



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Agenda - Draft

Board of Park, Recreation and Cultural Services

*Alderman Aron Wisneski, Alderman Jim Kaplan
Gaynell Dyess, Van Carson
Liz Mendez, Endel Williams
Robert Hayes, Terry McCarthy
Don Nielsen, Michael Frontier
Debbi Embry*

Wednesday, March 12, 2008

5:15 PM

City Hall Annex, Room 130

Call To Order

Approval of Minutes for December 12, 2008 Meeting

Public Input

Director's Report

Minutes of the Board of Cemetery Commissioners

Zoological Society Report

07-0808

Subject: (Direct Referral) Cemetery Board and Board of Parks, Recreation and Cultural Services to meet with Donnie Snow, Director of Parks, Recreation and Cultural Services, to review and recommend resolution of apparent conflicts in their functional operations as set forth in the Code of Ordinances.

Recommendation of the Board of Parks, Recreation & Cultural Services 8-8-07: that the item be deferred.

Fiscal Note: N/A

Recommendation of the Board of Parks, Recreation & Cultural Services 9-12-07: that the item be deferred.

Further recommend that the item be referred to the Board of Cemetery Commissioners

Fiscal note: N/A

Recommendation of the Board of Cemetery Commissioners 9-17-07: There is a conflict with the City Ordinance 7038 and 3044. The ordinances have conflicting language regarding who has authority over the other - Parks, Recreation and Cultural Services Department, or Cemetery commission - that needs to be discussed and resolved. Donnie Snow would like everyone to bring his or her thoughts on the subject to the next meeting

to discuss. item deferred.

Fiscal note: N/A

Recommendation of the Board of Cemetery Commissioners 12-03-07: That the item be received and filed.

Fiscal note: N/A

Recommendation of the Board of Parks, Recreation & Cultural Services 12-12-07: that the item be deferred.

Fiscal note: N/A

Great Lakes Compact

Adrenne Roach, WI League of Conservation Voters Institute

08-1626

Subject: Communication from the Rotary Foundation of Racine West, Inc., requesting permission to utilize various parks for the 5th annual Great Midwest Dragon Boat Festival, on July 11 and 12, 2008, for the use of selling beverages, beer, food items and providing live entertainment, to close city streets and parking lanes for a parade and race administration and to utilize the parking lot at the south end of Pershing Drive. Also, sponsoring organizations request permission to place posters on or about city streets and parks regarding this free event.

Recommendation of the Public Safety & Licensing Committee on 02-11-08: That permission be granted to utilize various parks for the 5th annual Great Midwest Dragon Boat Festival, on July 11 and 12, 2008, for the use of selling beverages, beer, food items and providing live entertainment, as long as applicant applies for all necessary permits and licenses.

Fiscal Note: N/A

Recommendation of the Public Works and Services Committee on 2-12-08: Permission be granted to the Rotary Foundation of Racine West, Inc. to use the City-owned parking lot east of Gateway Technical College and the gravel area immediately east of the Gateway parking lot between Pershing Park Drive and Lake Michigan for the fourth annual Great Midwest Dragon Boat Festival, to be held July 11-12, 2008.

Further recommends that the parking lane along the east side of Main Street from 11th Street to 14th Street be closed during the event.

Further recommends that no parking be allowed along the west side of Main Street from 14th Street to 16th Street during the event and that traffic be shifted to the west half of the roadway.

Further recommends that permission be granted to the sponsor to close Main Street, From 14th Street to 16th Street.

Further recommends that permission be granted to the sponsor to use certain city streets on Friday, July 11, 2008, and to close the following streets:

6th Street from Library Drive to Pershing Park Drive

Pershing Park Drive from 6th Street to 11th Street
11th Street from Main Street to Pershing Park Drive

Further recommends, that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed;
- B. A liability insurance certificate be filed prior to the event;
- C. Any overtime costs incurred by any City department be charged to the sponsor;
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event;
- E. The sponsor shall pay a \$450.00 special event fee.

Further recommends that the Commissioner of Public Works/City Engineer, Chief of Police, and Director of Parks, Recreation and Cultural Services provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

Attachments: [2008 Dragon Boat Festival.pdf](#)

08-1742

Subject: Communication from the YMCA requesting to use city right-of-way and Monument Square on June 21, 2008 for the 30th Annual Lighthouse Run.

Recommendation of the Public Works and Services Committee (2-26-08): Permission be granted to the sponsor of the Lighthouse Run to use certain city streets for the period of 6:00 a.m. to 10:30 a.m. on Saturday, June 21, 2008, and to close the following streets:

Main Street from State Street to Sixth Street
Lake Avenue from 8th Street to State Street
State Street from Main Street to Lake Avenue
Main Street from State Street to 3 Mile Road (west side two traffic lanes will remain open for two-way traffic)
Dodge Street from Main Street to Michigan Boulevard
Michigan Boulevard from Dodge Street to Wolff Street
Wolff Street from Michigan Boulevard to North Main Street

Further recommends that the Commissioner of Public Works be authorized and directed to communicate with the U. S. Coast Guard requesting permission to close Main Street Bridge to boat traffic for the period of 7:40 a.m. to 10:40 a.m. on Saturday, June 21, 2008 to satisfy the needs of this run.

Further recommends that this permission is granted with the following stipulations:

- A. A hold harmless agreement be executed;
- B. A liability insurance certificate be filed prior to this event;
- C. Any overtime cost and equipment and material loss incurred by any department in the assistance of this event shall be charged to the sponsor;
- D. Sponsor shall comply with the approved policy on parking restrictions for special events, and the sponsor shall distribute to all abutting property occupants on those streets where parking is being prohibited written notices of the ban approximately 48 hours in advance of this event.
- E. Sponsor shall be responsible for all traffic control and detour signage during the event.
- F. Sponsor shall pay a \$1,400.00 special event fee.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance in the interest of public safety to implement this event in accordance with these stipulations.

Fiscal Note: There will be nominal costs to the various city departments, on a regular shift basis, to assist in implementing this event.

Attachments: [Lighthouse Run.pdf](#)

08-1815

Subject: Communication from the students and staff of Walden III Middle/High School requesting to build an outdoor classroom at Franklin Park.

Attachments: [Walden](#)

08-1816

Subject: Communication from the President of 4th Fest of Greater Racine requesting permission to use city right-of-way for the 4th of July parade on Friday, July 4, 2008, and permission to use North Beach for the fireworks.

(Also referred to Board of Parks, Recreation and Cultural Services)

Attachments: [4th of July Parade.pdf](#)

Canon Restoration

Presentation and approval for Police Memorial

07-1480

Subject: Request of Wayne Clingman to meet with the Board of Parks, Recreation & Cultural Services to present a long term programming proposal benefiting the Parks Department and the City of Racine.

Recommendation of the Board of Parks, Recreation & Cultural Services 12-12-07: that the request be deferred.

Fiscal Note: To be determined

Attachments: [Clingman](#)

Miscellaneous

Adjournment

If you are disabled and have accessibility needs or need information interpreted for you, please call the Parks, Recreation & Cultural Services Department at 636-9453 at least 48 hours prior to this meeting.