



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
[www.cityofracine.org](http://www.cityofracine.org)

## Meeting Minutes - Draft

### Finance and Personnel Committee

*Alder Tyler Townsend*  
*Alder Jens Jorgensen*  
*Alder Maurice Horton*  
*Alder Grace Allen*  
*Alder Mary Land*

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Monday, May 12, 2025

5:30 PM

City Hall, Room 303

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#### Call To Order

**PRESENT:** 5 - Land, Jorgensen, Allen, Townsend and Horton

#### Approval of Minutes for the April 28, 2025 Meeting.

A motion was made by Alder Horton, seconded by Alder Allen, to Approve the Minutes.

The motion **PASSED** by the following vote:

**AYES:** 5 - Land, Jorgensen, Allen, Townsend and Horton

[0233-25](#)

**Subject:** Communication sponsored by Alder Horton, requesting permission to establish an ordinance that governs the certification of debt from unpaid parking citations and provides debtors with the administrative procedure by which to appeal the certification of debt and/or to contest the parking citation.

#### Recommendation of the Finance and Personnel Committee on

**03-10-2025:** To Defer

#### Recommendation of the Finance and Personnel Committee on

**05-12-2025:** That an ordinance that governs the certification of debt from unpaid parking citations and provides debtors with the administrative procedure by which to appeal the certification of debt and/or to contest the parking citation be approved.

**Fiscal Note:** The fiscal impact will be determined by the eligible parking citation debt, which may vary from year to year.

*Senior Assistant City Attorney Zbikowski, appeared before the Committee to speak on the item.*

A motion was made by Alder Horton, seconded by Alder Jorgensen, that this file be Recommended For Approval.

[0447-25](#)

**Subject:** Communication sponsored by Alder Land, on behalf of the

Parks, Recreation and Cultural Services Department, requesting permission to submit bid results of Official Notice #7-2025-Maintenance of Laurel Clark Memorial Fountain.

**Recommendation of the Finance and Personnel Committee on**

**05-12-2025:** That the contract for Official Notice #7-2025-Maintenance of Laurel Clark Memorial Fountain be awarded to the lowest, responsive bidder, Absolute Mechanical & Plumbing LLC., in the amount of \$24,000/yr. (\$4,900/mo.) they being the lowest responsive, responsible bidder.

**Fiscal Note:** Funding is available in the following org-object: 15003 52200 -Park-Contracted Services-\$24,000.

*Parks, Recreation, and Cultural Services Director Molbeck, appeared before the Committee to speak on the item.*

**A motion was made by Alder Jorgensen, seconded by Alder Townsend, that this file be Recommended For Approval.**

[0450-25](#)

**Subject:** Communication sponsored by Alder Land, on behalf of the Parks, Recreation and Cultural Services Department, requesting permission to submit bid results of Official Notice #9-2025-Beer Garden Services.

**Recommendation of the Finance and Personnel Committee on**

**05-12-2025:** That the agreement for Official Notice #9-2025-Beer Garden Services be awarded to the lowest, responsive bidder, Naus Brewing, LLC (dba Perspective Brewery Co.), they being the sole responsive, responsible bidder.

**Fiscal Note:** N/A

*Parks, Recreation, and Cultural Services Director Molbeck, appeared before the Committee to speak on the item.*

**A motion was made by Alder Horton, seconded by Alder Jorgensen, that this file be Recommended For Approval.**

[0451-25](#)

**Subject:** Communication sponsored by Alder Horton, on behalf of the City Administrator, requesting permission to close Festival Hall parking lot for 5k Event Staff, Harbor Fest volunteers and VIP ticket holders at 8:00 a.m on Friday, June 13, 2025 until 11:00 p.m on Saturday, June 14, 2025 for the Harbor Festival.

**Recommendation of the Finance and Personnel Committee on**

**05-12-2025:** That the parking request to close Festival Hall parking lot for 5k Event Staff, Harbor Fest volunteers and VIP ticket holders at 8:00 a.m on Friday, June 13, 2025 until 11:00 p.m on Saturday, June 14, 2025 for

the Harbor Festival be approved.

**Fiscal Note:** Revenue loss for the event will be \$1,980.00.

*City Administrator Sullivan, Finance Director Fischer, Parks, Recreation and Cultural Services Director Molbeck, Alder Harmon, and Alder Weidner, appeared before the Committee to speak on the item.*

**A motion was made by Alder Townsend, seconded by Alder Horton, that this file be Recommended For Approval.**

[0465-25](#)

**Subject:** Communication sponsored by Alder Horton, on behalf of the Public Health Department, requesting permission to enter into a recurring Memorandum of Agreement with the WI Department of Agriculture, Trade and Consumer Protection (WI DATCP) for Weights & Measures inspection services and agrees to pay \$14,250 for services rendered.

**Recommendation of the Finance and Personnel Committee on 05-12-2025:** That the Public Health Department be authorized to enter into a recurring Memorandum of Agreement with the WI Department of Agriculture, Trade and Consumer Protection (WI DATCP) for Weights & Measures inspection services and agree to pay \$14,250 for services rendered.

**Fiscal Note:** No City Match Required.

*Deputy Public Health Administrator Fergus, appeared before the Committee to speak on the item.*

**A motion was made by Alder Jorgensen, seconded by Alder Horton, that this file be Recommended For Approval.**

[0466-25](#)

**Subject:** Communication sponsored by Alder Horton, on behalf of the Public Health Department, requesting authorization to accept an extension of funding in the amount of \$245,286 from the Wisconsin Department of Health Services, provided through the ARPA COVID Recovery Fund (Grant Control # 00638).

**Recommendation of the Finance and Personnel Committee on 05-12-2025:** That the Public Health Department be authorized to accept the extension of funding in the amount of \$245,286 from the WI Department of Health Services, provided through the ARPA COVID Recovery Fund (Grant Control # 00638).

**Fiscal Note:** No City Match Required.

*Deputy Public Health Administrator Fergus, appeared before the Committee to speak on the item.*

**A motion was made by Alder Jorgensen, seconded by Alder Townsend, that this file be Recommended For Approval.**

[0449-25](#)

**Subject:** Communication sponsored by Alder Land, on behalf of the Finance Director, requesting a carry forward of \$16,500 of 2024 budget funds from the Assessor budget to 2025 to pay for contracted services relating to the implementation and configuration of assessment software.

**Recommendation of the Finance and Personnel Committee on 05-12-2025:** The carry forward of \$16,500 of 2024 budget funds from the Assessor budget to 2025 to pay for contracted services relating to the implementation and configuration of assessment software be approved.

**Fiscal Note:** Funds are available in account #11103 52200-Assessor's contracted services.

*Finance Director Fischer, appeared before the Committee to speak on the item.*

**A motion was made by Alder Jorgensen, seconded by Alder Horton, that this file be Recommended For Approval.**

[0457-25](#)

**Subject:** Communication sponsored by Alder Horton, on behalf of the Community Safety Director, requesting permission to award RFP# 6-2025 Community Violence Prevention Providers to Focus on Community, Inc. (\$50,000), Safe Haven of Racine (\$43,269), Fight to End Exploitation (\$45,200), Racine Vocational Ministries (\$44,605), Women's Resource Center of Racine, Inc. (\$41,403.50), 1000 Generations, Inc. (dba Safe Families for Children Wisconsin) (\$30,000), Racine Neighborhood Watch, Inc. (\$25,000).

**Recommendation of the Finance and Personnel Committee on 05-12-2025:** That the Community Safety Director be granted permission to award RFP# 6-2025 Community Violence Prevention Providers to Focus on Community, Inc. (\$50,000), Safe Haven of Racine (\$43,269), Fight to End Exploitation (\$45,200), Racine Vocational Ministries (\$44,605), Women's Resource Center of Racine, Inc. (\$41,403.50), 1000 Generations, Inc. (dba Safe Families for Children Wisconsin) (\$30,000), Racine Neighborhood Watch, Inc. (\$25,000) and to approve as amended to award an 8th grant to Awesome Young Authors in the amount of (\$30,000).

**Fiscal Note:** Total funding of \$309,477.50 is available in 20314-52200-20149 Wisconsin Community Safety Fund-Medical College of WI (Contracted Services).

*Community Safety Director Tate, Finance Director Fischer, City Administrator Sullivan, City Development Director Williams, Alder Perez, Alder Harmon, Alder Weidner, My Backyard Representatives Bruce Carter, Waleel Ahama., Nate Erhardt, and Miguel Maldonado, appeared before the Committee to speak on the item.*

**A motion was made by Alder Jorgensen, seconded by Alder Horton, that this**

file be amended.

The motion **PASSED** by the following vote:

**AYES:** 4 - Land, Jorgensen, Townsend and Horton

**NOES:** 1 - Allen

A motion as amended was made by Alder Horton, seconded by Alder Land, that this file be Recommended For Approval.

The motion **PASSED** by the following vote:

**AYES:** 5 - Land, Jorgensen, Allen, Townsend and Horton

[0475-25](#)

**Subject:** Communication sponsored by Alder Weidner, requesting permission to adopt Ord 0002-25 Board and Commission Appointments as attached.

**Recommendation of the Sponsor:** That this item be referred to the Public Safety and Licensing Committee.

**Staff Recommendation of the Common Council on 05-06-2025:**  
That this item be referred to the Finance and Personnel Committee.

**Staff Recommendation:** That the request to adopt Ord 0002-25 Board and Commission Appointments as attached be discussed.

**Recommendation of the Finance and Personnel Committee on 05-12-2025:** To Receive and File.

**Fiscal Note:** N/A

*Alder Weidner and Mayor Mason, appeared before the Committee to speak on the item.*

A motion was made by Alder Jorgensen, seconded by Alder Allen, that this communication be Received and Filed.

The motion **PASSED** by the following vote:

**AYES:** 4 - Land, Jorgensen, Allen and Horton

**NOES:** 1 - Townsend

[0473-25](#)

**Subject:** Communication sponsored by Mayor Mason, on behalf of the Finance Director, requesting that the pay grade for the Payroll Manager position be changed from a grade J to a grade K to enhance recruitment results.

**Recommendation of the Finance and Personnel Committee on**

**05-12-2025:** That the pay grade for the Payroll Manager position be changed from a grade J to a grade K to enhance recruitment results be approved.

**Fiscal Note:** Pay grade K is \$77,896 - \$100,172.80.

*Finance Director Fischer, Human Resources Director Horton, and Alder Weidner, appeared before the Committee to speak on the item.*

**A motion was made by Alder Townsend, seconded by Alder Jorgensen, that this file be Recommended For Approval.**

[0343-25](#)

**Subject:** Communication sponsored by Mayor Mason, requesting permission to modify Racine Charter Ordinances section 2-2 and 2-206, and Racine Code of Ordinances sections 2-361, 42-185, 46-26, 46-27, 46-28, 46-29, 46-30, 46-31, 46-32, 46-38, 46-39, 46-40, and 46-41, as necessary to reflect the current operations of the City.

**Recommendation of the Finance and Personnel Committee on 05-12-2025:** To modify Racine Charter Ordinances section 2-2 and 2-206, and Racine Code of Ordinances sections 2-361, 42-185, 46-26, 46-27, 46-28, 46-29, 46-30, 46-31, 46-32, 46-38, 46-39, 46-40, and 46-41 as denoted.

**Fiscal Note:** NA

*City Attorney Letteney, Finance Director Fischer, and Alder Weidner, appeared before the Committee to speak on the item.*

**A motion was made by Alder Jorgensen, seconded by Alder Horton, that this file be Recommended For Approval.**

[0347-25](#)

**Subject:** Communication sponsored by Alder Weidner, requesting permission to refer a communication to common council regarding posting of the Purchasing Agent position.

**Recommendation of the Finance and Personnel Committee on 04-28-2025:** That the item be Deferred to allow the Finance Director and City Attorney an opportunity to clarify the position and City Ordinance at the next meeting.

**Staff Recommendation:** To be discussed.

**Recommendation of the Finance and Personnel Committee on 05-12-2025:** To Receive and File.

**Fiscal Note:** N/A

*Finance Director Fischer, and Alder Weidner, appeared before the Committee to speak on the item.*

A motion was made by Alder Jorgensen, seconded by Alder Horton, that this communication be Received and Filed.

[0459-25](#)

**Subject:** Communication sponsored by Alder Land, on behalf of the City Attorney's Office, submitting the claim of Progressive Insurance Company on behalf of their insured, Carlo Saldana, for consideration for disallowance.

**Recommendation of the Finance and Personnel Committee on 05-12-2025:** That the claim be disallowed.

**Fiscal Note:** N/A

*Deputy City Attorney Roubik, and Alder Weidner, appeared before the Committee to speak on the item.*

A motion was made by Alder Allen, seconded by Alder Horton, that the disallowance of this claim be Recommended for Approval.

[0460-25](#)

**Subject:** Communication sponsored by Alder Land, on behalf of the City Attorney's Office, submitting the claim of Roger A. Springsteen for consideration for disallowance.

**Recommendation of the Finance and Personnel Committee on 05-12-2025:** That the claim be disallowed.

**Fiscal Note:** N/A

*Deputy City Attorney Roubik, and Alder Perez, appeared before the Committee to speak on the item.*

A motion was made by Alder Horton, seconded by Alder Townsend, that the disallowance of this claim be Recommended for Approval.

[0461-25](#)

**Subject:** Communication sponsored by Alder Land, on behalf of the City Attorney's Office, submitting the claim of Progressive Subrogation aka Artisan and Truckers Casualty Company on behalf of their insured Tavis Weaver, for consideration for disallowance.

**Recommendation of the Finance and Personnel Committee on 05-12-2025:** That the claim be disallowed.

**Fiscal Note:** N/A

*Deputy City Attorney Roubik, appeared before the Committee to speak on the item.*

A motion was made by Alder Allen, seconded by Alder Horton, that the disallowance of this claim be Recommended for Approval.

[0341-25](#)

**Subject:** Communication sponsored by Alder Kelly, requesting permission to have an update by the City Attorney in the consolidated

Racine County Circuit Court cases of *Ackley, et al., v. City of Racine*, 2020 CV 1228; *Adamski, et al., v. City of Racine*, 2020 CV 1229; and *Arendt, et al., v. City of Racine*, 2020 CV 1227.

**Recommendation of the Finance and Personnel Committee on  
04-07-2025:** To Defer.

**Recommendation of the Finance and Personnel Committee on  
05-12-2025:** To Receive and File

**Fiscal Note:** N/A

*City Attorney Letteney, Finance Director Fischer, and Alder Weidner, appeared before the Committee to speak on the item.*

A motion was made by Alder Horton, seconded by Alder Jorgensen, that this communication be Received and Filed.

### Closed Session

It is intended that the Finance and Personnel Committee will convene in closed session pursuant to Wisconsin Statutes section 19.85(1)(c), to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, pursuant to Wisconsin Statutes section 19.85(1)(e), to address matters that, for competitive or bargaining reasons, require a closed session, and pursuant to Wisconsin Statutes section 19.85(1)(g) to discuss strategy for litigation in which the City of Racine is or is likely to be involved.

A motion was made by Jorgensen, seconded by Horton, to go into Closed Session.

The motion **PASSED** by the following vote:

**AYES:** 5 - Land, Jorgensen, Allen, Townsend and Horton

### [0477-25](#)

**Subject:** Communication sponsored by Mayor Mason and Alder Kelly, requesting to address and action to be taken in response to the Circuit Court's Order in the consolidated Racine County Circuit Court cases of *Ackley, et al., v. City of Racine*, 2020 CV 1228; *Adamski, et al., v. City of Racine*, 2020 CV 1229; and *Arendt, et al., v. City of Racine*, 2020 CV 1227.

**Recommendation of the Finance and Personnel Committee on  
05-12-2025:** The City Attorney's Office is directed:

1. To Request Reconsideration of a portion of the Circuit Court's March 19, 2025, Summary Judgment, as discussed in Closed Session and to Request a Stay of back payment of damages to



plaintiffs as discussed in Closed Session pending the Circuit Court's decision on the request for reconsideration.

2. Not to Appeal the Circuit Court's March 19, 2025, Summary Judgment regarding the health insurance premium share breach of contract claim for the plaintiffs who remain in the consolidated cases who were subject to the Circuit Court's March 19, 2025, Summary Judgment.

Further, Resolution 1025-19, of September 17, 2019, is rescinded in part, specifically and only as to the modification to the retired employee health insurance program regarding retired employee premium share, effective as of May 1, 2025.

**Fiscal Note:** Over \$1 Million in back pay and up to \$500,000 Annual budget cost.

*City Attorney Letteney, Finance Director Fischer, and City Administrator Sullivan, appeared before the Committee to speak on the item.*

**A motion was made by Alder Land, seconded by Alder Townsend, that this file be Recommended For Approval.**

[0452-25](#)

**Subject:** Communication sponsored by Alder Land, on behalf of the City Attorney, requesting the Deputy City Attorney present a proposed settlement for the claim of Progressive Universal Insurance Company on behalf of its insured Cassidy Nicolazzo in the amount of \$15,658.70.

**Recommendation of the Finance and Personnel Committee on 05-12-2025:** To approve the settlement as presented.

**Fiscal Note:** \$15,658.70 would be paid from Account No. 11202-53500.

*Deputy City Attorney Roubik, appeared before the Committee to speak on the item.*

**A motion was made by Alder Land, seconded by Alder Jorgensen, that this file be Recommended For Approval.**

[1074-24](#)

**Subject:** Communication sponsored by Alder Horton, on behalf of the City Attorney, requesting the City Attorney present proposed settlement in *BREG Pike River Development, Inc., et al., v. City of Racine, et al*, Racine County Circuit Court Case No. 24 CV 964, and in *BREG Pike River Development, Inc., et al., v. City of Racine, et al*, U.S. District Court for the Eastern District of Wisconsin Case No. 24 CV 909.

**Recommendation of the Finance and Personnel Committee on 11-25-2024:** That the item be deferred.

**Recommendation of the Finance and Personnel Committee on 05-12-2025:** To Defer.

**Fiscal Note:** N/A

*Assistant City Attorney Pomplin, appeared before the Committee to speak on the item.*

**A motion was made by Alder Allen, seconded by Alder Horton, that this file be Deferred.**

[0454-25](#)

**Subject:** Communication sponsored by Alder Weidner, requesting permission to discuss resignations and issues with employee retention in Purchasing and the Finance Department.

**Recommendation of the Finance and Personnel Committee on 05-12-2025:** To Receive and File.

**Fiscal Note:** N/A

*No speaker for the item. Alder Weidner requested the item be received and filed.*

**A motion was made by Alder Allen, seconded by Alder Horton, that this communication be Received and Filed.**

**Open Session**

**The Finance and Personnel Committee will return to open session and may take action on any item discussed in closed session.**

**A motion was made by Horton, seconded by Allen, to go into Open Session.**

**The motion PASSED by the following vote:**

**AYES:** 5 - Land, Jorgensen, Allen, Townsend and Horton

**Adjournment**

**There being no further business to come before the Committee, the meeting adjourned at 9:36p.m. The next scheduled meeting of the Committee is at 5:30p.m. on Tuesday, May 27, 2025.**

**Respectfully submitted,**

**Alder Land, Chair**

**Finance & Personnel Committee**