

**Department of City Development**

Brian F. O'Connell, AICP  
Director

Matthew G. Sadowski, AICP  
Assistant Director / Principal Planner



Room 102 City Hall  
730 Washington Ave.  
Racine, WI 53403  
Phone: 262-636-9151  
Fax: 262-635-5347

March 13, 2014

Mayor John Dickert  
Members of the Common Council  
c/o Janice Johnson-Martin, City Clerk

Subject: Request by Racine/Kenosha Community Action Agency that the period for completion of its Tenant-Based Rent Assistance contract be extended.

Dear Mayor Dickert and Honorable Aldermen:

The Racine/Kenosha Community Action Agency (R/KCAA) has been providing Tenant-Based Rent Assistance using HOME funds under a contract with the city. Although funds remain in the contract, the contract has an expiration date of March, 2014. R/KCAA has requested an extension of the contract through November 2014.

Please refer this item to the Community Development Committee for its review and recommendation.

Sincerely,

A handwritten signature in blue ink, which appears to read "Brian F. O'Connell", is written over a faint, larger version of the same signature.

Brian F. O'Connell  
Director of City Development

C: Zeke Leo, R/KCAA  
File