

**Department of Public Health**

Dottie-Kay Bowersox, MSA  
Public Health Administrator

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9/8/2014

Honorable Mayor and Members of the Common Council  
City of Racine  
Racine City Hall  
730 Washington Avenue  
Racine, WI 53403

Dear Mayor and Council Members:

I hereby request permission to enter into a Memorandum of Understanding (MOU) with the Retired and Senior Program (RSVP) of Racine County, sponsored by, Volunteer Center of Racine County Inc. The purpose of the MOU is to facilitate collaboration with RSVP and guide the working relationship between all parties.

The Agreement shall last for a period of Three (3) Years effective as of the date of execution.

Respectfully Submitted,

*Marisa J. Fuly on behalf of Dottie-Kay Bowersox*

Dottie-Kay Bowersox  
Public Health Administrator