



City of Racine Meeting Minutes

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Public Works and Services Committee

*Chairman Ronald D. Hart, Vice Chair Thomas M. Sollman
Alderman Robert Anderson, Alderman Raymond DeHahn
Alderman Keith Fair*

Tuesday, February 27, 2007

5:30 PM

City Hall, Room 301

Call To Order

The meeting was called to order at 5:30 p.m.

Committee Members Present: Ald. Ron Hart, 14th District, Chairman; Ald. Thomas Sollman, 15th District, Vice-Chairman; Ald. Robert Anderson, 2nd District; Ald. Raymond DeHahn, 7th District; Ald. Keith Fair, 1st District; Richard Jone; Tom Eeg; John Rooney

Staff: Brian O'Connell; Mary McIlvaine

Others: Doug Nicholson; Jim DuRocher; Jean Garbo; Judley Wyant

Approval of Minutes for the February 13, 2007 Meeting.

On a motion by Sollman, seconded by DeHahn, the Committee approved the minutes as printed.

1. [07-0076](#) **Subject:** Communication from the Rotary Foundation of Racine West, Inc., requesting permission to utilize various parks for the fourth annual Great Midwest Dragon Boat Festival, on July 13 and 14, 2007, for the use of selling beverages, beer, food items and providing live entertainment, to close city streets and parking lanes for a parade and race administration and to utilize the parking lot at the south end of Pershing Drive. Also, sponsoring organizations request permission to place posters on or about city streets and parks regarding this free event.

Recommendation of the Board of Parks, Recreation & Cultural Services 2-14-07: that the request be approved.

Fiscal note: \$193.00 revenue to the City

Recommendation of the License and Welfare Committee: That permission be granted upon the Rotary Club obtaining a Temporary Class "B" Retailer's License and contingent upon approval of the Parks, Recreation & Cultural Service Board and the Department of Public Works.

Fiscal Note: N/A

Recommendation of the Public Works and Services Committee (2-27-07): Permission be granted to the Rotary Foundation of Racine

West, Inc. to use the City-owned parking lot east of Gateway Technical College and the gravel area immediately east of the Gateway parking lot between Pershing Park Drive and Lake Michigan for the fourth annual Great Midwest Dragon Boat Festival, to be held July 13-14, 2007.

Further recommends that the parking lane along the east side of Main Street from 11th Street to 14th Street be closed during the event.

Further recommends that no parking be allowed along the west side of Main Street from 11th Street to 14th Street during the event and that traffic be shifted to the west half of the roadway.

Further recommends that permission be granted to the sponsor to use certain city streets on Friday, July 13, 2007, and to close the following streets:

6th Street from Library Drive to Pershing Park Drive
Pershing Park Drive from 6th Street to 11th Street
11th Street from Main Street to Pershing Park Drive

Further recommends, that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed;
- B. A liability insurance certificate be filed prior to the event;
- C. Any overtime costs incurred by any City department be charged to the sponsor;
- D. The sponsor shall pay a \$350.00 special event fee.

Further recommends that the Commissioner of Public Works/City Engineer, Chief of Police, and Director of Parks, Recreation and Cultural Services provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

James DuRocher appeared before the Committee to clear up some ambiguity regarding the request to use Main Street between 14th and 16th Streets. DuRocher noted the request was only to post "No Parking" on the west side of Main Street from 14th to 16th Streets for travel northbound. Rotary desired to use the east side of the road for food vendors parking. The street would be separated with traffic cones and this way, no street closure would be required. Alderman DeHahn noted the use of the east side of the road would have to be limited at 16th Street for the turning of buses, from 16th Street to northbound Main Street. Rooney noted the same limitation would occur at the north end of Main Street where it meets 14th Street. 14th Street has a mandatory left turn and a mandatory through lane and both lanes need to be in operation to prevent traffic from backing up. Rick Jones asked Jim to contact the Engineering Department for

assistance in getting the "No Parking" signs for the event and where to place the traffic cones. Rick noted this has been approved in the past.

On a motion by Fair, seconded by DeHahn, the Committee approved the request subject to the usual stipulations.

Recommended For Approval

2. [07-0231](#)

Subject: Direct Referral. Communication from the Downtown Racine Corporation requesting a change to the route for the St. Patrick's Day Parade on March 17, 2007.

Recommendation: That Resolution 07-0067 of February 21, 2007 be amended to close Main Street from State Street to 6th Street and to close Sixth Street from Main Street to City Hall for the St. Patrick's Day Parade on March 17, 2007.

Fiscal Note: Not applicable.

Jean Garbo appeared and noted the change in the route of the St. Patrick's Day Parade. She noted the route, which had originally been scheduled on Main Street from State to 10th, has been changed from Main Street, State to 6th, 6th Street from Main to City Hall. She noted this is the same route for the Christmas parade. Rick noted that since the number of blocks is unchanged, the Resolution 07-0067 should be amended for the change in the route.

On a motion by Sollman, seconded by DeHahn, the Committee approved the change in the route and the resolution.

Recommended For Approval

3. [07-0137](#)

Subject: Communication from ATM Financial regarding placing ATM machines in City Hall and the Safety Building.

Recommendation: The Mayor and City Clerk be authorized and directed to enter into an agreement with ATM Financial to install one (1) ATM machine in City Hall and one (1) ATM machine in the Safety Building with the following stipulations:

1. That ATM Financial pay the initial cost for installation of the electrical lines and phone lines.
2. That ATM Financial pay to the City of Racine the greater value of the monthly phone charge and cost of electrical or a \$0.50 transaction fee applied to all transactions above 300 per month.
3. That the locations be acceptable to the Department of Public Works.
4. That anchors for the machines not be placed in any decorative floor.

Fiscal Note: Unknown at this time.

Doug Nicholson appeared before the Committee and asked to place ATM's in City Hall

and the Police Department. Rick noted he had no objections to the ATM's, as long as the cost of installation of electric and phone lines and the annual maintenance is charged back to Mr. Nicholson. Doug Nicholson asked that a rental agreement be drafted providing him with exclusive rights to install ATM's at these two locations. He noted that in exchange for the agreement, the City would receive \$.50 for every transaction in excess of 150/transactions per machine, per month. Rick noted that, because of the terrazzo floors in buildings, Mr. Nicholson would have to meet with Tom Eeg to determine the best location to secure the machines. Rick noted that he would also have to receive permission from the Chief of Police for the Safety Building.

On a motion by Sollman, seconded by DeHahn, the Committee approved the request.

Recommended For Approval

4. [07-0194](#)

Subject: Item 8 of September 20, 2005, communication from Atty. Judley Wyant wishing to discuss the acquisition of surplus real estate following the completion of the Racine Street Project.

Recommendation: That 1049 Washington Avenue, Parcel ID 03841001, consisting of 1,407 square feet, be sold to Stephen Kennicott and/or ILA Holdings, LLC at a price of \$1.00 per square foot plus all costs associated with the transfer of ownership of this parcel.

Fiscal Note: The City of Racine will receive \$1,407.00 in revenue from the sale of this parcel.

Rick Jones read the communication from Jud Wyant. Rick noted the property is located on the northeast corner of 11th & Racine Streets. The property was acquired by the City a few years ago and the building was razed. The property was acquired for the possibility of an alternative geometry for the reconstruction of Racine Street and Washington Avenue. The alternate was not picked and the property is no longer needed by the City.

On a motion by Sollman, seconded by DeHahn, the Committee approved the sale of the property.

Recommended For Approval

5. [07-0198](#)

Subject: Communication from Racine Neighborhood Watch requesting to use the City Hall Annex parking lot for its plant sale fundraiser pickup on Saturday, May 19, 2007, from 5 a.m. until 3 p.m.

Recommendation: The Mayor and City Clerk be authorized and directed to enter into a Hold Harmless Agreement with Racine Neighborhood Watch to use the City Hall Annex parking lot and lawn area abutting Grand Avenue on Saturday, May 19, 2007, from 5:00 a.m. to 3:00 p.m. in conjunction with a fundraiser.

Fiscal Note: Not applicable.

Mary McIlvaine appeared before the Committee and asked to use a portion of the City Hall Annex parking lot for its plant sale fundraiser.

On a motion by Sollman, seconded by DeHahn, the Committee approved the request.

Recommended For Approval

6. [07-0232](#) **Subject:** Direct Referral. Communication from the Director of City Development submitting Change Order No. 2 on Contract 44-05 (K5-051), Laurel Clark Memorial Fountain, Bane-Nelson, Inc., contractor.

Recommendation: Change Order No. 2 on Contract 44-05 (K5-051), Laurel Clark Memorial Fountain, Bane-Nelson, Inc., contractor, as submitted, be approved in the amount of \$3,938.00.

Further recommends that funding to defray the cost of this change order be appropriated from Account 969.000.5870, TIF District No. 9.

Fiscal Note: Funds are available as herein delineated.

Brian O'Connell explained the change order is in the amount of \$3,938 and funding is available.

On a motion by Sollman, seconded by DeHahn, the Committee approved the change order.

Recommended For Approval

7. [07-0149](#) **Subject:** Direct Referral. Communication from the Assistant Commissioner of Public Works/Operations requesting to accept a donation of parts from Johnson Controls, Inc. for upgrading the inner city community centers.

Recommendation: The offer of Potawatomi Bingo Casino to donate Metasys parts to aid in upgrading the Metasys system be accepted.

Further recommends that the Mayor send a letter of gratitude acknowledging this donation.

Fiscal Note: The estimated value of these parts is \$43,633.00.

Tom Eeg explained he had a letter from Johnson Controls that has a list of equipment from Potawatomi Bingo Casino is offering to donate to the City of Racine. He noted this will aid the upgrading of the metasys system at the City community centers. This equipment has a value of \$43,633. He asked the Committee to accept the parts donation and the Mayor to send a letter of thanks to Potawatomi Casino. Sollman inquired about a warranty on the parts that are being donated. Rick noted there will be no warranty, but the City of Racine does have a service agreement with Johnson Controls, which would service the parts when installed at the locations.

On a motion by Sollman, seconded by Fair, the Committee approved accepting the donation.

Recommended For Acceptance

8. [07-0227](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting bid results on Contract 11-07 (K7-011), Traffic Signal Renovations HES (HISP).

Recommendation: The communication be received and filed.

Fiscal Note: Not applicable.

Rick noted no bids were received and requested the item be received and filed.

On a motion by Sollman, seconded by DeHahn, the Committee received and filed the communication.

Recommended to be Received and Filed

9. [07-0217](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 9-06 (K6-010), Professional Services - Window Replacement at Fire Station No. 8, Industrial Roofing Services, Inc., consultant.

Recommendation: The professional services provided by Industrial Roofing Services, Inc., under Contract 18-04 (K4-024), Professional Services - Window Replacement at Fire Station No. 8, be accepted and final payment authorized for a total contract amount of \$2,600.00 from funds heretofore appropriated.

Fiscal Note: Contract was authorized under Resolution 6877 of February 7, 2006.

Tom Eeg noted the consultant has satisfactorily completed the work and is requesting final payment in the amount of \$2,600.

On a motion by Sollman, seconded by DeHahn, the Committee accepted the work and authorized final payment.

Recommended For Approval

10. [07-0222](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works submitting a proposal for engineering evaluation and provision of cost estimate for porous pavement on the 6th Street project.

Recommendation: Amendment No. 1 on Contract 14-07 (K7-014), Professional Services-Ground Penetrating Radar, HNTB Corporation, consultant, as submitted for the evaluation of porous pavement options for the Sixth Street project, be approved in the lump sum amount of \$27,855.00.

Further recommends that funding to defray the cost of these professional services be appropriated from Account 104.984.5400, Maiden Lane Detention Pond.

Fiscal Note: Funds are available as herein delineated.

Rick Jones noted the cost of the amendment is in the lump sum amount of \$27,855 and is to investigate different porous pavement options, bio-retention, inlet filters and in-line water quality treatment devices. Funding is available in Account No. 101.984.5400, Maiden Lane Detention Pond.

On a motion by Fair, seconded by Sollman, the Committee approved the amendment and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Approval

11. [07-0213](#)

Subject: Direct Referral. Communication from the Assistant Commissioner of Public Works/Operations submitting a proposal from Southport Consulting for professional engineering services to replace the boiler system at Festival Hall.

Recommendation: The Mayor and City Clerk be authorized and directed to enter into an agreement with Southport Consulting for professional engineering services to replace the boiler system at Festival Hall at a price not-to-exceed \$600.00.

Further recommends that funds to defray the cost of these professional services are available in Account 108.986.5010, Festival Hall-Replace Boiler.

Fiscal Note: Funds are available as herein delineated.

Tom Eeg noted this agreement is in the not-to-exceed amount of \$600 and is to provide consulting and overview of the boiler system replacement at Festival Hall.

On a motion by Sollman, seconded by DeHahn, the Committee approved the agreement and authorized the Mayor and City Clerk to enter into it.

Recommended For Acceptance as a Professional Services Agreement

12. [07-0230](#)

Subject: Direct Referral. Communication from the Assistant Commissioner of Public Works/Operations submitting a proposal from Butterfield, Rudie & Seitz for professional services for Tuckpoint Renovations at the Safety Building.

Recommendation: The Mayor and City Clerk be authorized and directed to enter into an agreement with Butterfield, Rudie & Seitz for professional services for the provision of plans and specifications for repairs to the precast panels at the Safety Building at a not-to-exceed cost of \$16,500.00.

Further recommends that funds to defray the cost of these professional services are available in Account 987.210.5010, Safety Building-Precast Panel Replacement.

Fiscal Note: Funds are available as herein delineated.

Tom Eeg noted the professional services contract is to provide inspection services for all precast panels on the Safety Building, and to prepare design repair details for the site. The agreement is in the not-to-exceed amount of \$16,500 and funding is available.

On a motion by Sollman, seconded by DeHahn, the Committee approved the contract and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Acceptance as a Professional Services Agreement

13. [07-0216](#)

Subject: Direct Referral. Communication from the Assistant Commissioner of Public Works/Engineering submitting the traffic signal study for State Project ID: 2703-03-05/75, Ohio Street from 16th Street to 21st Street.

Recommendation: The traffic signal study for State Project ID: 2703-03-05/75, Ohio Street from 16th Street to 21st Street be accepted.

Further recommends that traffic signals be installed at the intersection of Ohio Street and Byrd Avenue and that the pedestrian overpass be removed as part of the Ohio Street reconstruction project.

Fiscal Note: The State of Wisconsin will pay 80% of the cost for the installation of the signals and razing of the pedestrian overpass.

John Rooney submitted the traffic study for the intersection of Byrd Avenue and Ohio Street in conjunction with the paving of Ohio Street from 16th Street to 21st Street. He asked the Committee to accept the study for the installation of signals and approve the removal of the pedestrian bridge just north of the same intersection. He noted that Clark Dietz will submit an amendment for the design and construction changes at a later date.

On a motion by Sollman, seconded by DeHahn, the Committee accepted the traffic study as presented.

Recommended For Acceptance

Miscellaneous Business

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at 262.636.9121 at least 48 hours prior to this meeting.