



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final

### Wastewater Commission

*Mayor John Dickert*  
*Thomas Bunker*  
*President Robert Lui*  
*Howard Stacey*  
*Anthony Beyer*  
*Vice President Kathy DeMatthew*  
*Ralph Schwarz*  
*Secretary Joseph Mandala*  
*Jerry Garski*  
*Jayne Hoffman*  
*Chris Wright*  
*Thomas Friedel*  
*James Morgenroth*  
*Terry McCarthy*

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Tuesday, September 20, 2016

4:30 PM

City Hall Annex, Room 227

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#### 1. Roll Call

*OTHERS PRESENT: K. Haas, M. Gitter, K. Scolaro, N. Sanders, C. Adamczyk, M. Klimek, N. Erlandson*

**PRESENT:** 8 - Thomas Bunker, Robert Lui, Howard Stacey, Kathy DeMatthew, Ralph Schwarz, Joseph Mandala, Jerry Garski and Jayme Hoffman

**EXCUSED:** 3 - John Dickert, Anthony Beyer and Chris Wright

#### 2. Approval of Minutes for the August 2016 Meeting

A motion was made by Spangenberg, seconded by Vice President DeMatthew, that this file be to Approve the Minutes

#### 3. [0798-16](#)

**Subject:** Approval of Minutes of the Special Meeting of the Board of Wastewater Finance Committee Held on September 7, 2016

**Recommendation:** Approve

A motion was made by Vice President DeMatthew, seconded by Spangenberg, that this file be Approved

#### 4. [0799-16](#)

**Subject:** Budget Expenditures for August 2016 Totaling \$1,098,724.48

**Recommendation:** Approve

A motion was made by Secretary Mandala, seconded by Vice President DeMatthew, that this file be Approved

#### 5. [0800-16](#)

**Subject:** Project Reports:

- A) Household Hazardous Waste Event - September 17, 2016
- B) Concrete Replacement - Phase 3 Update
- C) Communications from the SSR Parties
- D) Letters Sent to SSR Parties
- E) 2015 Mercury PMP Report
- F) Pretreatment Report - First Six Months of 2016
- G) NACWA - Emerging Leaders Development Program

**Recommendation:** Receive and File

*Project reports were given by staff.*

**Received and Filed**

6. [0808-16](#) **Subject:** Change Order No. 3 on Contract A-16, Concrete Replacement - Phase 3, Joseph J. Henderson & Son, Inc. (Contractor)

**Recommendation:** Approve

*The General Manager submitted Change Order No. 3 on Contract A-16 in the amount of \$59,950.00, bringing the total contract amount to \$395,025.00 and recommended approval.*

**A motion was made by Bunker, seconded by Vice President DeMatthew, that this file be Approved**

7. [0809-16](#) **Subject:** Request from General Manager for Authorization to Submit Application for Clean Water Fund Loan for Roosevelt-Kinzie Project

**Recommendation:** Approve

*The General Manager requested authorization to submit an application for a Clean Water Fund Loan for the Roosevelt-Kinzie project.*

**A motion was made by Friedel, seconded by Garski, that this file be Approved**

8. [0810-16](#) **Subject:** Request from General Manager for Authorization to Submit Intent to Apply (ITA) and Priority Evaluation and Ranking Form (PERF) to the Department of Natural Resources (DNR) for Lift Station No. 2 Spring Street Project

**Recommendation:** Approve

*The General Manager requested authorization to submit an Intent to Apply and Priority Evaluation and Ranking Form to the Department of Natural Resources with regard to the Lift Station No. 2 Spring Street project for possible funding in the future.*

**A motion was made by Friedel, seconded by Secretary Mandala, that this file be Approved**

9. [0801-16](#) **Subject:** Approval of the New Household Hazardous Waste Rates for 2017

**Recommendation:** Approve to leave rates same as for year 2016

*The General Manager noted that the Utility decided to continue the current rate of \$4.40 per household for the year 2017.*

**A motion was made by Bunker, seconded by Friedel, that this file be Approved**

10. [0802-16](#)

**Subject:** Submittal of the 2017 Sewer Service Rates

**Recommendation of the Racine Wastewater Commission on 9/20/16:** To adopt

FURTHER RECOMMENDS THAT THIS ITEM BE REFERRED TO THE COMMITTEE OF THE WHOLE

*The General Manager submitted the 2017 Class 1 and Class 2 Sewer Service Rates.*

**A motion was made by Spangenberg, seconded by Bunker, that the Class 1 Sewer Service Rates be Recommended for Adoption. The motion PASSED by a Voice Vote.**

**A motion was made by Spangenberg, seconded by Bunker, that the Class 2 Sewer Service Rates be Recommended for Adoption. The motion PASSED by a Voice Vote.**

11. [0803-16](#)

**Subject:** Submittal of the Report of the Finance Committee of the Racine Wastewater Commission Regarding Year 2017 Wastewater Utility Operations and Maintenance Budget and the 2017-2021 Capital Improvements Budget Recommending Adoption

**Recommendation of the Racine Wastewater Commission on 9/20/16:** To adopt

FURTHER RECOMMENDS THAT THIS ITEM BE REFERRED TO THE COMMITTEE OF THE WHOLE

*The General Manager noted that the Finance Committee recommended that the Real Estate Acquisition under the General Plant section of the Capital Improvement Program be split into five consecutive years of \$1,000,000 each beginning in 2017 rather than \$5,000,000 for year 2021.*

*The General Manager also noted that the Laboratory Director requested extra funds for a new water purification system due to the fact that the current system is outdated and in need of repair. It was decided that \$30,000 be proposed for this new equipment.*

**A motion was made by Friedel, seconded by Vice President DeMatthew, that the 2017 Operations and Maintenance Budget be Recommended For Adoption. The motion PASSED by a Voice Vote.**

**A motion was made by Friedel, seconded by Vice President DeMatthew, that the 2017-2021 Capital Improvements Budget be Recommended for Adoption. The motion PASSED by a Voice Vote.**

12. [0804-16](#)

**Subject:** Election of Officers

**Recommendation:** Approve all officers as noted

A motion was made by Bunker, seconded by Friedel, to elect the following slate of officers for the Board of Racine Wastewater Commissioners as proposed:

President: Kathleen DeMatthew  
Vice-President: Joseph Mandala  
Secretary: Robert Lui

The motion passed unanimously.

A motion was made by Bunker, seconded by Friedel, to elect the following slate of officers for the Finance Committee as proposed:

Chairman: Thomas Bunker  
Alderman James Morgenroth  
Kathleen DeMatthew  
Alderman Terry McCarthy  
Joseph Mandala  
Ralph Schwarz  
Chris Wright

The motion passed unanimously.

A motion was made by Bunker, seconded by Friedel, to elect the following slate of officers for the Building Committee as proposed:

Robert Lui  
Chris Wright  
Alderman James Morgenroth  
Thomas Bunker

The motion passed unanimously.

### 13. Adjournment

*There being no further business, Bunker made a motion, seconded by Vice President DeMatthew, to adjourn the meeting at 5:06 p.m. The motion passed unanimously.*

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the office of General Manager at 636-9181 at least 48 hours prior to this meeting.**