

## Department of Public Works

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City of Racine, Wisconsin

John C. Rooney, P.E.  
Commissioner of Public Works/City Engineer

Ronald J. Pritzlaff, P.E.  
Asst. Comm. of Public Works/Operations

October 18, 2021

Legistar Item:

Alder Mollie Jones, Chair  
Public Works and Services Committee  
Racine, WI

Re: Waive Formal Bidding for the Purchase of McCotter Energy Systems HVAC Related Products

I am requesting that formal bidding procedures be waived for the purchase of HVAC related products from McCotter Energy Systems. McCotter is the factory authorized representative in our area for the HVAC units they provided under our HVAC upgrade projects. Since they are the sole source for parts and service for many of our proprietary branded mechanical systems, I would recommend that formal bidding procedures be waived for the purchase of products and services provided by McCotter Energy Systems.

Funding to defray the annual cost of this service is available in Org-Object 70240-54100, Building Repairs and Maintenance.

Sincerely,



Ronald J. Pritzlaff, P.E.  
Assistant Commissioner of Public Works/Operations

RJP:km

Cc: Bill Miller  
Monica Santos  
John Rooney