



City of Racine

Meeting Minutes

Waterworks Commission

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Mayor Gary Becker
President Ronald D. Hart
Vice President Michael Staeck
Secretary Thomas Friedel
Kathy DeMatthew
Brian Anderson
John Rote

Tuesday, November 28, 2006

4:00 PM

City Hall Annex - Room #227

1. Roll Call

OTHERS PRESENT: T. Bunker, K. Haas, K. Scolaro, N. Sanders, A. Lesnjak, R. King, J. Moss, R. Gilbreath, M. Kosterman, R. Pace, R. Keland, J. Jordan, R. Christensen, R. Lui, J. Carr, C. Bunker, M. Kirkpatrick, M. White, L. Rago, A. Atassi, J. Hewitt, C. Schweitzer, K. Wanggaard, D. Lynaugh

PRESENT: 5 - Kathy DeMatthew, Brian Anderson, Gary Becker, Thomas Friedel and Michael Staeck

EXCUSED: 2 - Ronald D. Hart and John Rote

2. Approval of Minutes for the October 2006 Meeting

Commissioner Anderson made a motion, seconded by Commissioner Friedel, to approve the minutes of the regular meeting of the Board of Waterworks Commissioners held on October 31, 2006. The motion passed unanimously.

to Approve the Minutes

3. [06-2776](#)

Subject: Budget expenditures for the month of October totaling \$1,346,813.92

Recommendation: Approve

Commissioner Friedel made a motion, seconded by Commissioner DeMatthew, to approve the budget expenditures for October 2006 totaling \$1,346,813.92. The motion passed unanimously.

Approved

4. [06-2774](#)

Subject: Project Reports

- A. Membrane Project - Mike Kosterman, Water Plant Superintendent
- B. Newman Road Booster Station - Chad Regalia, Staff Engineer
- C. Newman Road Stand Pipe - Chad Regalia, Staff Engineer
- D. State Highway 32/KR/Highway 11 - Dean Oparka, Staff Engineer

Recommendation: Receive and File

Project reports were given by staff.

Received and Filed

5. [06-2843](#) **Subject:** Change Order No. 4 on Contract W-05-8, Newman Road Water Booster Station, Riley Construction (contractor)

Recommendation: Approve

The Chief of Operations submitted Change Order No. 4 on Contract W-05-8 in the credit amount of \$3,804.15 and recommended approval.

Commissioner Friedel made a motion, seconded by Commissioner Anderson, to approve Change Order No. 4 on Contract W-05-8, Newman Road Water Booster Station, Riley Construction Company, Inc. (contractor), bringing the total contract amount to \$2,578,321.53. The motion passed unanimously.

Approved

6. [06-2788](#) **Subject:** Change Order No. 5 on Contract W-05-8, Newman Road Water Booster Station, Riley Construction Co., Inc. (contractor)

Recommendation: Approve

The Chief of Operations submitted Change Order No. 5 on Contract W-05-8 in the amount of \$14,009.36 and recommended approval.

Commissioner Friedel made a motion, seconded by Commissioner Anderson, to approve Change Order No. 5 on Contract W-05-8, Newman Road Water Booster Station, Riley Construction Company, Inc. (contractor), bringing the total contract amount to \$14,009.36. The motion passed unanimously.

Approved

7. [06-2813](#) **Subject:** Change Order No. 2 on Contract W-06-3, Newman Road Water Storage Tank, Natgun Corporation (contractor)

Recommendation: Approve

The Chief of Operations submitted Change Order No. 2 on Contract W-06-3 and recommended approval.

Commissioner Friedel made a motion, seconded by Commissioner Anderson, to approve Change Order No. 2 on Contract W-06-3, Newman Road Water Storage Tank, Natgun Corporation (contractor), which consists of an 18-day time extension with no cost involved. The motion passed unanimously.

Approved

8. [06-2377](#) **Subject:** Request for payment for water main oversizing on Hwy. KR for Langendorf

Recommendation: Defer

The Chief of Operations requested to defer this item until a later date.

Commissioner Anderson made a motion, seconded by Commissioner Friedel, to defer this item until a later date. The motion passed unanimously.

Deferred

9. [06-2785](#) **Subject:** Request from the Racine Fire Department to place an antenna on Summit Avenue water tank

Recommendation: Approve

The Chief of Operations noted that Chief Hansen of the Fire Department has requested to place several antennas on the Summit Avenue water tank. The reason being for this request is for coverage on the north side of town. He mentioned that they would be installed on existing supports. He recommended approval in the interest of public safety.

Commissioner Friedel made a motion, seconded by Commissioner Becker, to approve the request from the Racine Fire Department to place several antennas on the Summit Avenue water tank. The motion passed unanimously.

Approved

10. [06-2848](#) **Subject:** Request to fill Civil Engineer I Position

Recommendation: Approve

The Chief of Operations requested to fill the vacancy of Civil Engineer I Position due to a resignation. The Chief Engineer noted that Dean Oparka has resigned due to his spouse's job being transferred out of town. The date of his last day of work has not yet been determined, but the Utility would like to start the hiring process as soon as possible.

Commissioner Friedel made a motion, seconded by Commissioner Becker, to approve the request to fill the vacancy of Civil Engineer I position and any subsequent positions that may occur as a result. The motion passed unanimously.

Approved

11. [06-2840](#) **Subject:** Proposal from Clifton-Gunderson to perform 2006 audit

Recommendation: Approve

The Administrative Manager distributed a proposal from Clifton-Gunderson to do the Water Utility's audit for 2006. The General Manager noted that it is important to continue using Clifton-Gunderson as the auditor because they are a local company and they are familiar with the financial issues of the Utility.

Commissioner Becker made a motion, seconded by Commissioner DeMatthew, to approve the proposal from Clifton-Gunderson to do the Water Utility's 2006 audit in the amount of \$16,500.00. The motion passed unanimously.

Approved

12. [06-2859](#) **Subject:** Submittal of surge protection study by Camp, Dresser, & McKee, Inc. and proposal for design engineering services on a surge protection system

Recommendation: Approve

Camp, Dresser, & McKee, Inc. personnel gave a presentation on the background of a surge protection system, the results of their study, and their recommendation. The General Manager stated that this was an approved budget item in the 2006 Capital Improvement Program.

Commissioner Becker made a motion, seconded by Commissioner DeMatthew, to approve the proposal from Camp, Dresser, & McKee, Inc. in the amount of \$70,505.00 for design services of a surge protection system. The motion passed unanimously.

Approved13. [06-2841](#)**Subject: Utility billing software selection and proposal****Recommendation: Approve**

The Chief of Operations noted that Utility personnel spent four days interviewing potential software vendors for a new billing software for the Water Utility. He recommended the Utility move forward with Northern Data Systems. Funding is provided for in the 2006 Water and Wastewater Utility budgets.

Commissioner Anderson made a motion, seconded by Commissioner DeMatthew, to approve the proposal from Northern Data Systems in the amount of \$141,600.00. The motion passed unanimously.

Approved14. [06-2775](#)**Subject: Election of Officers****Recommendation: Approve**

Commissioner Anderson made a motion, seconded by Commissioner Becker, to elect the following slate of officers for the Board of Racine Waterworks Commissioners as proposed:

*President: Michael Staeck
Vice-President: Alderman Thomas Friedel
Secretary: Kathleen DeMatthew*

The motion passed unanimously.

Commissioner Anderson made a motion, seconded by Commissioner Becker, to elect the following slate of officers for the Finance Committee as proposed:

*Kathleenn DeMatthew
Brian Anderson
Alderman Thomas Friedel*

The motion passed unanimously.

Commissioner Anderson made a motion, seconded by Commissioner Becker, to elect the following slate of officers for the Building Committee as proposed:

*Alderman Ronald Hart
Michael Staeck
TBA*

The motion passed unanimously.

Approved

15. Other Business

No other business to report.

16. **Adjournment**

There being no other business, Commissioner Becker made a motion, seconded by Commissioner Anderson, to adjourn the meeting at 4:37 p.m. The motion passed unanimously.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the office of the General Manager at 636-9181 at least 48 hours prior to this meeting.