



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Civic Centre Commission

Chairman Jim DeMatthew
Co-Chairman Dave Blank
Nicholas Yackley
John J. McAuliffe
Cameron Kellenberger
Gary Anderson
Krystyna Sarrazin
Sara Nicholson
O. Keith Fair

Wednesday, December 21, 2011

5:00 PM

Festival Hall-Green Room

Call To Order

PRESENT: 5 - John J. McAuliffe, Dave Blank, Jim DeMatthew, Krystyna Sarrazin and Sara Nicholson
ABSENT: 1 - O. Keith Fair
EXCUSED: 3 - Nicholas Yackley, Cameron Kellenberger and Gary Anderson

Approval of Minutes for the 10-26-11 Meeting

Minutes of the previous meeting were approved as printed on motion of Dave Blank.

New Business

[11-7221](#)

Subject: (Direct Referral) Review of October and November Financials

Recommendation of the Civic Center Commission on 12-21-11:
That the item be received and filed.

Fiscal Note: N/A

Mr. Edgar clarified the anticipated end of year net would be about \$30,000 with the decrease to some unanticipated equipment repair.

Received and Filed

[11-7222](#)

Subject: (Direct Referral) Hispanic Business Professional Association requests to meet with the commission regarding the 2011 Fiesta Mexicana event.

Recommendation of the Civic Center Commission on 12-21-11:
To revisit this item at the February meeting.

Fiscal Note: N/A

Dolores Hernandez appeared to address concerns of the Civic Centre Committee.

Discussion the the amount in arrears due from the Mexican Fiesta and the proposed repayment plan and the inconstancy with written and verbal answers from the Committee Chairman. Dolores Hernandez stated her group even though they were not the organizers would guarantee repayment. It was requested the interest on the balance due be forgiven, after discussion a motion was made by Dave Blank, seconded by Krystyna Sarrezin not to forgive the interest and penalty. Motion carried all ayes.

A motion was made by Krystyna Sarraxin, seconded by Sara Nicholson to NOT hold the date open for the facility for a Mexican Fiesta in 2012 without the approved deposit. Motion Carried.

Deferred**11-7223**

Subject: (Direct Referral) Report on the contract status between Venu Works and the City of Racine.

Recommendation of the Civic Center Commission on 12-21-11:
That the item be received and filed.

Fiscal Note: N/A

Mr. Edgar announced the City of Racine Common Council announced the contract for Venue Works was approved for 3 years with a five year options for renewal with a 12-2 vote.

Received and Filed**11-7224**

Subject: [Direct Referral] Upcoming Civic Centre Events Calendar

Recommendation of the Civic Center Commission on 12-21-11:
That the item be received and filed.

Fiscal Note: undetermined.

*Mr. Edgar reported major future events include:
January: 1/21 Irish Comedy Tour 1/21 Teen Dance
February: Racine Reads with Richard Allington.
March: Battle of the Books
April: 4/13 (Hold) Rock Concert 4/20 Ugly Duckling 4/27 Finale for Battle of the Books.
May: 5/12 Unnamed major festival. (to be announced later).*

Received and Filed**11-7225**

Subject: [Direct Referral] Discussion of usage fees.

Recommendation of the Civic Center Commission on 12-21-11:

The recommendation of the committee to approve the replacement and amendment of the section relating to alcohol sales to read:
Control of Alcohol sales and expenses up to the extent of the direct and indirect costs are under the control of Venue Works, with the remaining net profits to be negotiated with the organizing group.

Fiscal Note: N/A

Discussion of the group was to avoid future incidents of non-payment of product, and enforcement of a higher standard for service of the beverages to the general public. Per Mr. Edgar, this is a standard operating practice in similar venues. Concern for local groups wishing to start new events was brought up, and it was felt there was sufficient ability for the Venue Works management to work with any type of groups wanting to use the facilities.

Approved

Old Business

[10-4908](#)

Subject: (Direct Referral) Commission members Krystyna Sarrazin and Sara Nicholson reported on the Festival Hall decor project. Sara explained that the decorating consultant felt that if Festival Hall was to be renovated it should be completed at one time and not in phases. The consultant recommended the following changes: new carpet, painting in neutral colors, new drapes and new seating. Commission member Nick Yackley suggested a study or survey be done to get client input about the project. The Commission asked that the decorating sub committee get quotes on how much the renovation would cost. Sara and Krystyna will give updates at the next Commission meeting.

Recommendation of the Civic Centre Commission on 03-24-2010:
Defer to the next meeting

Recommendation of the Civic Center Commission on 12-21-11:
That the item be received and filed.

Fiscal Note: undetermined.

Received and Filed

[10-5190](#)

Subject: (Direct Referral) Chairman of Fiesta Mexicana, Wally Rendon, would like to appear before the Commission to discuss deposit amounts.

Wally Rendon, Chairman of Fiesta Mexicana, appeared before the Commission to discuss the deposit amounts for the Festival. He stated that the deposit has increased from last year without cause and

requested that the deposit amount be reduced.

Rik Edgar, Executive Director of the Civic Centre, stated that the increase in the deposit is due to Fiesta Mexicana not paying the balance of their event by more than 60 days past the deadline stated in the contract last year. He stated that the Civic Centre requires all payments to be paid by contractual deadlines, as event revenue is needed to cover the hard costs for the events.

Recommendation of the Civic Centre Commission: Maintain the suggested deposit rate for the 2010 event. The Commission will consider a reduction in deposit for 2011 if the deadlines are met this year.

Recommendation of the Civic Center Commission on 12-21-11:
That the item be received and filed.

Fiscal Note: undetermined.

Received and Filed

Next Meeting Date February 22, 2012

Adjournment

The Meeting was adjourned at 6:50.