



# City of Racine, Wisconsin Agenda BRIEFING MEMORADUM

**AGENDA DATE:** 1/13/2025

**SUBJECT:**

Communication sponsored by Alder Horton on behalf of the Purchasing Agent and Tom Molbeck, Director of Parks, Recreation & Cultural Services, submitting bid results for Official Notice #8-2024 Janitorial Services-Parks, Recreation & Cultural Services (PRCS).

**DEPARTMENT:** Parks, Recreation and Cultural Services (PRCS)

**PREPARED BY:** Tom Molbeck, Director of PRCS

**EXECUTIVE SUMMARY:**

Request for Bid issued by the City of Racine Parks, Recreation & Cultural Services department for the purpose of obtaining bids for janitorial services for the following locations:

- Bryant Community Center
- Chavez Community Center
- Humble Community Center
- MLK Community Center
- Tyler-Domer Community Center
- Mound Cemetery Office
- Graceland Public Restroom
- Parks Service Center

**BACKGROUND & ANALYSIS:**

Bids for Official Notice #8-2024 Janitorial Services-Parks, Recreation & Cultural Services were received at 10:00a.m. on November 18, 2024.

Below is a tabulation of the bids received:

Sunshine Cleaning Company SE WI	\$374,050.96
Cleanco Racine, Inc.	\$402,019.88
Southern Cleaning Services, Inc.	\$461,352.00
ShurClean, LLC	\$474,192.00

After careful review of all bids received, Cystal Moore, Assistant Finance Director, recommended awarding this contract to Cleanco Racine, Inc. as the lowest, responsive, responsible bidder. Although, Sunshine Cleaning Company of SE Wisconsin, LLC was found to be the lowest bidder, due to a material exclusion in its bid submission, it was deemed "non-responsive".

**BUDGETARY IMPACT:** Funding for this project is available in various, Community Center, Cemetery and Park Service, Contracted Services accounts as provided in the 2024 General Operating Budget. Bid price of, year 1 & year 2, totaling \$402,019.88

**RECOMMENDED ACTION:**

That the contract for Official Notice #8-2024, Janitorial Services-Parks, Recreation & Cultural Services (PRCS), be awarded to Cleanco Racine Inc. at their bid price of, year 1 & year 2, totaling \$402,019.88, as the lowest, responsive, responsible bidder.