



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Public Works and Services Committee

Chairman Alderman Sandy Weidner
Vice Chairman Raymond DeHahn
Michael Shields
Eric Marcus
Jim Morgenroth

Tuesday, December 13, 2011

5:30 PM

City Hall, Room 301

Call To Order

PRESENT: 5 - Sandy Weidner, Raymond DeHahn, Michael Shields, Eric Marcus and James Morgenroth

Also Present: Mark Yehlen, Tom Eeg, John Rooney, Dave Brown, Christine Won

Approval of Minutes for the November 29, 2011 Meeting.

The minutes of the November 29, 2011 meeting were approved as printed. Motion made by DeHahn, seconded by Marcus to approve. Passed unanimously.

1. [11-7165](#)

Subject: Communication from the Race Director of the Ragnar Relay Chicago 2012 race requesting permission to use city right-of-way on Sunday, June 8, 2012.

Recommendation of the Public Works and Services Committee on 12-13-11: That the communication be received and filed.

Fiscal Note: N/A

Recommendation of the Board of Parks, Recreation and Cultural Service on 12-15-11: That the communication be approved.

Fiscal Note: Any overtime costs incurred by any City Department assisting with this project will be charged to the sponsor.

Tom Eeg submitted a communication for the Ragnar Relay Chicago 2012 race requesting permission to use City right-of-way. Tom noted there wasn't a representative here from the race and asked that the item be deferred for further discussion.

Motion made by Shields, seconded by Marcus to defer. Passed unanimously.

Deferred

2. [11-7100](#)

Subject: Communication from St. Paul Missionary Baptist Church requesting permission to close the sidewalk in the 800-900 blocks of

Carroll Street for the winter.

**Recommendation of the Public Works and Services Committee
on 11-29-11: Defer**

**Recommendation of the Public Works and Services Committee
on 12-13-11:** That St. Paul Missionary Baptist Church be granted permission to close the sidewalk on the south side of the 800 and 900 blocks of Carroll Street from December 1, 2011 to April 1, 2012 with the requirement that St. Paul Missionary Baptist Church holds the City of Racine harmless from any and all injuries caused by conditions of the sidewalk related to this closure.

Fiscal Note: There will be no cost to the City of Racine in granting this permission.

Roll Call Vote: Ayes - Ald. DeHahn, Ald. Morgenroth, Ald. Shields
Noes - Ald. Weidner, Ald. Marcus

A representative of St. Paul Missionary Baptist Church appeared before the Committee asking for permission to close the sidewalk in the 800-900 blocks of Carroll Street for the winter.

John Rooney noted this was against City policy for allowing properties not to take care of snow and ice on their sidewalk per City ordinance. He noted, only in unique circumstances, have requests such as these been granted.

The Church requested the waiver to remove snow and ice because they indicated no one uses the sidewalk there in the winter time.

John Rooney noted that if the sidewalk is not shoveled, then motorists who park their cars in the streets will be forced to walk in the street in the winter time. He noted, in fact, if the sidewalk was truly not used, the property owner should request that the sidewalk be removed. He noted then there would be no need to shovel the walk, there also would be no future maintenance of sidewalk required either. He noted it did appear that sidewalk in this area would meet the criteria in the sidewalk removal policy. He also noted the cost of sidewalk removal would be borne by the property owner.

Chairman Weidner spoke against the motion. She did not believe this was an appropriate request.

Alderman Marcus also opposed the request as well.

Alderman Shields spoke in favor of the request.

Alderman DeHahn indicated, perhaps, a one-year approval could be granted.

After further discussion, motion made by Shields, seconded by DeHahn to approve the request for this year to not remove snow and ice from the sidewalk.

On a roll call vote:

Members voting aye: Shields, DeHahn, Morgenroth

Members voting no: Marcus, Weidner

Motion passed: 3:2

Recommended For Approval

3. [11-7166](#)

Subject: Communication from the Finance Director and Commissioner of Public Works requesting to appear before the Finance & Personnel Committee to discuss the accounting and summary of last February's two foot blizzard.

Recommendation of the Finance & Personnel Committee on 12-12-11 and the Public Works and Services Committee on 12-13-11: Transfer the remaining \$100,000 balance from account 101.990.5970, Contingency, to account 101.540.5620, Contracted Snow Removal.

Fiscal Note: There are sufficient funds available for the transfer.

Dave Brown appeared before the Committee and summarized the cost for the February 2011 blizzard. He noted the actual equipment cost and actual cost of various City departments, along with what was requested for FEMA reimbursement. He described the amount of reimbursement by FEMA and noted that the snow and ice budget will be running short in 2011. He appeared before the Committee to ask for approval for a \$100,000 transfer from the contingency fund into the snow and ice operations budget. He noted that at this point, the budget would still fall short; however, he is waiting to close out the year-end business to see if the overall City budget can absorb the additional shortfall.

After further discussion, a motion was made by DeHahn, seconded by Marcus to approve the transfer. Passed unanimously.

Recommended For Approval

4. [11-7191](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations requesting to extend the existing Building Complex Janitorial Contract with MJJ, Inc.

Recommendation of the Public Works and Services Committee on 12-13-11: That the agreement with MJJ, Inc., Franksville, WI, for janitorial service for the building complex, which ends March 31, 2012, be approved for a one (1) year extension at the rate of \$117,540.00.

Fiscal Note: This contract was authorized by Resolution 08-1748, dated March 20, 2008 and will result in a \$690.00 increase. Funding to defray that cost of these professional services is available in the following accounts;

\$ 106,800.00 - Account 404.000.5610, Building Complex, Professional Services

\$ 10,740.00 - Account 401.000.5610, Equipment Garage, Professional Services

\$ 117,540.00 - Total

Tom Eeg submitted a request to extend the janitorial contract with MJJ, Inc. Some discussion ensued about the hours in which the janitorial work takes place after business hours. There were concerns about vacuuming and washing the floors while the City is conducting Committee, Commission and Council meetings at the same time the janitorial staff is working.

Tom Eeg stated he would look into those issues and inspect those areas of time out to be avoided during the next contract.

Motion made by Dehahn, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

5. [11-7177](#)

Subject: Communication from the Assistant Commissioner of Public Works/Operations requesting permission to waive formal bidding procedures for the purchase of a wheel loader vehicle.

Recommendation of the Public Works and Services Committee on 12-13-11: That formal bidding procedures be waived and that the Purchasing Agent be authorized and directed to negotiate with Miller-Bradford and Risberg, Inc., for the purchase of one Case 621E Wheel Loader with 4-in-1 bucket and snow plow.

Fiscal Note: The estimated cost of this equipment of \$180,000.00 and funding is available in Account 101.630.5790, St. Maintenance Wheel Loader.

Tom Eeg requested that formal bidding be waived for the purchase of a Case wheel loader.

After further discussion, a motion was made by Marcus, seconded by Morgenroth to approve. Passed unanimously.

Recommended For Approval

6. [11-7156](#)

Subject: Communication from the Assistant Commissioner of Public Works/Engineering requesting that all fees be waived for WE Energies for the leased street light elimination project.

Recommendation of the Public Works and Services Committee on 12-13-11: That permit fees be waived for the leased street light elimination project.

Fiscal Note: N/A

John Rooney requested that fees be waived for the WE Energies leased light elimination project. He noted that since the City is making the request, the fees that WE Energies would pay to get Street Opening Permits to remove the leased lights would then in-turn be billed back to the City. He noted this would be the appropriate thing to do.

Alderman Shields questioned where and why certain street lights were being

removed during this project.

John Rooney responded these lights were described and maps were distributed at the budget hearing meetings and also distributed via e-mail to all of the aldermen. He noted he would send out those maps again.

After further discussion, a motion was made by Marcus, seconded by DeHahn to approve. Passed unanimously.

Recommended For Approval

7. [11-7174](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Engineering submitting Change Order No. 1 on Contract 11-11 (K1-011), North Side Paving (R1), Milwaukee General Construction Co., Inc., contractor.

Recommendation of the Public Works and Services Committee on 12-13-11: That Change Order No. 1 on Contract 11-11 (K1-011), North Side Street Paving (R1), Milwaukee General Contractors, Inc., contractor, be approved in the amount of \$55,287.91.

Fiscal Note: Funding to defray the cost of this change order be appropriated from the following accounts:

\$ 8,418.71 - Account 991.908.5010, Conc. Street Paving, Misc. Loc.
\$ 22,382.69 - Account 991.908.5020, Conc. Pvmt. Repl. Misc. Loc.
\$ 24,486.51 - Account 287.991.5310, Sanitary Sewers, Var. Loc.
\$ 55,287.91 - Total

John Rooney submitted Change Order No. 1 on Contract 11-11. He noted it was a rectifying change order for quantities on the bidders proposal and also included some additional work.

Motion made by DeHahn, seconded by Marcus to approve. Passed unanimously.

Recommended For Approval

8. [11-7175](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 11-11 (K0-011), 2011 North Side Paving (R1), Milwaukee General Construction Company, Inc. , contractor.

Recommendation of the Public Works and Services Committee on 12-13-11: That the work done by Milwaukee General Construction Co., Inc. under Contract 11-11 (K1-011), North Side Street Paving (R1), be accepted and final payment authorized for a total contract amount of \$730,324.28.

Fiscal Note: Contract was authorized under Resolution No. 11-2473, dated April 6, 2011.

John Rooney submitted final payment on Contract 11-11.

Motion made by DeHahn, seconded by Marcus to approve. Passed unanimously.

Recommended For Approval

9. [11-7176](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 30-11 (K1-032), Festival Hall AC Replacement-Phase II, DMJ Services LLC, dba Action Heating, contractor.

Recommendation of the Public Works and Services Committee on 12-13-11: That the work done by DMJ Services LLC, dba Action Heating & Cooling, under Contract 30-11 (K1-032), Festival Hall AC Replacement-Phase II, be accepted and final payment authorized for a total contract amount of \$103,354.00.

Fiscal Note: Contract was authorized under Resolution No. 11-2552, dated May 17, 2011.

Tom Eeg submitted final payment on Contract 30-11 for the Festival Hall AC replacement. He noted the work was complete and asked that final payment be made.

Motion made by DeHahn, seconded by Marcus to approve. Passed unanimously.

Recommended For Approval

10. [11-7157](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 49-11 (K1-054), Bus Storage Garage - Lighting Upgrades C.D.B.G., Robert Bohm Electric Co., Inc., contractor.

Recommendation of the Public Works and Services Committee on 12-13-11: That the work done by Robert Bohm Electric Co., Inc. under Contract 49-11 (K1-054), BUS Storage Garage - Lighting Upgrades, be accepted and final payment authorized for a total contract amount of 54,100.00.

Fiscal Note: Contract was authorized under Resolution No. 11-2739, dated September 20, 2011.

Tom Eeg submitted final payment on Contract 49-11 for the Bus storage garage lighting upgrades.

Motion made by DeHahn, seconded by Marcus to approve. Passed unanimously.

Recommended For Approval

11. [11-7173](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Amendment No.

2 to Contract 55-10 (K0-070), Professional Services - Design Stage Renovations at Memorial Hall, Butterfield, Rudie & Seitz, consultant.

Recommendation of the Public Works and Services Committee on 12-13-11: That Amendment No. 2 to Contract 55-10 (K0-070), Professional Services - Design Stage Renovations at Memorial Hall, Butterfield, Rudie & Seitz, consultant, as submitted, be approved in the amount of \$9,850.00

Fiscal Note: Funding to defray the cost of these professional services be appropriated from Account 108.990.5530, Memorial Hall-Stage Upgrading.

Tom Eeg submitted Amendment No. 2 on Contract 55-10 for additional architectural services for the design stage renovations at Memorial Hall. He described the work associated with the redesign of the stage area.

After further discussion, a motion was made by DeHahn, seconded by Marcus to approve. Passed unanimously.

Recommended for Approval

12. [11-7134](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Amendment No. 2 to Contract 25-11 (K1-025), Professional Services - City Hall Renovations-Phase IV, ARC Architectural Group, consultant.

Recommendation of the Public Works and Services Committee on 1-25-11 and 12-13-11: That the communication be received and filed.

Fiscal Note: N/A

Tom Eeg asked that this item be deferred.

Motion made by DeHahn, seconded by Marcus to defer. Passed unanimously.

Deferred

13. [11-7172](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting Amendment No. 1 to Contract 39-11 (K1-041), Professional Services - Facility Plan Study-Brine Making Facility/Recycling Transfer Center, AECOM Technical Services, Inc., consultant.

Recommendation of the Public Works and Services Committee on 12-13-11: That Amendment No. 1 to Contract 39-11 (K1-041), Professional Services - Facility Plan Study-Brine Making Facility/Recycling Transfer Center, AECOM Technical Services, Inc., consultant, as submitted, be approved in the not-to-exceed amount of

\$83,900.00.

Fiscal Note: Funding to defray the cost of these professional services be appropriated from the following accounts:

\$58,100.00 - Account 990.913.5030, Recycling Transfer Station
\$25,800.00 - Account 289.991.5010, Recycling Transfer Buildings
\$83,900.00 - Total

Tom Eeg submitted Amendment No. 1 on Contract 39-11. He noted this amendment was for professional design services, as well as construction related services to implement the brine making and recycle transfer center facility.

Motion made by DeHahn, seconded by Marcus to approve. Passed unanimously.

Recommended For Approval

Adjournment

The meeting adjourned at 6:56 P.M.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at 262-636-9121 at least 48 hours prior to this meeting.