



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes

Finance and Personnel Committee

*Chairman Thomas Friedel, Vice Chair James T. Spangenberg, Alderman David L. Maack,
Alderman Robert Anderson, Alderman Michael Shields*

Monday, November 10, 2008

5:00 PM

City Hall, Room 301

Call To Order and Roll Call

PRESENT: 5 - James T. Spangenberg, Thomas Friedel, David L. Maack, Robert Anderson and Michael Shields

Approval of Minutes for the October 27, 2008 meeting. to Approve the Minutes

1. [08-2790](#) **Subject:** Communication from the Human Resources Manager and City Administrator requesting to discuss the stop loss insurance 2008 performance review and 2009 renewal issues.

Recommendation of the Finance & Personnel Committee on 10-27-08: To defer this item.

Recommendation of the Finance & Personnel Committee on 11-10-08: Permission granted for the Human Resources Manager and City Administrator renew the Stop Loss Insurance policy with the Sun Life at the \$200,000 level for budget year 2009 .

Fiscal Note: The 2009 premium renewal cost will be \$696,961.

Attachments: [communication-200810150856AM](#)
[Spec City of Racine stop loss comparison 010109.pdf](#)
[City of Racine est 2009.pdf](#)

Ben Hughes, City Administrator, and Rae Anne Beaudry, Executive Vice President with Horton Health Care consultants, appeared before the Committee to discuss the stop loss insurance 2008 performance review and the 2009 renewal issues.

Recommended For Approval

2. [08-2841](#) **Subject:** Communication from the Deputy City Attorney and Human Resources Manager requesting to discuss an agreement between the City of Racine and Local 67 (Police Clericals) to reclassify the positions of Evidence/Property Clerk SU-7 and Identification Clerk SU-7 to a SU-8 for 2008.

Recommendation of the Finance & Personnel Committee on 11-10-08: Permission granted for the Deputy City Attorney and Human Resources Manager to reclassify the positions of Evidence/Property Clerk SU-7 and Identification Clerk SU-7 to SU-8

retroactive to January 1, 2008.

Fiscal Note: The total extra cost for the 4 positions in 2008 will be \$7,155.20.

Attachments: [memo.pdf](#)
[cost_of_increase.pdf](#)

Scott Letteney, Deputy City Attorney, appeared before the Committee to discuss the reclassification of the Evidence/Property Clerk and Identification Clerk both at SU-7 to be raised to a SU-8. Both Scott and Police Chief Wahlen feel it is an appropriate reclassification because of the level of skill required to do the positions.

Recommended For Approval

3. [08-2821](#)

Subject: Communication from the City Attorney submitting the claim of Kay Christensen for consideration.

Recommendation of the Finance & Personnel Committee on

11-10-08: The claim of Kay Christensen requesting reimbursement of \$308.05 for repair expenses to her vehicle allegedly involving a pothole on 07-18-08 be denied.

Fiscal Note: N/A

Attachments: [Christensen claim_001](#)

Scott Letteney, Deputy City Attorney, appeared before the Committee to discuss the claim of Kay Christensen for denial.

Recommended For Denial

4. [08-2822](#)

Subject: Communication from the City Attorney submitting the claim of Julie Schanke for consideration.

Recommendation of the Finance & Personnel Committee on

11-10-08: The claim of Julie Schanke requesting reimbursement of \$720.64 for repair expenses to her vehicle allegedly arising out of a pothole on 08-06-08 be denied.

Fiscal Note: N/A

Attachments: [Schanke claim_001](#)

Scott Letteney, Deputy City Attorney, appeared before the Committee to discuss the claim of Julie Schanke for denial.

Recommended For Denial

5. [08-2823](#)

Subject: Communication from the City Attorney submitting the claim of American Family Insurance (A. Clary) for consideration.

Recommendation of the Finance & Personnel Committee on

11-10-08: The claim of American Family Insurance requesting reimbursement of \$1,229.83, paid insured Alan Clary, for repair

expenses to his vehicle allegedly arising out of a pothole on 09-03-08 be denied.

Fiscal Note: N/A

Attachments: [AmFam \(Clary\) claim_001](#)

Scott Letteney, Deputy City Attorney, appeared before the Committee to discuss the claim of American Family Insurance for the paid insured Alan Clary for denial.

Recommended For Denial

6. [08-2862](#)

Subject: Communication from the Public Health Administrator requesting permission to enter into an amended agreement to accept additional funding from the Division of Public Health, Department of Health Services for the Women, Infants and Children Program. (Grant Control #2006-049)

Recommendation of the Finance & Personnel Committee on

11-10-08: The Mayor and City Clerk be authorized and directed to enter into an amended contract with the Division of Public Health, Department of Health Services (Grant Control No. 2006-049) to be utilized for the Woman's, Infants, and Children Program.

Fiscal Note: The contract increased amount is \$255,807 based on caseload with no match required on the part of the city.

Attachments: [2009 WIC Amendment.pdf](#)

Janelle Grammer, Public Health Administrator, appeared before the Committee to discuss an amendment to the agreement for additional funding for the Woman's, Infants, and Children Program.

Recommended For Approval

7. [08-2860](#)

Subject: The Public Health Administrator requesting permission to enter into a fee-for-service agreement with the Department of Workforce Development, Division of Employment and Training for public health services for eligible refugees.

Recommendation of the Finance & Personnel Committee on

11-10-08: The Mayor and City Clerk be authorized and directed to enter into a fee-for-service contract with the Division of Employment and Training on behalf of the Department of Workforce Development for public health services to eligible refugees.

Fiscal Note: The fee-for-service amount is up to \$12,750.

Attachments: [Refugee \\$12,750.pdf](#)

Janelle Grammer, Public Health Administrator, appeared before the Committee to discuss the fee-for-service agreement with the Department of Workforce Development, division of Employment and Training for public health services for eligible refugees.

Recommended For Approval

8. [08-2861](#)

Subject: Communication from the Public Health Administrator requesting permission for the Mayor and City Clerk to enter into a 2-year contract with Countryside Humane Society for animal control services.

Recommendation of the Finance & Personnel Committee on

11-10-08: The item to be deferred.

Fiscal Note: N/A

Attachments: [2009-2010 Countryside.pdf](#)

Janelle Grammer, Public Health Administrator, appeared before the Committee to discuss a 2-year contract with Countryside Humane Society for animal control services. Because the Attorney's office has made an addendum to the contract and time is needed for Countryside to review, the Committee recommends the item to be deferred.

Deferred

9. [08-2865](#)

Subject: A communication from the Grant Facilitator requesting permission to apply for the \$25,000 Project Safe Neighborhood 2008 Grant Announcement through the Wisconsin Office of Justice Assistance.

Recommendation of the Finance & Personnel Committee on

11-10-08: Permission granted for the Grant Facilitator to apply for the \$25,000 Project Safe Neighborhood 2008 Grant (Grant Control No. 2008-042) with the Wisconsin Office of Justice Assistance.

Fiscal Note: No match required on the part of the City.

Attachments: [grant for re-entry program.doc](#)

Debbie Embry, the Grant Facilitator, was unable to appear before the Committee. She e-mailed information to the Committee members regarding her request to apply for the 2008 \$25,000 Project Safe Neighborhood.

Recommended For Approval

10. [08-2866](#)

Subject: Communication from the Grant Facilitator requesting permission to apply for the \$8,000 WE Energies Foundation grant to be utilized for the Racine Promise Study.

Recommendation of the Finance & Personnel Committee on

11-10-08: Permission granted for the Grant Facilitator to apply for the

\$8,000 We Energies Foundation grant (Grant Control No. 2008-043) to be utilized for the Racine Promise Study.

Fiscal Note: No match required on the part of the city.

Attachments: [racinepromisestudyweenergies.doc](#)

Debbie Embry, the Grant Facilitator, was unable to appear before the Committee. She e-mailed information to the Committee members regarding her request to apply for the \$8,000 We Energies Foundation grant.

Recommended For Approval

11. [08-2877](#)

Subject: Communication from the Alderman of the 1st District requesting that the Park and Recreation Department remove a fallen tree at 811 Eleventh Street.

Recommendation of the Finance & Personnel Committee on 11-10-08: Item to be deferred.

Fiscal Note: N/A

Alderman Jeff Coe, of the 1st District, appeared before the Committee requesting some form of help for the removal of a tree that landed in the backyard of 811 Eleventh Street. The item will be deferred so that Alderman Coe can work on some other possible avenues to have the tree removed.

Deferred

12. [08-2846](#)

Subject: Communication from the Finance Director requesting to discuss a 2007 to 2008 carry forward that was missed in the Intergovernmental Revenue Sharing and Special Assessment Funds last spring.

Recommendation of the Finance & Personnel Committee on 11-10-08: \$942,026 in account 919.987.5010, Intergovernmental Shared Revenue - Oakes Road 16th to 21st, \$449,262 in account 919.987.5020, Intergovernmental Shared Revenue - Oakes Road 16th to 21st Real Estate and \$682,974 in account 906.000.5020, Assessment Projects - Oakes Road 16th to 21st be carried forward from 2007 to 2008.

Fiscal Note: There are sufficient funds remaining to be carried forward.

Attachments: [carryforward.pdf](#)

David Brown, Finance Director, appeared before the Committee requesting to discuss a 2007 to 2008 carry forward that was missed in the intergovernmental Revenue Sharing and Special Assessment funds last spring.

Recommended For Approval

Miscellaneous Business

None

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 5:47 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, November 24, 2008.