



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes Finance and Personnel Committee

Chairman Q.A. Shakoor, II
Vice Chairman Terry McCarthy
Dennis Wiser
Jeff Coe
Ronald D. Hart

Monday, November 10, 2014

5:00 PM

City Hall, Room 303

Call To Order

PRESENT: 5 - Chairman Shakoor-II, Vice Chairman McCarthy, Dennis Wiser, Jeff Coe and Ronald D. Hart

Approval of Minutes for the October 27, 2014 Meeting.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart to Approve the Minutes. The motion PASSED by a Voice Vote.

1. [14-10589](#) **Subject:** Communication from the Director of Parks, Recreation & Cultural Services requesting permission to accept a \$750.00 donation from AGA Nation for the Pershing Skate Park.

Recommendation of the Finance and Personnel Committee on 11-10-14: Permission be granted to the Director of Parks, Recreation & Cultural Services to accept a \$750.00 donation from AGA Nation for the Pershing Skate Park.

Fiscal Note: N/A

Attachments: [Donation for Pershing Skate Park from AGA Nation](#)

Tom Molbeck, Director of Parks, Recreation & Cultural Services, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

2. [14-10710](#) **Subject:** Communication from the Assistant Commissioner of Public Works/City Engineer requesting the transfer of funds into Account 287.900.5320, Sanitary Sewer Backlog Projects.

Recommendation of the Finance and Personnel Committee on 11-10-14: Defer the item until the November 24, 2014 Finance & Personnel meeting.

Fiscal Note: N/A

Attachments: [14-10710 Funds Transfer](#)

No one appeared to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Deferred. The motion PASSED by a Voice Vote.

3. [14-10713](#)

Subject: Communication from Devin Sutherland, representing Business Improvement District No. 1, Downtown, for approval of its proposed 2015 Operating Plan.

Recommendation of the Finance & Personnel Committee on 11-10-14: To approve the proposed 2015 operating plan for Business Improvement District No. 1, Downtown Racine.

Fiscal Note: N/A

Attachments: [BID PLAN 2015](#)
[Downtown BID Approval Request City 2015](#)
[Downtown BID Appendix A 2015](#)
[Downtown BID Appendix B 2015](#)

Devin Sutherland, Executive Director of Downtown Racine Corporation, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

4. [14-10714](#)

Subject: Communication from Devin Sutherland, representing Business Improvement District No. 3, Uptown, for approval of its proposed 2015 Operating Plan.

Recommendation of the Finance & Personnel Committee on 11-10-14: To approve the proposed 2015 operating plan for Business Improvement District No. 3, Uptown.

Fiscal Note: N/A

Attachments: [Uptown Authorization Request 2015](#)
[Uptown Appendix B 2015](#)
[Uptown BID Boundary](#)
[Uptown BID Plan 2015](#)

Devin Sutherland, Owner of Neighborhood Management Solutions LLC, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

5. [14-10712](#) **Subject:** Communication from Devin Sutherland, representing Business Improvement District No. 4, Douglas Avenue, for approval of its proposed 2015 Operating Plan.

Recommendation of the Finance & Personnel Committee on 11-10-14: To approve the proposed 2015 operating plan for Business Improvement District No. 4, Douglas Avenue.

Fiscal Note: N/A

Attachments: [Douglas BID Authorization Request 2015](#)
[Douglas BID Plan 2015](#)
[2014 Douglas Assessments Less Manufacturing](#)

Devin Sutherland, Owner of Neighborhood Management Solutions LLC, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

6. [14-10727](#) **Subject:** (Direct Referral) Request by the Assistant Executive Director of the Redevelopment Authority seeking permission to apply for a \$1,000,000 Idle Industrial Site Grant (Grant Control # 2014-041) for asbestos and lead remediation at the Machinery Row site from the Wisconsin Economic Development Corporation (WEDC).

Recommendation of the Redevelopment Authority on 11-6-14: That available funds and assistance be requested from the WEDC under the Idle Industrial Site Grant and that the rules for the program be complied with; and That the Executive Director, or his authorized agent, act on behalf of the Authority to: submit an application to the WEDC to aid in the removal of asbestos and lead in the Machinery Row site; sign documents; and take necessary action to undertake, direct, and complete approved grant activities.

Recommendation of the Finance and Personnel Committee on 11-10-14: That available funds and assistance be requested from the WEDC under the Idle Industrial Site Grant (Grant Control # 2014-041) and that the rules for the program be complied with; and

That the Executive Director, or his authorized agent, act on behalf of the Redevelopment Authority to: submit an application to the WEDC to aid in the removal of asbestos and lead in the Machinery Row site; sign documents; and take necessary action to undertake, direct, and complete approved grant application activities.

Fiscal Note: There is a local match of \$3.3 million which will come from a variety of sources including private sector investment and

eligible project plan line items from TID 18.

Attachments: [Mach Row/RootWorks Map](#)

Matt Sadowski, Assistant Director/Principal Planner, Department of City Development, and Tina Chitwood of RCEDC appeared before the committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

7. [14-10728](#)

Subject: (Direct Referral) Request by the Assistant Executive Director of the Redevelopment Authority seeking permission to apply for a \$200,000 Cleanup Grant for the Racine Steel Castings site (South Lot) from the United States Environmental Protection Agency (US EPA).

Recommendation of the Redevelopment Authority on 11-6-14:

That available funds and assistance be requested from the US EPA under the Brownfield Cleanup Grant and rules for the program be complied with; and That the Executive Director, or his authorized agent, act on behalf of the Authority to: submit an application for a US EPA Brownfield Cleanup Grant for \$200,000 to aid in the continuation of site cleanup of the south lot of 1425 North Memorial Drive (a/k/a the Racine Steel Castings property); sign documents; and take necessary action to undertake, direct, and complete approved grant activities.

Recommendation of the Finance and Personnel Committee on

11-10-14: That available funds and assistance be requested from the US EPA under the Brownfield Cleanup Grant (Grant Control # 2014-042) and rules for the program be complied with; and

That the Executive Director, or his authorized agent, act on behalf of the Redevelopment Authority to: submit an application for a US EPA Brownfield Cleanup Grant for \$200,000 to aid in the continuation of site cleanup of the south lot of 1425 North Memorial Drive (a/k/a the Racine Steel Castings property); sign documents; and take necessary action to undertake, direct, and complete approved grant application activities.

Fiscal Note: A 20% local match is required for each grant for a total of \$40,000. Funds are available in the Intergovernmental Shared Revenue Account and from the City of Racine US EPA Brownfield Cleanup Revolving Loan Fund.

Attachments: [RSC Contamination](#)

Matt Sadowski, Assistant Director/Principal Planner, Department of City Development, and Tina Chitwood of RCEDC appeared before the committee to

Speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

8. [14-10647](#)

Subject: Communication from the Assistant Finance Director regarding the 2013 Audited Financial Statements, Report on Federal and State Awards, and Communication to those Charged with Governance and Management from the unqualified or "clean" audit opinion this year.

Recommendation of the Finance and Personnel Committee on 10-27-14: Defer the item until the November 10, 2014 meeting.

Recommendation of the Finance and Personnel Committee on 11-10-14: That the reports be received and filed.

Fiscal Note: N/A

Attachments: [2013 Audit Opinion](#)
[Finance Committee Presentation](#)

David Brown, Finance Director, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Received and Filed. The motion PASSED by a Voice Vote.

9. [14-10736](#)

Subject: (Direct Referral) Communication from the Deputy City Attorney requesting to appear before the Finance & Personnel Committee to discuss the renewal of the City's health care Stop Loss Insurance plan for 2015.

Recommendation of the Finance & Personnel Committee on 11-10-14: The Mayor and City Clerk be authorized and directed to enter into an agreement under the terms of the City's 2015 Health Insurance Stop Loss Coverage with QBE Insurance Corporation through the Horton Group.

Fiscal Note: 0% increase from 2014

Scott Letteney, Deputy City Attorney and Rae Anne Beaudry, The Horton Group, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 5:51 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, November 24, 2014 at City Hall, Room 303.

**Respectfully submitted,
Ald. Q.A. Shakoor II, Chairman
Finance & Personnel Committee**