

Exhibit I
Contract between the Division of Public Health, Department of Health Services
and the City of Racine for
Reducing Fetal and Infant Mortality and Morbidity
“Racine Healthy Babies” Program

Fiscal Requirements

The funds allocated from the Department of Health Services (DHS) to the City of Racine (City) through Wis. Stats. 253.16 will be transferred from the City to the County of Racine Human Services (County) through an Intergovernmental Transfer (IGT). The County will become a subcontractor of the City under Sec. VIII of the Contract between DHS and the City. Pursuant to Sec. VIII B. of the Contract, the City retains fiscal and programmatic responsibility for fulfillment by the County and its vendors of the terms and conditions of the Contract.

1. The County and its vendors will be subject to the terms of this Exhibit I and Exhibit II.
2. The program requirements, including reports, are spelled out in Exhibit II.
3. Performance Measures to be achieved within the first six months of the award:
 - a. All processes used to collect and report standardized data in the Secure Public Health Electronic Records Environment (SPHERE) data system of the State Division of Public Health (DPH) or other state databases have been established.
 - b. Basic training of all professional, paraprofessional, and supervisory staff has occurred.
 - c. Standardized program policy and procedures, including common forms that meet the requirements of documentation and the Wisconsin Medicaid program, have been developed or adopted from Healthy Families of America (HFA), the evidence-based model required under this contract and adopted by the home visiting contractors with the Department of Children and Families.
4. As part of the terms of the IGT, the City will require the County to prepare all fiscal reports, including DHS-CARS reports, and all program reports. The City will submit these fiscal and program reports to DHS according to the schedule outlined this contract, Section IV. Payment for Services.
5. The IGT and all attachments are subject to final approval by DHS before they are issued to the County, as specified in this contract, Section VIII. Subcontracts.
6. As specified in this contract, Section VIII. Subcontracts, all subcontracts that the County executes with any vendors for the use of these funds, including a work plan and budget from each vendor that addresses the program requirements outlined in Exhibit II, are subject to final approval by DHS.
7. The City may retain no more than 1.5% of the funds to execute the IGT and submit the fiscal and program reports to DHS.