



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Public Works and Services Committee

Chairman Terry McCarthy
Vice Chair Jason Meekma
Mollie Jones
John Tate II
Sandy Weidner

Tuesday, May 30, 2017

5:30 PM

City Hall, Room 205

PUBLIC HEARING ON SPECIAL ASSESSMENTS FOR STREET IMPROVEMENTS

May 30, 2017

5:30 P.M.

Room 205, Council Chambers

PUBLIC WORKS and SERVICES COMMITTEE AGENDA

Call To Order

The meeting was called to order at 6:22 P.M.

PRESENT: 5 - Terry McCarthy, Jason Meekma, Mollie Jones, John Tate II and Sandy Weidner

Also present: Mark Yehlen, Tom Eeg, John Rooney, Bill Folstrom, Scott Letteney, Wayne Higgins, Micheal Bannon, Anthony Porcaro, Nate Austin, Dan Jongetjes, Alexa Haigh, Tom Karkow

Approval of Minutes for the May 9, 2017 Meeting.

The minutes of the May 9, 2017 meeting were approved as printed. Passed unanimously.

[487-17](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations wishing to discuss the extension of the Recycling Contract with John's Disposal Service, Inc.

Recommendation of the Public Works and Services Committee on 05-30-17: That the extension of the agreement with John's Disposal Service, Inc. to provide the City with a disposal site for recycling materials be approved for a five-year extension, expiring on December 31, 2022.

Fiscal Note: Funding for this service is available in Org-Object 22140-52200, Recycling Contracted Services.

Nate Austin and Dan Jongetjes outlined the extension.

Motion made by Meekma, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[510-17](#)

Subject: (Direct Referral) Communication from the Purchasing Agent requesting to discuss the results of Official Notice No. 8-2017, Request for Qualifications for Engineering and Construction Services for the Sidewalk Maintenance Program.

Recommendation of the Public Works and Services Committee on 05-30-17: That the Purchasing Agent be authorized to negotiate and contract with Kimley-Horn, for a one-year term, for the provision of sidewalk maintenance services for a not-to-exceed amount of \$55,600.

Fiscal Note: Funds for this purchase are available in Org-Object 45040-57515, DPW-Sidewalks.

Alderman Weidner asked how sidewalk inspections were performed by City staff before City funding of repairs was implemented.

Mark Yehlen outlined the details on how sidewalk inspection was provided by City staff. He stated the inspector fees were offset by revenue from sidewalk permits.

Alderman Weidner stated she believed it would be less costly to perform sidewalk inspection internally.

John Rooney outlined the details on the former sidewalk inspection program.

Alderman Weidner agrees with a one-year term and not extensions beyond this term. She stated it should be provided in-house or by a local firm.

Motion made by Meekma, seconded by Jones to approve a one-year term. Passed unanimously.

Recommended For Approval

[265-17](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer wishing to discuss the proposed Evergreen Academy School in the Village of Mount Pleasant and the potential impact to Chicory Road.

Recommendation of the Public Works and Services Committee on 03-28-17: Defer

Recommendation of the Public Works and Services Committee on 04-25-17: Defer

Recommendation of the Public Works and Services Committee on 05-30-17: That the Mayor and City Clerk be authorized and directed to

enter into an agreement with Evergreen Academy, Inc., for the construction of limited improvements to Chicory Road, in the City of Racine, at the expense of Evergreen Academy, Inc., as permitted work associated with the construction of a school in the Village of Mount Pleasant.

Fiscal Note: All costs for design and construction, and all incidental expenses of the City of Racine, will be paid by Evergreen Academy, Inc.

Scott Letteney outlined the details of the item.

Motion made by Meekma, seconded by Weidner to approve. Passed unanimously.

Recommended For Approval

[405-17](#)

Subject: Communication from United Way of Racine County submitting a request to install temporary banners on street light poles on Main Street, 6th Street and 7th Street from September 1, 2017 to September 30, 2017.

Recommendation of the Public Works and Services Committee on 05-30-17: That the United Way of Racine County be granted permission to install 105 temporary banners on street light poles on Main Street, 6th Street and 7th Street from September 1, 2017 to September 30, 2017 in celebration of their 95th anniversary.

Further recommends that a hold harmless agreement be executed and a \$75 processing fee paid, and a liability insurance certificate be filed with the City Attorney's Office in accordance with State Statute 66.0425, Privileges in Streets.

Fiscal Note: N/A

Mark Yehlen outlined the details of the request.

Alexa Haigh explained the banner request.

Motion made by Meekma, seconded by Tate to approve. Passed unanimously.

Recommended For Approval

[448-17](#)

Subject: Communication from Anthony Porcaro, Indian Motorcycle of Racine and The Nash Bar & Restaurant, requesting permission to close Park Avenue, from Water Street to Sixth Street, on June 17, 2017 from 3:00 P.M. to 12:00 midnight for a fundraiser for the RFD to aid them in their Operation Warmth Project.

Recommendation of the Public Works and Services Committee on 05-30-17: That Anthony Porcaro be granted permission to close Park

Avenue from Water Street to Sixth Street, on June 17, 2017 from 3:00 P.M. to 12:00 midnight for a fundraiser for the RFD to aid them in their Operation Warmth Project, with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$250.00 special event fee.
- F. No alcoholic beverages will be sold and/or dispensed within the street right-of-way.
- G. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- H. If required, sponsor shall provide a detour plan for the closure of all State Connecting Highways, arterial and collector streets to the City Engineer for approval.
- I. If required, sponsor is responsible for cleaning the streets.
- J. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

Anthony Porcaro outlined the details of the request.

Motion made by Weidner, seconded by Meekma to approve. Passed unanimously.

Recommended For Approval

[478-17](#)

Subject: (Direct Referral) Communication from Devin Sutherland (Downtown Racine Corporation) requesting to close Ontario Street, south of State Street, on Saturday, June 17, 2017, from 9:00 A.M. to 8:00 P.M. for the 2nd Annual German Fest.

Recommendation of the Public Works and Services Committee on 05-30-17: That permission be granted to the Downtown Racine Corporation to close Ontario Street, south of State Street, on Saturday,

June 17, 2017, from 9:00 A.M. to 8:00 P.M. for the 2nd Annual German Fest, with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$250.00 special event fee.
- F. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- G. If required, sponsor shall provide a detour plan for the closure of all State connecting highways, arterial and collector streets to the City Engineer for approval.
- H. If required, sponsor is responsible for cleaning the streets.
- I. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to the various City departments, on a regular shift basis, to assist in implementing this event.

Tom Eeg outlined the details of the request.

Motion made by Weidner, seconded by Meekma to approve. Passed unanimously.

Recommended For Approval

[502-17](#)

Subject: (Direct Referral) Communication from the Greater Grace Temple Church of God in Christ, Inc., requesting permission to close Winslow Street from Jones Street to N. Memorial Drive on July 15, 2017 from 7:00 A.M. to 5:00 P.M. for an outreach event.

Recommendation of the Public Works and Services Committee on 05-30-17: That Greater Grace Temple Church of God in Christ, Inc., be granted permission to close Winslow Street from Jones Street to N. Memorial Drive, on July 15, 2017 from 7:00 A.M. to 5:00 P.M. for an outreach event, with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$250.00 special event fee.
- F. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- G. If required, sponsor shall provide a detour plan for the closure of all State Connecting Highways, arterial and collector streets to the City Engineers for approval.
- H. If required, sponsor is responsible for cleaning the streets.
- I. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

Tom Eeg outlined the details of the request.

Motion made by Weidner, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[485-17](#)

Subject: (Direct Referral) Ordinance 06-17, Courtesy Inspection Program.

Recommendation of the Public Works and Services Committee on 05-30-17: That Ordinance 06-17, Courtesy Inspection Program, be amended to state "shall charge a fee" instead of "may charge a fee", and as amended, Ordinance 06-17 be adopted.

Fiscal Note: N/A

Motion made by Meekma, seconded by Weidner to amend the Ordinance to state "shall charge a fee" instead of "may charge a fee". Passed unanimously.

Recommended For Approval

[499-17](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations requesting to waive formal bidding for the purchase of LED light fixtures.

Recommendation of the Public Works and Services Committee on 05-30-17: That the request of the Purchasing Agent to waive formal bidding procedures be approved in accordance with Racine Municipal Code Section 46-28 that allows for the waiving of formal public bids for purchases over \$25,000 for the purpose of maintaining uniformity of equipment and services.

Further recommends that the Purchasing Agent be authorized and directed to purchase LED light fixtures from Cree Industries, Racine, WI, for an indeterminate sum at this time, they being the sole source provider of this equipment.

Fiscal Note: Funding to defray the cost of these materials is available in Org-Object 14012-53200, Street Light Work Supplies.

Tom Eeg outlined the details of the request.

Motion made by Weidner, seconded by Meekma to approve. Passed unanimously.

Recommended For Approval

[398-17](#)

Subject: Bid results for Contract 20170012, 2017 Local Streets & Alley Paving.

Recommendation of the Public Works and Services Committee on 05-30-17: That bids for Contract 20170012, 2017 Local Streets & Alley Paving, be awarded to Cornerstone Pavers, LLC., at their bid price of \$477,395.22, it being the lowest responsible bidder.

Further recommends that funds to defray the cost of this Public Works Department project be appropriated from the below Org-Objects:

\$130,546.50 - Org-Object 40104-57500, Cn St Pv-As
\$ 49,159.50 - Org-Object 40104-57500, Cn Alley Pav-As
\$171,695.50 - Org-Object 45040-57500, Cn Pv-Misc Loc
\$ 3,477.50 - Org-Object 45040-57500, Cn Alley Pav
\$ 47,591.50 - Org-Object 45040-57510, C & G Repl
\$ 3,250.00 - Org-Object 22640-57560, Sanitary Sewers
\$ 48,175.00 - Org-Object 60484-57570, Storm Sewers
\$ 16,946.19 - Org-Object 45040-57515, DPW SW Repl
\$ 6,553.53 - Org-Object 45040-57515, Crwlk Rp Repl
\$477,395.22 - Total

Fiscal Note: Funds are available as herein delineated.

Mark Yehlen outlined the bid results.

Motion made by Meekma, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[414-17](#)

Subject: Bid results on Contract 20170027, Festival Hall - Restroom Renovations.

Recommendation of the Public Works and Services Committee on 05-30-17: That bids for Contract 20170027, Festival Hall - Restroom Renovations, be awarded to Absolute Construction Enterprises, Inc., at their base bid price of \$87,900.00, plus Alt. Bid 1 in the amount of \$15,200.00, plus Alt. Bid 2 in the deduct amount of (\$3,400.00), for a total bid of \$99,700.00, it being the lowest responsible bidder.

Further recommends that funds to defray the cost of this Public Works Department project be appropriated from Org-Object 60622-57200, Festival Park-Building Improvements.

Fiscal Note: Funds are available as herein delineated.

Tom Eeg outlined the bid results.

Motion made by Meekma, seconded by Weidner to approve. Passed unanimously.

Recommended For Approval

[476-17](#)

Subject: Bid results on Contract 20170030, Douglas Avenue & Hamilton Street Sanitary Sewer Repair.

Recommendation of the Public Works and Services Committee on 05-30-17: That bids for Contract 20170030, Douglas Avenue & Hamilton Street Sanitary Sewer Repair, be awarded to A.W. Oakes & Son, Inc., at their bid price of \$298,207.00, it being the lowest responsible bidder.

Further recommends that funds to defray the cost of this Public Works Department project be appropriated from Org-Objects 22640-57560, Sanitary Sewers.

Fiscal Note: Funds are available as herein delineated.

John Rooney outlined the bid results.

Motion made by Weidner, seconded by Meekma to approve. Passed unanimously.

Recommended For Approval

[486-17](#)

Subject: Resolution 0177-17, created May 16, 2017, being a final resolution relating to street improvements on:

Portland Cement Concrete Paving

Echo Lane - Byrd Avenue to Sixteenth Street
Freeland Circle - Virginia Street to Cul-De-Sac
Indiana Street - Durand Avenue to Pierce Boulevard
Olive Street - Virginia Street to Illinois Street
Olive Street - Illinois Street to Oregon Street
Olive Street - Oregon Street to Indiana Street
Roosevelt Avenue - Cul-De-Sac to Byrd Avenue

Bituminous Concrete Paving

Echo Lane - Byrd Avenue to Sixteenth Street
Freeland Circle - Virginia Street to Cul-De-Sac
Indiana Street - Durand Avenue to Pierce Boulevard
Olive Street - Virginia Street to Illinois Street
Olive Street - Illinois Street to Oregon Street
Olive Street - Oregon Street to Indiana Street
Roosevelt Avenue - Cul-De-Sac to Byrd Avenue

Recommendation of the Public Works and Services Committee on 05-30-17: That Resolution 0177-17, created May 16, 2017, be amended to delete:

Portland Cement Concrete Paving

Indiana Street - Durand Avenue to Pierce Boulevard
Olive Street - Illinois Street to Oregon Street
Roosevelt Avenue - Cul-De-Sac to Byrd Avenue

Bituminous Concrete Paving

Echo Lane - Byrd Avenue to Sixteenth Street
Freeland Circle - Virginia Street to Cul-De-Sac
Indiana Street - Durand Avenue to Pierce Boulevard
Olive Street - Virginia Street to Illinois Street
Olive Street - Illinois Street to Oregon Street
Olive Street - Oregon Street to Indiana Street
Roosevelt Avenue - Cul-De-Sac to Byrd Avenue

And, as amended, Resolution 0177-17, created May 16, 2017, be adopted.

Fiscal Note: N/A

John Rooney went through the individual streets of the Public Hearing on May 9,

2017.

Echo Lane - Byrd Avenue to Sixteenth Street

PCCP - motion made by Weidner, seconded by Meekma to approve PCCP. Passed unanimously.

BCP - motion made by Weidner, seconded by Tate to delete BCP. Passed unanimously.

Freeland Circle - Virginia Street to Cul-De-Sac

PCCP - motion made by Weidner, seconded by Meekma to approve PCCP. Passed unanimously.

BCP - motion made by Tate, seconded by Weidner to delete BCP. Passed unanimously.

Indiana Street - Durand Avenue to Pierce Boulevard

PCCP - motion made by Meekma, seconded by Weidner to delete PCCP. Passed unanimously.

BCP - motion made by Meekma, seconded by Weidner to delete BCP. Passed unanimously.

Olive Street - Virginia Street to Illinois Street

PCCP - motion made by Tate, seconded by Weidner to approve PCCP. Passed unanimously.

BCP - motion made by Tate, seconded by Jones to delete BCP. Passed unanimously.

Olive Street - Illinois Street to Oregon Street

PCCP - motion made by Meekma, seconded by Weidner to delete PCCP. Passed unanimously.

BCP - motion made by Meekma, seconded by Jones to delete BCP. Passed unanimously.

Olive Street - Oregon Street to Indiana Street

PCCP - motion made by Tate, seconded by Weidner to approve PCCP. Passed unanimously.

BCP - motion made by Meekma, seconded by Weidner to delete BCP. Passed unanimously.

Roosevelt Avenue - Cul-De-Sac to Byrd Avenue

PCCP - motion made by Meekma, seconded by Tate to delete PCCP. Passed unanimously.

BCP - motion made by Meekma, seconded by Tate to delete BCP. Passed unanimously.

Motion made by Weidner, seconded by Jones to approve as amended. Passed unanimously.

Recommended For Approval

[503-17](#)

Subject: (Direct Referral) Change Order No. 1 on Contract 20160031, Retaining Wall Replacement - Riverside Drive & Roe Avenue, A.W. Oakes & Son, Inc., contractor.

Recommendation of the Public Works and Services Committee on 05-30-17: That Change Order No. 1 on Contract 20160031, Retaining

Wall Replacement - Riverside Drive & Roe Avenue, A.W. Oakes & Son, Inc., contractor, as submitted, be approved in the amount of \$12,750.00.

Further recommends that funding to defray the cost of the change order be appropriated from Org-Object 40104-57500, Concrete Street Paving.

Fiscal Note: Funds are available as herein delineated.

John Rooney outlined the details of the change order.

Motion made by Weidner, seconded by Tate to approve. Passed unanimously.

Recommended For Approval

[378-17](#)

Subject: Communication from the Alderwoman of the 6th District requesting an update from the Commissioner of Public Works on the status of the Safety Building.

Recommendation of the Public Works and Services Committee on 05-09-17: Defer

Recommendation of the Public Works and Services Committee on 05-30-17: Receive and file.

Fiscal Note: N/A

Alderwoman Weidner stated that an analysis of the Safety Building is the highest priority facility to evaluate.

Mark Yehlen gave an update on the status of the Safety Building.

Motion made by Meekma, seconded by Tate to receive and file. Passed unanimously.

Recommended to be Received and Filed

[379-17](#)

Subject: Communication from the Alderwoman of the 6th District requesting an update from the Commissioner of Public Works on the status of the 2017 sidewalk repair/replacement program and a presentation of the expenditures from the 2016 sidewalk repair/replacement program.

Recommendation of the Public Works and Services Committee on 05-09-17: Defer

Recommendation of the Public Works and Services Committee on 05-30-17: Receive and file.

Fiscal Note: N/A

Mark Yehlen gave an update on the status of the sidewalk program.

Motion made by Weidner, seconded by Meekma to receive and file. Passed unanimously.

Recommended to be Received and Filed

Public Comment

Adjournment

The meeting adjourned at 8:04 P.M.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works, (262) 636-9122, at least 48 hours prior to this meeting.