



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes Finance and Personnel Committee

Chairman Q.A. Shakoor, II
Vice Chairman Terry McCarthy
Dennis Wiser
Ronald D. Hart
O. Keith Fair

Monday, August 8, 2011

5:00 PM

City Hall, Room 301

Call To Order & Roll Call

PRESENT: 4 - Q.A. Shakoor, II, Terry McCarthy, Ronald D. Hart and O. Keith Fair

EXCUSED: 1 - Dennis Wiser

Approval of Minutes for the 07/25/11 Meeting.

to Approve the Minutes

1. [11-6698](#) **Subject:** Communication from the City Attorney submitting the claim of Vernon and Christine Steffen for consideration.

Recommendation of the Finance & Personnel Committee on 8-8-11: The claim of Vernon and Christine Steffen requesting reimbursement in the amount of \$825.03 for landscaping in the right-of-way that was allegedly damaged by snow banks over the course of the Winter of 2010-11 be denied.

Fiscal Note: N/A

Attachments: [steffen_001](#)

Scott Letteney, Deputy City Attorney, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Denial. The motion PASSED by a Voice Vote.

2. [11-6710](#) **Subject:** communication from the City Attorney submitting the claim of Richard and Marcia Matavka for consideration.

Recommendation of the Finance & Personnel Committee on 8-8-11: The claim of Richard and Marcia Matavka requesting reimbursement in the amount of \$300.00 for a fence that was allegedly damaged by a falling tree during the storm on May 8, 2011, be denied.

Fiscal Note: N/A

Attachments: [matavka_001](#)

Scott Letteney, Deputy City Attorney, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Denial. The motion PASSED by a Voice Vote.

3. [11-6672](#)

Subject: Communication from Deborah Embry, Grant Facilitator, to apply for and accept a grant award from the Wisconsin Office of Justice Assistance for \$81,900. (Grant control # 2011-023)

Recommendation of the Finance & Personnel Committee on 8-8-11: Permission be granted to the Grant Facilitator to apply for and accept a grant award from the Wisconsin Office of Justice Assistance for \$81,900. (Grant control #2011-023)

Fiscal Note: There is no match required of the City.

Attachments: [201112youthgangdiversion](#)

Deborah Embry, Grant Facilitator, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

4. [11-6711](#)

Subject: Communication from the Public Health Administrator requesting permission to amend the Women, Infants and Children (WIC) Contract for the fiscal period January 1, 2011 through December 31, 2011 due to de-obligation of WIC program funds. (Grant Control #2010-046)

Recommendation of the Finance & Personnel Committee on 8-8-11: The Public Health Administrator amend the WIC contract for the fiscal period January 1, 2011 through December 31, 2011. (Grant control #2010-046).

Fiscal Note: There is no match required of the City.

Attachments: [WIC Amend De-Obligation 2011](#)

Teri Hicks, Director of Community Health Programs, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

5. [11-6712](#) **Subject:** Communication from the Public Health Administrator requesting permission to accept an additional amount of \$16,300 from the Division of Public Health, Department of Health Services for Women, Infants and Children (WIC) Infrastructure. (Grant Control #2010-046)

Recommendation of the Finance & Personnel Committee on 8-8-11: The Public Health Administrator apply for and accept an additional amount of \$16,300 from the Division of Public Health, Department of Health Services for Women, Infants and Children Infrastructure. (Grant Control #2010-046)

Fiscal Note: There is no match required of the City.

Attachments: [WIC Amend Infrastructure 2011](#)

Teri Hicks, Director of Community Health Programs, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

6. [11-6719](#) **Subject:** Communication from the Director of City Development requesting certification of compliance for the City of Racine Industrial/Commercial Building Revolving Loan Fund.

Recommendation of the Finance & Personnel Committee on 8-8-11: The City certify that for the semi-annual reporting period ending March 31, 2011: the Industrial/Commercial Building Revolving Loan Fund (I/CB-RLF) Plan is consistent with and supportive of the area's current economic adjustment strategy; and the I/CB-RLF is being operated in accordance with the policies and procedures contained in the I/CB-RLF Plan and the loan portfolio meets the standards contained therein.

Fiscal Note: N/A

Attachments: [I/CB RLF request](#)
[Final Plan Cert I-CB](#)

Carolyn Engel from the Racine County Economic Development Corporation, and Brian O'Connell, Director of City Development, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 5:42 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, August 22, 2011 at City Hall, Room 301.

Respectfully submitted,

**Ald. Q.A. Shakoor, II, Chairman
Finance & Personnel Committee**