



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
[www.cityofracine.org](http://www.cityofracine.org)

## Meeting Minutes - Final Public Works and Services Committee

*Chairman Alderman Sandy Weidner*  
*Vice Chairman Raymond DeHahn*  
*Michael Shields*  
*Eric Marcus*  
*Jim Morgenroth*

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Tuesday, February 28, 2012

5:30 PM

City Hall, Room 301

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### Call To Order

*The meeting was called to order at 5:30 P.M.*

**PRESENT:** 5 - Sandy Weidner, Raymond DeHahn, Michael Shields, Eric Marcus and James Morgenroth

*Also present: Mark Yehlen, Tom Eeg, John Rooney, Devin Sutherland, Jason Meekma, Ola Baiyewu, Karl Fuller, Tom Karkow-WRJN*

### Approval of Minutes for the February 14, 2012 Meeting.

*The minutes for the February 14, 2012 meeting were approved as printed.  
Motion made by DeHahn, seconded by Shields. Passed unanimously.*

1. [12-7357](#)

**Subject:** Communication from Focus on Community requesting to use city right-of-way for a run/walk on September 22, 2012.

**Recommendation of the Public Works and Services Committee on 2-28-12:** That Focus on Community be granted permission to use city right-of-way for a run/walk on Saturday, September 22, 2012, from 9:00 a.m. to 12:00 p.m.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed and a \$62.50 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay any costs associated with bagging of parking meters.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

**Fiscal Note:** There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

*Jason Meekma appeared before the Committee and indicated it was the same request as 2011. Tom Eeg noted the usual stipulations for a hold harmless agreement and liability insurance.*

*Motion made by DeHahn, seconded by Shields to approve. Passed unanimously.*

**Recommended For Approval**

2. [12-7376](#)

**Subject:** Communication from Downtown Racine Corporation requesting to use city right-of-way for the St. Patrick's Day Parade on Saturday, March 17, 2012.

**Recommendation of the Public Works and Services Committee on 2-28-12:** That permission be granted to the Downtown Racine Corporation to close Main Street from State Street to 6th Street, and State Street from Erie Street to Main Street, on Saturday, March 17, 2012, from 12:00 noon to 2:00 p.m., for a St. Patrick's Day Parade, with the following stipulations:

- A. A hold harmless agreement be executed and a \$62.50 processing fee paid;
- B. A liability insurance certificate be filed prior to this event;
- C. Any overtime costs incurred by any City department be charged to the sponsor;
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall be responsible for all detour signage during the event.
- F. The sponsor shall pay a \$500.00 special event fee.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

**FISCAL NOTE:** There will be nominal costs to various City departments, on a regular shift basis, in implementing this event.

*Devin Sutherland appeared before the committee and noted that this was the same request as the last five years. Tom Eeg noted the usual stipulations for a hold harmless and liability insurance, detour requirements, and a \$500.00 event fee.*

*Motion made by DeHahn, seconded by Marcus. Passed unanimously.*

**Recommended For Approval**

3. [12-7377](#)

**Subject:** (Direct Referral) Communication from the Human Capital Development Corp., Inc. requesting the purchase of an additional van through the CMAQ grant.

**Recommendation of the Public Works and Services Committee**

**on 2-28-12:** That the City of Racine support the purchase of either two (2) 15 passenger vans or one (1) 30 passenger van for the Human Capital Development Corp., Inc. in conjunction with the Racine Rideshare Shuttle CMAQ grant.

**Fiscal Note:** Estimated vehicle cost is \$55,000.00 with funding available through the Racine Rideshare CMAQ Grant.

*Ola Baiyewa appeared before the Committee and noted that a CMAQ grant that the City sponsored for Human Capital Development Corporation is expiring in June 2012. He noted that approximately \$90,000.00 is left in the grant of which 20% is funded through their organization. He noted the growing need in the program and the need to purchase an additional van for transportation of partnership workers to job sites. He noted that the existing vehicles they have will not fulfill their growing needs and asked for approval to buy a thirty seat van. Ald. DeHahn noted that a CDL would be required to drive such a vehicle. Ald. Marcus had no objection to the request and also gave the option to purchase two fifteen passenger vans as well. Motion made by Marcus, seconded by DeHahn to approve. Passed unanimously.*

**Recommended For Approval**

4. [12-7345](#)

**Subject:** Communication from Karl Fuller, on behalf of the Citizens of Jerome Blvd., submitting a request to discuss further removal of street lights.

**Recommendation of the Public Works and Services Committee**

**on 2-28-12:** That the City retain the two (2) street lights on Jerome Boulevard that were recommended for removal and to accept a donation from Karl Fuller to cover the costs for service for the 2012 budget year.

Further recommend that if the resident decides not to continue his donation to retain these lights, the lights be removed.

**Fiscal Note:** The cost of operating these lights is \$335.04 for 2012 and will be covered by the donation. Funds to be deposited in Account 101.590.6930, Street Lighting Revenue.

*Karl Fuller appeared before the committee and distributed a fact sheet regarding some of the street lighting being removed in the City. He wanted the City to approve a local sponsor for the two street lights on his street. Mark Yehlen indicated that the utility company WE- Energies does not permit private property owners to contract with WE-Energies for street lighting unless the light is shined toward the property and it would be considered aerial light. He noted that lights shining towards the roadway would have to be contracted with the municipality for the lease light. Mr. Fuller noted he would pay for the maintenance of the light. Mark Yehlen indicated he spoke with*

*the Finance Director and doesn't have a system in place to collect such fees. Ald. Shields requested a solution to collect the fee from the person requesting the service. John Rooney noted a reasonable solution may be to just to approve keeping the two lights in and to accept the donation from Mr. Fuller to pay for the operating cost for the lights for the year. The donation would be deposited into the appropriate revenue account to keep the 2012 operating budget neutral regarding this matter. Ald. Morgenroth thought that may be setting a bad precedence and spoke against the motion.*

*Motion made by Marcus, seconded by Shields to approve leaving the lights in and accepting the donation. Passed unanimously.*

*On a roll call vote members voted.*

*Members voting aye: Marcus, Shields, DeHahn*

*Members voting nay: Morgenroth, Weidner*

*Motion passed 3:2*

**Recommended for Approval**

5. [12-7416](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Engineering submitting Change Order No. 1 on Contract 16-11 (K1-016), Street Reconstruction (R1), LaLonde Contractors, Inc., contractor.

**Recommendation of the Public Works and Services Committee on 2-28-12:** That Change Order No. 1 on Contract 16-11 (K1-016), Street Reconstruction (R1), LaLonde Contractors, Inc., contractor, be approved in the amount of \$180,039.96.

**Fiscal Note:** Funding to defray the cost of this change order be appropriated from the following accounts:

\$ 133,263.33 - Account 991.908.5220, Asphalt Resurfacing  
\$ 1,752.48 - Account 104.991.5420, Storm Sewers, Misc.  
\$ 9,024.15 - Account 287.991.5310, Sanitary Sewers, Var. Loc.  
\$ 30,000.00 - Account 991.908.5210, Asphalt Street Paving  
\$ 6,000.00 - Account 991.908.5030, Concrete Alley Paving  
\$ 180,039.96 - Total

*John Rooney submitted Change Order No. 1 for Contract 16-11(K1-016). He noted it was a rectifying change order with additional quantities for the project.*

*Motion made by DeHahn, seconded by Marcus to approve. Passed unanimously.*

**Recommended For Approval**

6. [12-7417](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 16-11 (K1-016), Street Reconstruction (R1), LaLonde Contractors, Inc. contractor.

**Recommendation of the Public Works and Services Committee on 2-28-12:** That the work done by LaLonde Contractors, Inc. under Contract 16-11 (K1-016), Street Reconstruction (R1), be accepted and

final payment authorized for a total contract amount of \$1,462,492.78.

**Fiscal Note:** Contract was authorized under Resolution No. 11-2476, dated April 6, 2011.

*John Rooney submitted final payment on Contract 16-11 (K1-016). He noted that was funding was available.*

*Motion made by Marcus, seconded by DeHahn to approve. Passed unanimously.*

**Recommended For Approval**

7. [12-7420](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 24-11 (K1-024), Spring Street Bridge Restoration, Lunda Construction Co., contractor.

**Recommendation of the Public Works and Services Committee on 2-28-12:** That the work done by Lunda Construction Company under Contract 24-11 (K1-024), Spring Street Bridge Restoration, be accepted and final payment authorized for a total contract amount of \$195,939.40.

**Fiscal Note:** Contract was authorized under Resolution No. 11-2714, dated September 6, 2011.

*John Rooney submitted final request on Contract 24-11 (K1-024). John Rooney noted that the work has been completed and last fall we requested reduction in retainage to keep the contract open for the contractor to do additional repairs on the Memorial Drive bridge. He noted that the contractor can not return to Racine because of other work commitments and asked that the item be submitted and approved for final payment. He noted that another contractor would be used to do repairs on the Memorial Drive bridge and some additional work needed on the Sixth Street bridge.*

*Motion made by DeHahn, seconded by Marcus to approve. Passed unanimously.*

**Recommended For Approval**

8. [12-7406](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 33-11 (K1-035), Sanitary Sewer & Lateral Relining, Musson Brothers, Inc., contractor.

**Recommendation of the Public Works and Services Committee on 2-28-12:** That the work done by Musson Brothers, Inc. under Contract 33-11 (K1-035), Sanitary Sewer & Lateral Relining, be accepted and final payment authorized for a total contract amount of \$664,708.00.

**Fiscal Note:** Contract was authorized under Resolution No. 11-2591, dated June 7, 2011.

*John Rooney submitted final payment on Contract 33-11(K1-035). He noted the work was complete and the funding was paid for out of the Racine Wastewater Utility account.*

*Motion made by DeHahn, seconded by Marcus. Passed unanimously.*

**Recommended For Approval**

9. [12-7410](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting bid results for Contract 1-12 (K2-001), 2012 Parking Ramp Maintenance (R1).

**Recommendation of the Public Works and Services Committee on 2-28-12:** That Contract 1-12 (K2-001), 2012 Parking Ramp Maintenance (R1), be awarded to Truesdell Corp. of WI, Inc., Tempe, AZ, at their bid price of \$533,533.00, they being the lowest responsible bidder.

**Fiscal Note:** Funding to defray the cost of this public works project be appropriated from Account 106.992.5760, Ramp Improvement Construction.

*Tom Eeg submitted bid results on Contract 1-12 (K2-001). Tom Eeg asked that the Committee to approve and bring into the contract the lowest responsible bidder.*

*Motion made by DeHahn, seconded by Marcus. Passed unanimously.*

**Recommended For Award of Bid**

10. [12-7414](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Amendment No. 2 to Contract 54-10 (K0-069), Professional Services - Review HVAC System at Racine Public Library, Arnold & O'Sheridan, consultant.

**Recommendation of the Public Works and Services Committee on 2-28-12:** That Amendment No. 2 to Contract 54-10 (K0-069), Professional Services - Review HVAC System at Racine Public Library, Arnold & O'Sheridan, Inc., consultant, as submitted, be approved in the amount of \$641.06.

**Fiscal Note:** Funding to defray the cost of these professional services be appropriated from Account 255.990.5010, HVAC Engineering, Plans & Specs.

*Tom Eeg submitted Amendment No. 2 on Contract 54-10 (K0-069). He explained the amendment to the Committee.*

*Motion made by DeHahn, seconded by Marcus to approve. Passed unanimously.*

**Recommended For Approval**

11. [12-7415](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 54-10 (K0-069), Professional Services - Review HVAC

System at Racine Public Library, Arnold & O'Sheridan, Inc., consultant.

**Recommendation of the Public Works and Services Committee**

**on 2-28-12:** That the professional services provided by Arnold & O'Sheridan, Inc., under Contract 54-10 (K0-069), Professional Services - Review HVAC System at Racine Public Library, be accepted and final payment authorized for a total contract amount of \$19,741.06.

**Fiscal Note:** Contract was authorized under Resolution No. 10-2202, dated October 5, 2010.

*Tom Eeg submitted a request for final payment on Contract 54-10 (K0-069) and asked for final approval of the same.*

*Motion made by DeHahn, seconded by Marcus. Passed unanimously.*

**Recommended For Approval**

12. [12-7419](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting a professional services proposal from Ayres Associates, Inc. for painting the Main Street Bridge.

**Recommendation of the Public Works and Services Committee**

**on 2-28-12:** That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with Ayres Associates, Inc. for the design of repairs and painting of the Main Street Bridge, in the not-to-exceed amount of \$19,000.00.

**Fiscal Note:** Funds to defray the cost of these professional services be appropriated from Account 930.992.5010, Painting Main Street Bridge.

*Tom Eeg submitted a professional services proposal from Ayres Associates for the painting of the Main Street bridge. He noted that the work would be 100% reimbursable from the Wisconsin Department of Transportation.*

*Motion made by DeHahn, seconded by Marcus to approve. Passed unanimously.*

**Recommended For Acceptance as a Professional Services Agreement**

13. [12-7343](#)

**Subject:** Communication from the Assistant Commissioner of Public Works/Operations submitting a professional services agreement with Business Fitness, Inc., for the provision of telecommunication auditing services.

**Recommendation of the Public Works and Services Committee**

**on 2-14-12:** That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with Business-Fitness, Inc. for the provision of telecommunication auditing services.



**Fiscal Note:** The only cost to the City of Racine would be 50% of any overcharges refunded to the City and 50% of the next twelve months' billing reduction received by the City due to the audit.

*Tom Eeg submitted a professional services agreement with Business-Fitness for the provision of telecommunication auditing services. Tom Eeg stated that Business-Fitness could have a limit on their contract but that would only seek reimbursement to the City up to that limit. He recommended that no limit be placed on the reimbursement amount.*

*Motion made by DeHahn, seconded by Marcus to approve the agreement. Passed unanimously.*

**Recommended For Acceptance as a Professional Services Agreement**

14. [12-7310](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Amendment No. 1 to the Professional Services Agreement with Corporate Images to provide website updates relating to recycling services.

**Recommendation of the Public Works and Services Committee on 2-14-12:** That the Mayor and City Clerk be authorized and directed to enter into a new professional services agreement with Corporate Images, Inc. for the design of recycling brochures in the not-to-exceed amount of \$5,100.00.

**Fiscal Note:** Funding is available to defray the cost of these professional services in Account 289.000.5610, Professional Services.

*Tom Eeg submitted amendment No. 1 to the professional services agreement with Corporate Images to provide website updates for recycling services. Tom Eeg stated that MIS could keep the City of Racine website current on services and the racinerecycles.org website which is to be forwarded to the City website. He provided a revised agreement that would only cover the charges to brochures if needed in the annual calendar and magnet design for 2013.*

*Motion made by DeHahn, seconded by Marcus to approve. Passed unanimously.*

**Recommended For Approval**

15. [12-7409](#)

**Subject:** (Direct Referral) Communication from the Purchasing Agent submitting a bid for One (1) Three Wheel Broom Type Street Sweeper.

**Recommendation of the Public Works and Services Committee on 2-28-12:** That the contract for One (1) Three Wheel Broom Type Street Sweeper be awarded to Bruce Municipal Equipment, at their bid price of \$178,817.00, they being the lowest responsible bidder.

**Fiscal Note:** Funding to defray the cost of this equipment be appropriated from Account 104.000.5780, Licensed Vehicles, Storm



Water.

*Tom Eeg submitted a communication from the Purchasing Agent submitting a bid for a one three wheel broom type street sweeper. Tom Eeg noted the lowest responsible bidder and asked for approval of the same.*

*Motion made by DeHahn, seconded by Marcus. Passed unanimously*

**Recommended to be Awarded**

16. [12-7369](#)

**Subject:** (Direct Referral) Discussion regarding adding a Public Comment Period to the agenda.

**Recommendation of the Public Works and Services Committee on 2-28-12:** That a public comment period be added to the end of the meeting agenda with a not-to-exceed period of three (3) minutes per speaker.

**Fiscal Note:** N/A

*Ald. Shields requested that the Public Comment Period item be placed at the end of each agenda. We would place a 3 minute maximum time period for each speaker. Motion made by Shields, seconded by DeHahn to approve. Passed unanimously.*

**Recommended For Approval**

### **Adjournment**

*The meeting was adjourned at 6:55 P.M.*

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at 262.636.9121 at least 48 hours prior to this meeting.**