

Department of Public Works

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January 13, 2009

TO: Alderman Greg Holding, Chairman
Public Works and Services Committee

FROM: John Rooney
Assistant Commissioner/Engineering

RE: Proposal for Public Relations for Sixth Street Streetscape

We have received a proposal from HNTB for public relations tasks during the streetscape for the Sixth Street Streetscape improvement. The goal is to keep the residents and owners informed of the progress.

The proposal is based on their current billing rate per hour. It includes updating approximately every two weeks.. Funding is available in Account No. 101.130.5610, 2009 Professional Services.

If the Committee agrees, the appropriate action would be to approve the proposal and authorize the Mayor and City Clerk to enter into the agreement.

Cc: Joy Hansche

HMF:hf