



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Draft

### Wastewater Commission

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Tuesday, June 18, 2024

4:00 PM

City Hall, Room 303

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#### ROLL CALL

**PRESENT:** 9 - Natalia Taft, Claude Lois, John Tate II, Cory Mason, Terry McCarthy, Anthony Beyer, Anthony Bunkelman, Mollie Jones and Jens Jorgenson

**EXCUSED:** 4 - John Hewitt, Stacy Sheppard, Jack Feiner and Kevin Salb

[0533-24](#)

**Subject:** Approval of Minutes for the May 21, 2024, Wastewater Commission Meeting

**Recommendation:** To Approve

**Fiscal Note:** N/A

**A motion was made by Lois, seconded by Mayor Mason, that this file be Approved**

[0437-24](#)

**Subject:** Review of 2023 Wastewater Utility Audit from Clifton Larson Allen

**Recommendation of the Wastewater Commission on 05/21/24:** To Defer this Item as the Utility had not yet received a Draft Copy of the 2023 Audit to present to the Commission

**Recommendation of the Wastewater Commission on 06/18/24:** To Approve this Item

**Fiscal Note:** N/A

*Shannon Small, CPA, of Clifton Larsen Allen, presented audit results for the year 2023. It is the Auditor's unmodified (clean) opinion that the financial statements present fairly the financial position of the Utility in accordance with generally accepted accounting principles. Two significant deficiencies identified were the preparation of financial statements, and a lack of segregation of duties because of limited staff.*

**A motion was made by Mayor Mason, seconded by Vice President Tate II, that this file be Approved**

[0546-24](#)

**Subject:** Wastewater Commission Directors Liability Insurance Policy Renewal

**Recommendation:** To Approve

**Fiscal Note:** Insurance premium of \$16,905 and broker fee of \$2,854

*The Wastewater Utility Director presented the policy renewal proposal provided by Atlantic Specialty Insurance Co., at a cost of \$16,905.00 (plus an additional \$2,854.00 broker's fee). The policy would provide \$1,000,000 officer liability and \$1,000,000.00 employment practices liability insurance for the inter-municipal Commission body.*

**A motion was made by Mayor Mason, seconded by Jorgenson, that this file be Approved**

[0534-24](#)

**Subject:** Amendment to the Agreement from Brown & Caldwell for Engineering Design Services of the Main Street-Goold Street Sanitary Sewer Improvements Project

**Recommendation:** To Approve

**Fiscal Note:** No Cost Change Order

*The Wastewater Utility Director presented the Amendment, which involves a no-cost change order to an original Agreement that was approved by the Commission back in November of 2022 for the preliminary engineering services on the Project. The Project, which was initiated due to DNR requirements, and to provide redundancy to an interceptor running through the zoo property, has been currently on hold due to City objections on the Cost of Service methodology. Due to the current hold status, monitoring wells placed in the project area to acquire background data now need to be removed, which was not in the original preliminary engineering scope.*

**A motion was made by Mayor Mason, seconded by Vice President Tate II, that this file be Approved**

[0535-24](#)

**Subject:** Review of Compliance Maintenance Annual Report (CMAR) for 2023

**Recommendation:** To Approve

**Fiscal Note:** N/A

*The Wastewater Superintendent, Mary-Frances Klimek, submitted for review the 2023 Racine Wastewater Utility Compliance Maintenance Annual Report (CMAR), in which the Utility received a Grade "A" in all categories. The Wastewater Commission authorized a Resolution that the CMAR was reviewed and approved.*

**A motion was made by Mayor Mason, seconded by Bunkelman, that this file be Approved**

**CLOSED SESSION**

**It is intended that the Wastewater Commission will convene in closed session pursuant to Wisconsin Statutes Section 19.85(1)(e), to address matters that, for competitive or bargaining reasons, require a closed session, and which, if publicly noticed, would compromise such negotiation, and bargaining strategy.**

**A motion was made by Alder McCarthy, seconded by Vice-President Tate II, to enter into Closed Session**

**The motion PASSED by the following vote:**

- AYES:** 9 - Taft  
Lois  
Tate II  
Mason  
McCarthy  
Beyer  
Bunkelman  
Jones  
Jorgenson

- EXCUSED:** 4 - Hewitt  
Sheppard  
Feiner  
Salb

[0538-24](#)

**Subject:** Communication sponsored by Alder McCarthy requesting that the Wastewater Commission meet regarding bargaining and development opportunities, which, for competitive and bargaining reasons, require a closed session

**Recommendation:** To Receive & File

**Fiscal Note:** N/A

*Closed Session Discussion*

**OPEN SESSION**

**A motion was made by Alder McCarthy, seconded by Vice-President Tate II, to enter into Open Session**

**The motion PASSED by the following vote:**

**AYES:** 9 - Taft  
Lois  
Tate II  
Mason  
McCarthy  
Beyer  
Bunkelman  
Jones  
Jorgenson

**EXCUSED:** 4 - Hewitt  
Sheppard  
Feiner  
Salb

**A motion was made by Vice President Tate II , seconded by Alder McCarthy, that this be Received and Filed. The motion PASSED by a Voice Vote.**

### **Adjournment**

*There being no further business to address, the meeting was adjourned at 4:27 p.m.*