



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Community Development Block Grant Advisory Board

Tuesday, August 22, 2023

6:00 PM

Room 303

Call To Order

The meeting was called to order at 6:00 p.m.

PRESENT: 5 - Helm, Chair Mason, McCarthy, Jones and Peete

EXCUSED: 1 - West

Approval of Minutes for the June 12, 2023 Meeting.

A motion was made by McCarthy, seconded by Jones, to defer approval of the June 12, 2023 Minutes. The motion PASSED by a voice vote.

[0828-23](#)

Subject: Communication sponsored by Mayor Mason requesting an allocation of \$16,625 from the CDBG Loan Fund to fill the financial gap for the rehab cost of the 1637 Packard Street overall project.

Recommendation of CDBG Advisory Board on 08-22-23: That the request to use CDBG Loan Funds to payout the balance on the 1637 Packard Street project be approved

Fiscal Note: There are sufficient funds in the CDBG Loan Fund ACCOUNT # 2040452200 to fund the \$16,625 request.

Attachments: [ABM 1637 Packard](#)
[#0828-23 Resolution](#)

A motion was made by Peete, seconded by Jones, to recommend approval of the request to use CDBG Loan Funds to payout the balance on the 1637 Packard Street project. The motion PASSED by a voice vote.

[0829-23](#)

Subject: Communication sponsored by Mayor Mason requesting an allocation of up to \$13,443.23 from FY23 Public Service Category to close the Housing Resource Inc. remaining FY22 contract balance.

Recommendation of CDBG Advisory Board on 08-22-23: That the request to fund the \$13,443.23 balance using FY2023 CDBG Public Service funds be approved.

Fiscal Note: There are sufficient CDBG funds to fund the staff recommendation of Housing Resource Inc. up to \$13,443.23.

Attachments: [ABM HRI 2023](#)
 [#0829-23 Resolution](#)

A motion was made by Peete, seconded by McCarthy, to recommend approval of the request to use FY23 funds to fund a FY22 contract balance with HRI. The motion PASSED by a voice vote.

[0830-23](#)

Subject: Communication sponsored by Mayor Mason requesting to fund Legal Action of Wisconsin: Economic Mobility through Civil Legal Aid Program with Community Development Block Grant (CDBG) Public Service FY23 funds.

Recommendation of CDBG Advisory Board on 08-22-23: That the request to fund the \$48,086.18 balance from FY2023 CDBG Public Service funds be approved.

Fiscal Note: There are sufficient CDBG funds to fund the staff recommendation of the Legal Action of Wisconsin (LAW) up to \$48,086.18.

Attachments: [ABM Legal Action 2023](#)
 [#0830-23 Resolution](#)

A motion was made by Peete, seconded by Jones, to recommend approval to fund Legal Action of Wisconsin: Economic Mobility through Civil Legal Aid Program with CDBG Public Service FY2023 funds. The motion PASSED by a voice vote.

[0831-23](#)

Subject: Communication sponsored by Mayor Mason to fund Racine Literacy Councils Adult Basic Education Program using FY 23 Public Service Community Development Block Grant (CDBG) funds.

Recommendation of CDBG Advisory Board on 08-22-23: That the request to approve funding the \$10,423.59 balance using FY2023 CDBG Public Service funds be approved.

Fiscal Note: There are sufficient CDBG funds to fund the staff recommendation of the Racine Literacy Council up to \$10,423.59.

Attachments: [ABM RLC 2023](#)
 [#0831-23 Resolution](#)

A motion was made by Peete, seconded by McCarthy, to recommend approval to fund Racine Literacy Council's Adult Basic Education Program using FY23 CDBG Public Service funds. The motion PASSED by a voice vote.

[0832-23](#)

Subject: Communication sponsored by Mayor Mason requesting an allocation of up to \$175,000 for Community Development Block Grant (CDBG) funded economic development activities.

Recommendation of CDBG Advisory Board on 08-22-23: That the request to fund WWBIC \$175,000 using FY2022 CDBG Micro-Enterprise funds be approved.

Fiscal Note: There are sufficient CDBG funds to fund the staff recommendation of WWBIC up to \$175,000.

Attachments: [ABM WWBIC_ 2023](#)
 [#0832-23 Resolution](#)

A motion was made by Jones, seconded by McCarthy, to recommend approval to fund WWBIC using FY22 CDBG Micro-Enterprise funds. The motion PASSED by a voice vote.

0833-23

Subject: Communication sponsored by Mayor Mason to issue a Community Development Block Grant (CDBG) Home repair loan and a forgivable CDBG grant to Ozella Hill of 515 Ninth Street for home repairs.

Staff Recommendation: Staff recommends that the CDBG Advisory Board recommend approval of the CDBG Home Repair Loan for \$10,000.00 @ 3% interest and a \$10,000.00 forgivable grant for 515 Ninth Street.

Fiscal Note: There are sufficient CDBG funds for this project. Loan payments will be paid to the CDBG revolving loan fund.

Attachments: [ABM 515 Ninth St. Loan](#)

A motion was made by Jones, seconded by Helm, to approve the CDBG home repair loan for 515 Ninth Street. The motion PASSED by the following roll call vote:

AYES: 4 - Helm, Chair Mason, Jones and Peete

NOES: 1 - McCarthy

EXCUSED: 1 - West

Adjournment

The meeting adjourned at 6:30 p.m.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the City Development Office at (262) 636-9151 at least 48 hours prior to this meeting.