

Office of Chief of Police



Chief of Police Arthel L. Howell

City of Racine, Wisconsin

Legistar ID # 14-10197
May 20, 2013

Mayor John Dickert
and Common Council
Racine, Wisconsin

RE: Committee Appearance to Request Waiver of Formal Bidding

Your Honor and Alderpeople:

I request to appear before the appropriate committee to discuss the waiver of bidding requirements and instruct the Purchasing Agent to negotiate sole-source procurement with CI Technologies Inc., of Bellingham, WA, for the purchase of IA Pro, a Professional Standards software package. The funding for this purchase will come from asset forfeiture.

Sincerely,

A handwritten signature in black ink, appearing to read "Arthel L. Howell", is written in a cursive style.

Arthel L. Howell
Chief of Police

ALH/sss

cc: D/C Carlos Lopez
D/C Mark Schulz
Kathy Kasper



CITY OF RACINE

Sole Source, Public Exigency or Previous Provider Form for Professional Services

Department: Racine Police Department

Date: May 16, 2014

Supplier/Contractor: CI Technologies Inc., Bellingham, WA 98225

Procurement - In accordance with Sec. 46-28 of the City of Racine Code of Ordinances, professional services may be procured without bidding under certain circumstances.

Business Rationale

1. Provide detailed information about why you need to acquire these professional services:

I.A. Pro is a Professional Standards software package that catalogs and monitors internal affairs complaints, use of force, and other employee behaviors that potentially expose the City and the Police Department to civil law suit.

2. Has your department procured these services in the past? Yes No

If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for the services?

3. What are the unique qualifications this supplier/contractor possesses? Provide specific, measurable, qualifications/factors.

I.A. Pro is a product that is utilized internationally specifically to monitor, identify, and flag employee behaviors (early warning system) relative to the following, but not limited to: Use of force, citizen complaints, performance, misconduct, profiling, case management, sexual harassment/discrimination, supervisory complaints, and other disciplinary actions.

4. If a public exigency exists, please explain.

5. Were alternative services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?

I.A. Pro is highly recommended by major law enforcement agencies and professionals across the United States and Canada.

6. What efforts were made to get the best possible price?

None necessary. They're giving us their best price.

7. Will this purchase obligate the City to this supplier/contractor for future purchases, for example licensing or continuing need?

Yes No

If yes, please provide details regarding future obligations and/or needs:

There will be a yearly maintenance fee.

8. Why is the price for this purchase of professional services considered to be fair and reasonable?

In speaking with numerous representatives from law enforcement agencies they indicated that the I.A. Pro product is effective and efficient.

9. Amount to be paid:

Actual Estimated

10. What will be the financial or other impact to your department if this source is not approved and a competitive bid is required?

Superior product specific for managing employee behavior and early warning system to mitigate exposure to law suits.

Term

One time purchase

Ongoing purchase

Source procurement begin date: ASAP

Source procurement end date:

Number of potential renewal options: N/A