



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Finance and Personnel Committee

Chairman Q.A. Shakoor II
Vice Chair James Morgenroth
Alderman Dennis Wiser
Alderman Michael Shields
Alderman Mary Land

Monday, August 8, 2016

5:00 PM

City Hall, Room 303

Call To Order

PRESENT: 3 - Chairman Q.A. Shakoor II, Dennis Wiser and Mary Land

EXCUSED: 2 - James Morgenroth and Michael Shields

Approval of Minutes for the July 25, 2016 Meeting.

A motion was made by Alderman Wiser, seconded by Alderman Land, that this file be to Approve the Minutes

Chairman Comments

If you will be not appearing at the meeting, let David Brown or Q.A. Shakoor II know as soon as possible.

1. [0636-16](#)

Subject: Communication from the Assistant Finance Director presenting the 2015 City of Racine Audited Financial Statements and Communication to those charged with governance and management.

Recommendation of the Finance & Personnel Committee on 8/8/16: Receive and File.

Fiscal Note: The City of Racine received an unqualified or "clean" audit opinion again this year. There are no items of significant concern and all audit communications have been addressed by City staff.

Attachments: [Communication to Council with Results Summary](#)

Kathleen Fischer, Assistant Finance Director, appeared before the Committee to speak on the item.

A motion was made by Alderman Wiser, seconded by Alderman Land, that this file be Recommended to be Received and Filed

2. [0637-16](#)

Subject: Communication from the Assistant Finance Director requesting permission to sign a contract with Baker Tilly to perform audits of the City's 13 individual Tax Incremental Districts.

Recommendation of the Finance & Personnel Committee on

8/8/16: Approve the Finance Director to sign a contract with Baker Tilly to perform audits of the City's 13 individual Tax Incremental Districts.

Fiscal Note: The Tax Incremental Districts are required to be audited at various points during the life of the District. Each open Tax Incremental District will be audited as of 12/31/2015. Audit fees will be paid out of each Tax Incremental District.

<u>TID #</u>	<u>Org</u>	<u>Object</u>	<u>Audit Type</u>	<u>Anticipated Maximum</u>
2	40002	52100	100%	3,500.00
8	40008	52100	100%	3,500.00
9	40009	52100	30%	6,000.00
10	40010	52100	100%	3,500.00
11	40011	52100	100%	3,500.00
12	40012	52100	100%	3,500.00
13	40013	52100	100%	3,500.00
14	40014	52100	30%	6,000.00
15	40015	52100	30%	6,000.00
16	40016	52100	30%	6,000.00
17	40017	52100	30%	6,000.00
18	40018	52100	30%	6,000.00
19	40019	52100	30%	6,000.00
				\$63,000.00

Baker Tilly is currently under contract with the City to perform our annual audit and single audit services. These audit services are not included in that contract.

Attachments: [07282016120540](#)

Kathleen Fischer, Assistant Finance Director, appeared before the Committee to speak on the item.

A motion was made by Alderman Wisner, seconded by Alderman Land, that this file be Recommended For Approval

3. [0633-16](#)

Subject: Communication from the City Attorney submitting the claim of Jonathan Bradley for consideration.

Recommendation of the Finance & Personnel Committee on

8/8/16: That the claim of Jonathan Bradley be denied.

Fiscal Note: N/A

Attachments: [bradley_001](#)

Scott Letteney, City Attorney, appeared before the Committee to speak on the item.

A motion was made by Alderman Wisner, seconded by Alderman Land, that this

file be Recommended to be Received and Filed

Closed Session

Roll Call Taken:

Ayes: Chairman Q.A. Shakoor II, Alderman Wisser and Land.

Excused: Vice Chair Morgenroth and Alderman Shields

The Chairman then announced that the Committee would convene in closed session for the reason stated in the motion and pursuant to Wisconsin Statute Sec. 19.85 (1) (c) and (e).

Also present: David Brown, Finance Director, Scott Letteney, City Attorney, Amy Connolly, Community Development Director, John Dickert, Mayor, Henry Perez, Alderman, and Jason Meekma, Alderman

4. [0673-16](#) **Subject:** (Direct Referral) Communication from the City Administrator requesting to meet with the Finance and Personnel Committee in Closed Session pursuant to Wisconsin Statutes section 19.85(1)(e), to address a matter which, for competitive and bargaining reasons, requires a closed session, and which, if publicly noticed, would compromise such competitive and bargaining reasons.

Recommendation of the Finance & Personnel Committee on 8-8-16: Recieve and File.

Fiscal Note: N/A

A motion was made by Alderman Wisser, seconded by Alderman Land, that this file be Recommended to be Recieved & File

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 6:20 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, August 22 at City Hall, Room 307.

Respectfully submitted,

**Ald. Q.A. Shakoor II, Chairman
Finance & Personnel Committee**