments: [Finance Communication](#)
 [June 2016 Results](#)
 [June 2016 Results-HI](#)

David Brown, Finance Director, appeared before the Committee to speak on the item.

A motion was made by Alderman Wiser, seconded by Alderman Land, that this file be Recommended For Approval

[0718-16](#)

Subject: (Direct Referral) Communication from the Finance Director to discuss a personal property tax reimbursement arising from an adjusted assessed valuation by State of Wisconsin.

Recommendation of the Finance & Personnel Committee on 8/22/16: Personal property tax reimbursement arising from an adjusted assessed valuation by State of Wisconsin be paid to In-Sink-Erator per State Statutes.

Fiscal Note: Refund and Interest amount to approximately \$33,965. The City's operational portion is approximately \$18,645.

Attachments: [State Board of Assessors Notice of Determination](#)
 [0718-16](#)

David Brown, Finance Director, appeared before the Committee to speak on the item.

A motion was made by Alderman Wiser, seconded by Alderman Land, that this file be Recommended For Approval

[0681-16](#)

Subject: Communication from the City Attorney seeking to increase the City Attorney Office's authorized full time equivalents by one to add an additional Assistant City Attorney. Funding to cover this additional position will come from a reduction in the expenditures for outside

legal counsel.

Recommendation of the Finance & Personnel Committee on 8/22/16: City Attorney Office's authorized full time equivalents be increased by one to add an additional Assistant City Attorney.

Fiscal Note: Funding to cover this additional position will come from a reduction in the expenditures for outside legal counsel.

Scott Letteney, City Attorney, appeared before the Committee to speak on the item.

A motion was made by Alderman Wisner, seconded by Alderman Land, that this file be Recommended For Approval, Alderman Michael Shields voted No.

[0648-16](#)

Subject: Communication from the City Attorney submitting the claim of Clyde Oliver, Jr. for consideration.

Recommendation of the Finance & Personnel Committee on 8/22/16: That the claim of Clyde Oliver Jr. be denied.

Fiscal Note: N/A

Attachments: [oliver_001](#)

Scott Letteney, City Attorney, appeared before the Committee to speak on the item.

A motion was made by Alderman Wisner, seconded by Alderman Land, that this file be Denied

[0649-16](#)

Subject: Communication from the City Attorney submitting the claim of Michael Maurer for consideration.

Recommendation of the Finance & Personnel Committee on 8/22/16: That the claim of Michael Maurer be denied.

Fiscal Note: N/A

Attachments: [maurer_001](#)

Scott Letteney, City Attorney, appeared before the Committee to speak on the item.

A motion was made by Alderman Wisner, seconded by Alderman Land, that this file be Recommended For Denial

[0717-16](#)

Subject: (Direct Referral) Communication from the City Attorney and the Human Resources Manager requesting approval to enter into a professional services agreement with Carlson Dettmann Consulting, LLC for an assessment of the City's classification and compensation program for approximately 150 general employee job classifications.

Recommendation of the Finance & Personnel Committee on

8/22/16: That the Mayor and City Clerk be authorized to execute a professional services agreement with Carlson Dettmann Consulting, LLC for an assessment of the City's classification and compensation program.

Fiscal Note: Cost of contract is \$52,500 plus contractor's reasonable travel expenses. Funds are available in Atty-Professional Services 11004-52100.

Attachments: [Carlson Dettmann - City of Racine PSA](#)

Scott Letteney, City Attorney, appeared before the Committee to speak on the item.

A motion was made by Alderman Wisner, seconded by Alderman Land, that this file be Recommended For Approval

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 5:57 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday September 12, 2016 at City Hall Room 301.

**Respectfully submitted,
Ald. Q.A. Shakoor II, Chairman**