

**I. GENERAL INFORMATION**

1. Name of Library Racine Public Library		2. Public Library System Lakeshores Library System			
3a. Head Librarian First Name Angela	3b. Head Librarian Last Name Zimmermann	4a. Certification Grade Grade 1	4b. Certification Type Regular	5. Certification Expiration Date 02/28/2026	
6a. Street Address 75 Seventh St.	6b. Mailing Address or PO Box 75 Seventh St.	7. City / Village / Town Racine	8a. ZIP 53403	8b. ZIP4 1200	9. County Racine
10. Library Phone Number (262) 636-9217	11. Fax Number (262)636-9260	12. Library E-mail Address of Director angela.zimmermann@racinelibrary.info			
13. Library Website URL www.racinelibrary.info		14. No. of Branches 0	15. No. of Bookmobiles Owned 1	16. No. of Other Public Service Outlets 19	
17. Does your library operate a books-by-mail program? No	18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and municipality joining to operate a library. Is your library such a joint library legally established under Wis. Stat. s. 43.53? No				
20. Square Footage of Public Library 65,000	21a. Did your library or a branch move to a new facility during the fiscal year? No	21b. Did your library or a branch renovate or expand an existing facility during the fiscal year? Yes		22. UEI Number 115908733	

HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (No interior service for the public)
19a. Winter hours open per week	56	0	0
19b. Number of winter weeks	32	0	0
19c. Summer hours open per week	56	0	0
19d. Number of summer weeks	20	0	0
19e. Total weeks per year	52	0	0
19f. Total hours per year for this location	2,912	0	0

	PUBLIC SERVICES COVID-19	
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Closed Outlets Due to COVID-19	Yes
Public Services During COVID-19	Yes
Electronic Library Cards issued during COVID-19	Yes
Reference Service During COVID-19	Yes
Outside Service During COVID-19	Yes
External Wi-Fi Access Added During COVID-19	Yes
External Wi-Fi Access Increased During COVID-19	Yes
Staff Re-Assigned During COVID-19	Yes

	COVID-19 CLOSURES	
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Initial date closed due to COVID-19 2020-03-16	First date reopened following initial COVID-19 closure 2021-04-19
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Additional building closure and reopening dates, please describe
Not applicable

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II. LIBRARY COLLECTION

	a. Number Owned / Leased	b. Number Added
1. Books in Print <i>Non-periodical printed publications</i>	178,502	10,664
2. Electronic Books <i>E-books</i>	172,340	
3. Audio Materials	16,015	564
4. Electronic Audio Materials <i>Downloadable</i>	69,188	
5. Video Materials	26,552	865
6. Electronic Video Materials <i>Downloadable</i>	-1	
7. Other Materials Owned <i>Describe</i> Non-traditional items in our Beyond Books Collection	2,529	
8a. Electronic Collections <i>Locally Owned or Leased</i>	5	
8b. Electronic Collections <i>Purchased by library system or consortia</i>	6	
8c. Electronic Collections <i>Provided through BadgerLink</i>	63	
9. Total Electronic Collections <i>Local, regional, and state</i>	74	
10. Subscriptions <i>Include periodicals and newspapers, exclude those in electronic format</i>	206	

III. LIBRARY SERVICES

1. Circulation Transactions		c. Circulation of Other Physical Items (subset of 1a.)		2. Interlibrary Loans			
a. Total Circulation	b. Children's Materials			a. Items Loaned <i>Provided to</i>	b. Items Received <i>Received from</i>		
432,170	174,160	5,779		50,411	63,551		
				Method for Counting ILL Transactions		Categorized ILL Transactions	
(Only Total will display when Total ILL Transactions is listed as the Method for Counting ILL Transactions)				Items Loaned to Other Libraries <i>Provided to</i>		Items Borrowed from Other Libraries <i>Received from</i>	
Integrated Library Systems (ILS)				49,244		62,240	
WISCAT				1,167		1,311	
Other (includes OCLC, manual tracking or other methods)				0		0	
3. Number of Registered Users			d. Overdue Fines	4. Reference Transactions		5. Library Visits	
a. Resident	b. Nonresident	c. TOTAL		a. Method	b. Annual Count	a. Method	b. Annual Count
30,119	17,768	47,887	No	Actual Count	84,459	Actual Count	143,562
6. Uses of Public Internet Computers				c. Method		7. Uses of Public Wireless Internet	
a. Number of Public Use Computers	b. Number of Public Use Computers with internet access		d. Annual Count	a. Method	b. Annual Count		
102	70	Actual Count	10,180	Actual Count	11,417		
8. Website Visits	9. Electronic Collection Retrieval						
350,790	a. Local	b. Other	c. Statewide	d. Total			
	3,651	5,791	24,772	34,214			
10. Uses of Electronic Materials by Users of Your Library				d. Total Uses of Electronic Materials		e. Uses of Children's Electronic Materials	
a. E-Books	b. E-Audio	c. E-Video					
64,151	50,187	541	114,879		8,578		

**In-person Programs and Attendance + Live,
Virtual Programs and Attendance (not asynchronous views)**

In-person Programs and Attendance + Live, Virtual Programs and Attendance (not asynchronous views)

	Children (0-5)	Children (6-11)	Young Adult (12-18)	Adult (19+)	General Interest (all ages)	Total
Number of Programs	53	85	76	85	68	367
Total Attendance	1,139	2,676	764	847	5,697	11,123

In-Person Programs and Program Attendance Annual Count

	11a.Children (0-5)	11b. Children (6-11)	11c. Young Adult (12-18)	11d. Adult (19+)	11e. General Interest (all ages)
Number of Programs	53	85	76	66	66
Total Attendance	1,139	2,676	764	847	5,697
	11f. Onsite In-Person - Subtotal	11g. Offsite In-Person - Subtotal	11h. Total		
Number of Programs	256	90	346		
Total Attendance	8,804	2,319	11,123		

11i. Describe the library's in-person programs: Storytimes, crafts, literacy festival, lunch at the library with food trucks, digital literacy classes, book clubs, tech classes, anniversary celebrations, etc.

Live Views of Virtual Programs and Virtual Program Attendance Annual Count

	12a. Children (0-5)	12b. Children (6-11)	12c. Young Adult (12-18)	12d. Adult (19+)	12e. General Interest (all ages)	12f. Total
Number of Programs	0	0	0	19	2	21
Total Live Virtual Attendance	0	0	0	0	0	0
Total views of live programs that were recorded and posted for asynchronous viewing	452	0	3	66	23	

12g. Which platforms does the library use to host the library's live, virtual programs:

12h. Describe the library's live, virtual programs: Book clubs, adult presentations, and various STEM classes.

Views of Pre-recorded Programs and Pre-recorded Program Attendance Annual Count

	13a. Children (0-5)	13b. Children (6-11)	13c.Young Adult (12-18)	13d. Adult (19+)	13e. General Interest (all ages)	13f.Total
Number of Programs		1		1		2
Total Pre-Recorded Program Views		14		64		78

13g. Which platforms does the library use to host the library's pre-recorded programs: YouTube and Facebook

13h. Describe the library's pre-recorded programs: Craft class and summer book club.

IV. LIBRARY GOVERNANCE

Library Board Members. List all members of the library board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries and Technology as they occur. When reporting such changes, indicate the departing board members.

First Name	Last Name	Street Address	City	ZIP+4	Email Address
PRESIDENT					
1. Melissa	Kaprelian	2050 LaSalle Street	Racine	53402	melissa.kaprelian@rplboard
2. Angelina	Cruz	720 S Marquette Street, #302	Racine	53403	angelina.cruz@rplboard.inf
3. Damian	Evans	2415 21st Street	Racine	53403	damian.evans@rplboard.inf
4. Melvin	Hargrove	4144 LaSalle Street	Racine	53402	melvin.hargrove@rplboard.
5. Rebecca	Hornung	3401 Chatham Street	Racine	53402	rebecca.hornung@rplboard.
6. Alberto	Huerta	516 Park View Drive	Racine	53404	alberto.huerta@rplboard.inf
7. Brian	O'Connell	628 Romayne Avenue	Racine	53402	brian.oconnell@rplboard.in
8. James	O'Hagan	2823 Washington Avenue	Racine	53405	james.ohagan@rplboard.inf
9. Grace	Allen	126 Ohio Street	Racine	53405	grace.allen@rplboard.info
10. Carl	Hubbard	1533 College Avenue	Racine	53403	cal.hubbard@rplboard.info
11. Jenny	Trick	6420 Anforest Lane	Mount Pleasant	53406	jenny.trick@rplboard.info
12. Nicole	Pfeifer	314 Jonsue Lane	Wind Point	53402	nicole.pfeifer@rplboard.inf
13. Nicole	Pfeifer	314 Jonsue Lane	Wind Point	53402	nicole.pfeifer@rplboard.inf
14.					
15.					
16.					
17.					

No. of Library Board Members
Include vacancies in this count

13

V. LIBRARY OPERATING REVENUE

Report operating revenue only. Do not report capital receipts here.

1. Local Municipal Appropriations for Library Service Only Joint libraries report more than one municipality here

Municipality Type	Name	Amount
City	Racine	\$2,257,317
Subtotal 1		\$2,257,317

2. County

a. Home County Appropriation for Library Services

Subtotal 2a \$2,009,814

b. Other County Payments for Library Services

County Name	Amount	County Name	Amount
Kenosha	\$8,333		
Walworth	\$448		
Subtotal 2b			\$8,781

3. State Funds

a. Public Library System State Funds

Description	Amount	Description	Amount
YS Grant	\$487		
Resource Contract	\$7,000		
b. Funds Carried Forward from Previous Year	\$0	c. Other State Funded Program	0
Subtotal 3			\$7,487

4. Federal Funds Name of program—for LSTA grant awards, grant number, and project title

Program or Project	Amount	
2022-51762' ARPA Grant: Resiliency Preparedness: City Library Collective Supporting Community in Crisis through Concepts of Whole Perso	\$143,783	
Wisconsin Humanities-Library Partnership for Community Powered	\$15,000	
Subtotal 4		\$158,783

5. Contract Income From other governmental units, libraries, agencies, library systems, etc.

Name	Amount	Name	Amount
SHARE Online Fines and Fees	\$10,860		
SHARE Damage Reimbursement	\$22		
Subtotal 5			\$10,882

6. Funds Carried Forward Do not include state aid. Report state funds in 3b above.

\$40,244

7. All Other Operating Income

\$27,892

8. Total Operating Income Add 1 through 7

\$4,521,200

9. What is the current year annual appropriation provided by governing body(ies) for the public library?

\$2,257,317

10. Was the library's municipality exempt from the county library tax for the report year? Wis. Stat. s. 43.64(2)

Yes

VI. LIBRARY OPERATING EXPENDITURES

Report operating expenditures from all sources. Do not report capital expenditures here.

1. Salaries and Wages Include maintenance, security, plant operations \$2,429,531	2. Employee Benefits Include maintenance, security, plant operations \$905,421
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3. Library Collection Expenditures				
a. Print Materials \$122,918	b. Electronic Materials \$14,848	c. Audiovisual Materials \$27,707	d. All Other Library Materials \$31,885	Subtotal 3 \$197,358

4. Contracts for Services Include contracts with other libraries, municipalities, and library systems here. Include service provider.			
Provider	Amount	Provider	Amount
LLS - SHARE Participation	\$34,516		
LLS - LAC Other Programs	\$8,133		
LLS Fine & Fee Reconcil	\$614		
LLS - Local IT Hours	\$74		
LLS - Local IT Equipment & Software	\$77		
		Subtotal 4	\$43,414

5. Other Operating Expenditures	\$692,139
6. Total Operating Expenditures Add 1 through 5	\$4,267,863
7. Of the expenditures reported in item 6, what were operating expenditures from federal program sources?	\$118,471

VII. LIBRARY CAPITAL REVENUE, EXPENDITURES, DEBT RETIREMENT, AND RENT

1. Capital Income and Expenditures by Source of Income
Do not report any expenditures reported above. Provide a brief description of any expenditures.

Source	Brief Description of Expenditure	Revenue	Expenditure
a. Federal	0	\$0	\$0
b. State	0	\$0	\$0
c. Municipal	0	\$0	\$0
d. County	0	\$0	\$0
e. Other	0	\$0	\$0
2. Debt Retirement \$0	3. Rent Paid to Municipality/County \$149,076	Total Revenue \$0	Total Expenditure \$0

VIII. OTHER FUNDS HELD BY THE LIBRARY BOARD

All funds under the library board's control must be reported. Report in this section any funds in the library board's control (except Trust Funds) that have not been reported in a previous section. Wis. Stat. s. 43.58(6)(a)

1. Total Amount of Other Funds at End of Year	\$19,114
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IX. TRUST FUNDS

1. Total Amount of Trust Funds Held by the Library Board at End of Year	\$2,605,622
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X. STAFF

1. Personnel Listing. Libraries with 15 or fewer employees may report all staff under 1a. Libraries with more than 15 employees, list head librarian, chief assistants, branch librarians, division heads, and other supervisory personnel in 1a. and all other positions in 1b.

a. Employees Holding the Title of Librarian. Indicate advanced degrees in Type of Staff.

Position	Type of Staff	Annual Salary	Hours Worked per Week	Position	Type of Staff	Annual Salary	Hours Worked per Week
Director / Head Librarian	MLS (ALA)	\$121,284	40.00	Head of Digital Services & In	Other	\$62,734	40.00
Deputy Director	MLS (ALA)	\$101,844	40.00	Circulation, Technical Service	Other	\$76,014	40.00
Adult Services Supervisor	MLS (ALA)	\$82,313	40.00	Bookmobile Supervisor	Other	\$76,114	40.00
Youth Services Supervisor	MLS (ALA)	\$81,373	40.00	Business Manager	Other	\$75,677	40.00
Reference Librarian	MLS (ALA)	\$300,264	160.00				
Public Services Assistant	Other	\$79,581	81.00				
Library Social Worker	Other	\$67,378	40.00				
Head of Business Development	Other	\$71,159	40.00				

b. Other Paid Staff See Instructions

Position	Type of Staff	Annual Salary	Hours Worked per Week	Position	Type of Staff	Annual Salary	Hours Worked per Week
Library Assistant 1	Other	\$297,426	402.00	Bookmobile Assistant	Other	\$47,938	55.00
Library Assistant 2	Other	\$78,067	85.00	Bookmobile Driver	Other	\$17,667	17.00
Library Assistant 3	Other	\$398,163	364.00	Administrative Assistant	Other	\$64,147	40.00
Library Assistant 4	Other	\$130,061	121.00	Stationary Engineer	Other	\$52,295	40.00
Outreach & Marketing Assistant	Other	\$46,918	40.00				

2. Library Staff Full-Time Equivalents (FTEs). Divide the total hours worked per week for each category by 40 to determine full-time equivalents.

a. Persons Holding the Title of Librarian			b. All Other Paid Staff (FTE)		c. Total Library Staff (FTE)
Master's Degree from an ALA Accredited Program (FTE)	Other Persons Holding the Title of Librarian (FTE)	Subtotal 2a	Include maintenance, plant operations, and security		
10.50	0.00	10.50	34.63	45.13	

XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS

1. Of the total circulation reported for the library from Section III, item 1, what was the total circulation to nonresidents <i>See instructions for definition of nonresident</i>			228,259
Divide nonresident circulation among the following categories. The total of 2 through 6 below should not be greater than the number reported in item 1 above.	a. Those with a Library	b. Those without a Library	c. Subtotal
2. Circulation to Nonresidents Living in the Library's County	1,326	221,557	222,883
3. Circulation to Nonresidents Living in Another County in the Library System	79	22	101
4. Circulation to Nonresidents Living in an Adjacent County Not in the Library System	3,960	549	4,509
5. Circulation to All Other Wisconsin Residents	746	6. Circulation to Persons from Out of the State	
		20	
7. Are the answers to items 1 through 6 based on actual count or survey/sample? Actual	8a. Does the library deny access to any residents of adjacent public library systems on the basis of Wis. Stat. s. 43.17(11)(b)? Yes	8b. If yes, does the library allow residents in adjacent systems to purchase library cards? Yes	
9. Circulation to Nonresidents Living in an Adjacent County Who Do Not Have a Local Public Library			
Name of County	Circulation	Name of County	Circulation
a. Kenosha	549	f.	
b. Walworth	22	g.	
c.		h.	
d.		i.	
e.		j.	

XII. TECHNOLOGY

1a. Does your library provide wireless Internet access for patrons' mobile devices? Yes	2. Library type of Internet Connection <i>Mark all that apply</i> Yes a. State TEACH line No b. Other broadband connection Local, cable, telco, community network, etc.	3. Is the library CIPA compliant ? Yes
1b. Does your library provide external wireless access on the library grounds or from a mobile unit such a bookmobile? Yes		

XIII. SELF-DIRECTED ACTIVITIES, STAFF SERVING YOUTH / ADULTS

1. Self-directed Activities: *Planned, independent activities available for a definite time period which introduce participants to any of the broad range of library services or activities that directly provide information to participants.*

	a. Children (0-5)	b. Children (6-11)	c. Young Adult (12-18)
Number of Self-Directed Activities	2	1	1
Total Self-Directed Activity Participation	150	140	29
	d. Adult (19+)	e. General Interest (all ages)	f. Total
Number of Self-Directed Activities	12	2	18
Total Self-Directed Activity Participation	444	221	984

2. Name and email address of primary staff person who serves as the children, youth, or teen librarian. Only the primary person is displayed here.

a. First Name Keiko	b. Last Name Skow	c. Email Address keiko.skow@racinelibrary.info
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3. Name and email address of primary staff person who serves as the librarian for adults. Only the primary person is displayed here.

a. First Name Sue	b. Last Name McGrath	c. Email Address sue.mcgrath@racinelibrary.info
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XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS



We assure the Public Library System of which this library is a member and the Division for Libraries and Technology, Department of Public Instruction that this public library is in compliance with the following requirements for public library system membership as listed in Wis. Stats.

A check (X) or a mark in the checkbox indicates compliance with the requirement.

- The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].
- The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].
- The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and country library services), and s. 43.60(3) (library extension and interchange)].
- The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].
- The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6].
- The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].
- The library is authorized by the municipal governing board to participate in the public library system [s. 43.15(4)(c)3].
- The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's online resources only to its residents. [s. 43.15(4)(c)4].
- The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s. 43.15(4)(c)6 and Administrative Code Rules PI 6.03].
- The library annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].
- The library annually spends at least \$2,500 on library materials. [s. 43.15(4)(c)8].

XV. CERTIFICATION

I CERTIFY THAT, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the library board has reviewed and approved this report.

President, Library Board of Trustees Signature or designee 	Name of President or Designee Print or type Melissa Kaprelian	Date Signed
Library Director / Head Librarian Signature 	Library Director / Head Librarian Print or type Angela Zimmermann	Date Signed

STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS

As required by Wis. Stat. s. 43.58(6)(c), the following statement that the library system either did or did not provide effective leadership and adequately meet the needs of the library must be completed and approved by the library board. The response should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities.

County

Racine

The Racine Public Library Board of Trustees hereby states that in 2022 the Lakeshores Library System
Name of Public Library *Name of Public Library System / Service*

- did provide effective leadership and adequately met the needs of the library.
- did not provide effective leadership and did not adequately meet the needs of the library.

Indicate with an X one of the above statements

Explanation of library board's response. *Attach additional sheets if necessary.*

Note: With the approval of the library board of trustees, this statement may be submitted separately from the Annual Report form that is sent to the library system, as an e-mail attachment to LibraryReport@dpi.wi.gov.

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XV. CERTIFICATION

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by Wis. Stat. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to the public library system.

President, Library Board of Trustees Signature or designee	Name of President or Designee Print or type	Date Signed
➤	Melissa Kaprelian	

COMMENTS

SECTION_I

15. No. of Bookmobiles Owned

We own a Techmobile as of September 2022 which sometimes circulates materials from our collection to the public.--2023-02-04

DRAFT



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

2. Legal Name of Branch

Racine Public Library

3. Branch Email Address

angela.zimmermann@racinelibrary.info

4. Salutation

Ms.

5. Branch Head First Name

Angela

6. Branch Head Last Name

Zimmermann

II. ADDRESS

1. Branch Street Address

75 Seventh St.

2. Branch Mailing Address or PO Box

75 Seventh St.

3. City / Village / Town

Racine

4a. ZIP Code

53403

4b. ZIP4

1200

5. County

Racine

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(262) 636-9217

4. Branch Square Footage

65,000

IV. HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (no interior service for the public)
Winter hours open per week	56	0	0
Number of Winter Weeks	32	0	0
Summer Hours open per week	56	0	0
Number of Summer Weeks	20	0	0

V. PUBLIC SERVICES DURING COVID-19

<input type="checkbox"/> answering information requests from the public (phone calls, emails, text messages, online forms, etc.)	<input type="checkbox"/> hosting virtual programming or recorded content	<input type="checkbox"/> offering curbside pickup	<input type="checkbox"/> offering drive-thru circulation of physical materials
<input type="checkbox"/> offering vestibule / porch pickups	<input type="checkbox"/> offering delivery of materials (mail or drop-off)	<input type="checkbox"/> managing IT services for external Wi-Fi access	<input type="checkbox"/> providing other types of online and electronic services

VI. COVID-19 DATES

Initial date closed due to COVID-19

March, 16th, 2020

First date reopened following initial COVID-19 closure
 "-1" if branch still not open to the public

April 19th, 2021

Additional building closure and reopening dates, please describe:



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

2. Legal Name of Branch

Racine Public Mobile Library

3. Branch Email Address

angela.zimmermann@racinelibrary.info

4. Salutation

Ms.

5. Branch Head First Name

Angela

6. Branch Head Last Name

Zimmermann

II. ADDRESS

1. Branch Street Address

75 Seventh St.

2. Branch Mailing Address or PO Box

75 Seventh St.

3. City / Village / Town

Racine

4a. ZIP Code

53403

4b. ZIP4

1200

5. County

Racine

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(262) 636-9217

4. Branch Square Footage

298

IV. HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (no interior service for the public)
Winter hours open per week	34	0	0
Number of Winter Weeks	32	0	0
Summer Hours open per week	35	0	0
Number of Summer Weeks	18	0	0

V. PUBLIC SERVICES DURING COVID-19

<input type="checkbox"/> answering information requests from the public (phone calls, emails, text messages, online forms, etc.)	<input type="checkbox"/> hosting virtual programming or recorded content	<input type="checkbox"/> offering curbside pickup	<input type="checkbox"/> offering drive-thru circulation of physical materials
<input type="checkbox"/> offering vestibule / porch pickups	<input type="checkbox"/> offering delivery of materials (mail or drop-off)	<input type="checkbox"/> managing IT services for external Wi-Fi access	<input type="checkbox"/> providing other types of online and electronic services

VI. COVID-19 DATES

Initial date closed due to COVID-19

March 16th, 2020

First date reopened following initial COVID-19 closure
 "-1" if branch still not open to the public

May 10th, 2021

Additional building closure and reopening dates, please describe: