



civil . structural . plumbing / fire . mechanical . electrical

February 7, 2007

Mr. Tom Eeg
City of Racine
Public Works
730 Washington Ave.
Racine, WI 53403

Project: Data Center Renovation
Subject: Bi-weekly Construction Meetings

Dear Tom:

Previously, you asked that we quote you a fee for attending regular construction meetings. In our proposal for this project, we included eight site visits during construction. So far, we have visited three times (Pre-bid, bid opening and pre-construction meetings). We therefore have five visits left in our original fee.

In a recent meeting, it was mentioned that there will be bi-weekly construction meetings. With a planned completion date in early July, eleven more meetings are anticipated.

Our proposal fee, then, to attend six additional meetings would be **Three Thousand Three Hundred Dollars (\$3,300.00)** or Five Hundred Fifty Dollars per visit.

Thank you for your consideration, Tom, and please call me or Jim if you have any questions.

Sincerely,
Harwood Engineering Consultants, Ltd.

A handwritten signature in black ink, appearing to read 'Tom Petersen', with a long horizontal stroke extending to the right.

Tom Petersen, P.E.
Vice President

TP/ca