



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Draft

Public Works and Services Committee

*Chairman Ronald D. Hart, Alderman Robert Anderson, Alderman Raymond DeHahn,
Alderman Jeff Coe*

Tuesday, April 8, 2008

5:30 PM

City Hall, Room 205

PUBLIC HEARING ON SPECIAL ASSESSMENTS FOR STREET IMPROVEMENTS

April 8, 2008

5:30 P.M.

Room 205, Council Chambers

PUBLIC WORKS AND SERVICES COMMITTEE AGENDA

6:00 P.M.

Call To Order

The meeting was called to order at 5:50 p.m.

Members Present: Ald. Ron Hart, Chairman, 14th District; Ald. Robert Anderson, 2nd District; Ald. Ray DeHahn, 7th District; Ald. Jeff Coe, 1st District, Richard Jones, Commissioner of Public Works; Tom Eeg, Asst. Commissioner of Public Works/Operations

Others: Ald. Sandy Weidner, 6th District; Ald. Greg Holding, 11th District; Ald. Aron Wisneski, 12th District

Others: Mark Chaffee; Joan Weisensel

Approval of Minutes for the March 25, 2008 Meeting.

On a motion by Coe, seconded by DeHahn, the Committee approved the minutes as printed.

1. [08-1871](#) **Subject:** Communication from the Executive Director of the Big Fish Bash requesting to use the turn-arounds at Festival Park for parking during the Big Fish Bash on July 17-20, 2008. (Res. #08-0756)

Recommendation: That Big Fish Bash be granted permission to close the turnarounds adjacent to Festival Park Drive and Christopher Colombus Causeway, on July 17-20, 2008, in accordance with their request.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City Department be charged to the sponsor.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event. Since only a partial street closing is involved, no special event fee will be charged.

Tom Eeg read the communication and noted this is the same request as last year.

On a motion by Coe, seconded by DeHahn, the Committee approved the request.

Recommended For Approval

2. [08-1951](#)

Subject: Communication from a representative of the Downtown Rotary Club requesting a special events noise variance and permission to extend the curfew, use the 5th Street Parking Ramp, hang banners at Civic Centre and Festival Hall, use city streets for a parade, and operate a spotlight and run interactive games at Festival Park on May 17 & 18, 2008 in connection with the Rotary Post Prom.

Recommendation of the Public Works and Services Committee

04-8-08: The request of the Rotary Post Prom Committee of the Downtown Rotary Club, to close:

Fifth Street, from Lake Avenue to Festival Park Drive,
Festival Park Drive, from Fifth Street to Sixth Street,
Sixth Street, from Festival Park Drive to Pershing Park Drive,
Pershing Park Drive, from Sixth Street to Eleventh Street, and
Eleventh Street from Pershing Park Drive to Main Street,

from 7:00 p.m., Saturday, May 17, 2008, to 4:30 a.m., Sunday, May 18, 2008, for the Rotary Post Prom, be approved.

FURTHER RESOLVED, that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed;
- B. Proof of liability insurance be filed prior to the event;
- C. The setup and dismantling of barricades will be the responsibility of the sponsor;
- D. Any overtime and/or equipment and material loss will be charged to the sponsor;

E. Sponsor shall pay a \$350.00 special event fee.

FURTHER RESOLVED, that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Recommendation of the Police and Fire Commission 04-8-08: That the Chief of Police provide limited assistance in the interest of public safety to implement this event.

Fiscal Note: There will be nominal costs to the various City departments, on a regular shift basis, to assist in implementing this event.

Tom Eeg read the communication and noted this is the same request as the year before and that there were no problems.

On a motion by Coe, seconded by DeHahn, the Committee approved the request.

Recommended For Approval

3. [08-1950](#) **Subject:** Communication from the Alderman of the 6th District, on behalf of the residents in the 1700-1900 blocks of Mt. Pleasant Street, to delete the proposed boulevard from the 2008 City Resurfacing project.

Recommendation: Defer

Tom read the communication and Ald. Weidner noted the driveway access is different on this street than on Carlisle or DeKoven Avenue. The overflow parking from Gilmore School park on both sides of the street and property owners can't even park in front of their own homes. Jane Weisensel stated she had a petition signed by a majority of the home owners opposed to the median. The citizens believe it's a safety issue with parking on both sides of the street and concerned with parking space exiting into traffic. Tom noted the median provides for safer pedestrian crossing. There will be a public meeting on April 24th.

On a motion by Coe, seconded by DeHahn, the Committee deferred the communication.

Deferred

4. [08-1819](#) **Subject:** Request to exchange property between the City and Adams Outdoor Advertising.

Recommendation: Defer

Tom Eeg requested the item be deferred.

On a motion by Coe, seconded by DeHahn, the Committee deferred the item.

Deferred

5. [08-1711](#) **Subject:** Communication from Aldermen of the 11th & 12th Districts requesting the drafting and adoption of an ordinance to allow the operation of "Neighborhood Electric Vehicles" within the City of Racine.

Recommendation: The communication be received and filed.

Fiscal Note: Not applicable.

Tom noted there was an ordinance already being requested and requested the item be received and filed.

On a motion by Coe, seconded by DeHahn, the Committee received and filed the communication.

Recommended to be Received and Filed

6. [08-1968](#) **Subject:** Ordinance No. 5-08, of April 2, 2008, to create Sec. 94-21 of the Municipal Code of the City of Racine, Wisconsin, relating to Traffic and Vehicles - Neighborhood Electric Vehicles.

Recommendation: That Ordinance No. 5-08, of April 2, 2008, to create Sec. 94-21 of the Municipal Code of the City of Racine, Wisconsin, relating to Traffic and Vehicles - Neighborhood Electric Vehicles, be adopted and a public hearing scheduled.

Fiscal Note: Not applicable.

Tom explained the ordinance. Residential speed limits are 25 to 30 mph so the speed of the electric vehicle is fine. Ald. Wisneski noted that mopeds are not as safe as electric vehicles.

On a motion by Coe, seconded by DeHahn, the Committee approved the ordinance.

Recommended For Approval

7. [08-1957](#) **Subject:** Resolution No. 08-0742, of April 2, 2008, relating to street improvements.

Recommendation: That Resolution No. 08-0742, of April 2, 2008, be amended to delete:

PORTLAND CEMENT CONCRETE PAVING

Jonathon Drive from cul-de-sac to North Main Street.
North Bay Drive from Sheffield Drive to cul-de-sac.
Ruby Avenue from Melvin Avenue to Lombard Avenue.

and, as amended , Resolution No. 08-0742, of April 2, 2008, be adopted.

Fiscal Note: Funds will be appropriated in the 2009 C.I.P. for these alley improvements, and special assessments will be paid by the abutting property owners for the alley improvements.

Rick went over the list of streets one by one. There was a discussion on each street

and the resolution was amended by deleting Jonathan Drive, North Bay Drive and Ruby Avenue.

On a motion by Coe, seconded by DeHahn, the Committee approved the resolution as amended.

Recommended For Approval

8. [08-1954](#) **Subject:** Direct Referral. Communication from the Purchasing Agent submitting bids for garbage trucks. (Res. #08-0757)

Recommendation: The contract for two (2) truck chassis, heavy duty, low entry, dual steer cab w/25 cubic yard high compaction refuse packer, be awarded to Cumberland Servicenter, at their bid price of \$363,018.00, with trade-in in the amount of \$3,000.00, for a total award of \$360,018.00, they being the lowest responsible bidder.

Further recommends that funds to defray the cost of this purchase be appropriated from Account 101.400.5780, Licensed Vehicles, Solid Waste.

Fiscal Note: Funding is available as herein delineated.

Tom Eeg explained that Cumberland Servicenter was the lowest bidder on the Heil, in the amount of \$363,018 and suggested we award the bid to them, they being the lowest responsible bidder.

On a motion by Coe, seconded by DeHahn, the Committee approved the bid of Cumberland Servicenter.

Recommended For Award of Bid

9. [08-1979](#) **Subject:** Direct Referral. Communication from the Purchasing Agent submitting bids for dump bodies. (Res. 08-0758)

Recommendation: The contract for three (3) 5 cubic yard dump bodies with snow plow and tailgate material spreader installed on the chassis, be awarded to Casper's Truck Equipment, at their bid price of \$95,697.00, they being the lowest responsible bidder.

Further recommends that funds to defray the cost of this purchase be appropriated from Account 101.630.5780, Licensed Vehicles, Street Maintenance.

Fiscal Note: Funding is available as herein delineated.

Tom noted the low bidder was Casper's Truck Equipment with a bid of \$95,697. He recommends awarding the contract to Casper's they being the lowest responsible bidder.

On a motion by Coe, seconded by DeHahn, the Committee awarded the contract to Casper's Truck Equipment.

Recommended For Award of Bid

10. [08-1956](#)

Subject: Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting bid results on Contract 6-08 (K8-007) City Hall Annex Masonry Tuckpointing. (Res. #08-0759)

Recommendation: Contract 6-08 (K8-007), City Hall Annex Masonry Tuckpointing, be awarded to R.D. Woods Co., Inc., Oak Creek, WI, at their bid price of \$13,340.00, plus Alternate Bid No. 1 in the amount of \$16,042.00 and Alternate Bid No. 2 in the amount of \$16,042.00, for a total contract amount of \$45,424.00, they being the lowest responsible bidder.

Further recommends that funding to defray the cost of this public works project be appropriated from the following accounts:

\$44,801.45 - Account 987.200.5010, Annex Tuckpointing
\$ 622.55 - Account 987.100.5020, City Hall-Tuckpointing
\$45,424.00 - Total

Fiscal Note: Funds are available as herein delineated.

Tom Eeg noted that R.D. Woods Company submitted the low bid in the amount of \$16,042 plus the two alternates for a total of \$45,424. He recommended we enter into a contract with the low bidder and funding is available.

On a motion by Coe, seconded by DeHahn, the Committee awarded the contract to R.D. Woods Company and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Award of Bid

11. [08-1955](#)

Subject: Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting bid results on Contract 13-08 (K8-014) Concrete Street Reconstruction (R1). (Res.08-0760)

Recommendation: Contract 13-08 (K8-014), Concrete Street Reconstruction (R1), be awarded to LaLonde Contractors, Inc., Milwaukee, WI, at their bid price of \$1,362,023.11, they being the lowest responsible bidder.

Further recommends that funding to defray the cost of this public works project be appropriated from the following accounts:

\$ 45,080.00 - Account 987.907.5310, Sanitary Sewer Construction
\$ 182,064.00 - Account 104.900.5420, Repl. Storm Sewer Construction
\$ 122,057.30 - Account 988.600.5010, Traffic Signal Replacements
\$ 709,781.10 - Account 988.908.5020, Conc. Pvmt. Repl. Misc.

Locations

\$ 303,040.71 - Account 987.908.5020, Conc. Pvmt. Repl. Misc.

Locations

\$1,362,023.11 - Total

Fiscal Note: Funds are available as herein delineated.

Tom noted LaLonde Contractors, Inc. was the low bidder in the amount of \$1,362,023.11 and he recommended we enter into a contract and funding is available.

On a motion by Coe, seconded by DeHahn, the Committee awarded the contract to LaLonde and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Award of Bid

12. [08-1963](#)

Subject: Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting Amendment No. 1 to Contract 11-08 (K8-012), Develop Database for Sanitary Sewer Maintenance Program, Phase II, Earth Tech, Inc., consultant.

Tom requested this item be deferred.

On a motion by Coe, seconded by DeHahn, the Committee deferred the item.

Deferred

13. [08-1942](#)

Subject: Direct Referral. Communication from the Assistant Commissioner of Public Works/Operations submitting Change Order No. 4 to Contract 1-07 (K7-001), City Hall Renovations - Phase I, Seater Construction Co., Inc., contractor. (Res. #08-0761)

Recommendation: Change Order No. 4 on Contract 1-07 (K7-001), City Hall Renovations, Phase I, Seater Construction Company, Inc., contractor, as submitted, be approved in the amount of \$31,300.00.

Further recommends that funding to defray the cost of this change order be appropriated from Account 986.100.5010, City Hall Facility Plan Implementation.

Fiscal Note: Funds are available as herein delineated.

Tom explained the change order is for additional work required for the renovations. It is in the amount of \$31,300 and funding is available.

On a motion by Coe, seconded by DeHahn, the Committee approved the change order.

Recommended For Approval

14. [08-1943](#)

Subject: Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 1-07 (K7-001), City Hall Renovations - Phase I, Seater Construction Co., Inc., contractor. (Res. 08-0762)

Recommendation: The work done by Seater Construction Company, Inc., under Contract 1-07 (K7-001), City Hall Renovations, Phase I, be accepted and final payment authorized for a total contract amount of \$667,884.00 from funds heretofore appropriated.

Fiscal Note: This contract was approved by Resolution 07-0073, dated February 21, 2007.

Tom explained the contractor has satisfactorily complete the work and is requesting final payment in the amount of \$667,884.

On a motion by Coe, seconded by DeHahn, the Committee approved final payment.

Recommended For Approval

15. [08-1894](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 13-07 (K7-013), PS - 2007 Pavement Inspections, Earth Tech, Inc., consultant.

Recommendation: Defer

Tom requested this item be deferred.

On a motion by Coe, seconded by DeHahn, the Committee deferred the item.

Deferred

16. [08-1961](#) **Subject:** Direct Referral. Communication from the Assistant Commissioner of Public Works/Operations submitting professional services proposals for the Racine Festival Hall AC Replacement. (Res. #08-0763)

Recommendation: The Mayor and City Clerk be authorized and directed to enter into an agreement with Graef, Anhalt, Schloemer & Associates, Inc., for professional services for the Racine Festival Hall AC Replacement at a price not-to-exceed \$7,350.00.

Further recommends that funds to defray the cost of these professional services are available in Account 108.988.5010, Festival Hall AC Replacement.

Fiscal Note: Funds are available as herein delineated.

Tom explained the proposal is for plans and specifications for a new air conditioning unit at Festival Hall. It is in the not-to-exceed amount of \$7,350 and funding is available.

On a motion by Coe, seconded by DeHahn, the Committee approved the proposal and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Acceptance as a Professional Services Agreement

17. [08-1962](#) **Subject:** Direct Referral. Communication from the Assistant

Commissioner of Public Works/Operations submitting professional services proposals for Police Impound Lot Renovations.

Recommendation: Defer

Tom requested this item be deferred.

On a motion by Coe, seconded by DeHahn, the Committee deferred the item.

Deferred

18. [08-1918](#)

Subject: Direct Referral. Communication from the Assistant Commissioner of Public Works/Engineering submitting a proposal from Earth Tech for the 2008 Racine Illicit Discharge Detection and Elimination (IDDE) Program. (Res. 08-0764)

Recommendation: The Mayor and City Clerk be authorized and directed to enter into an agreement with Earth Tech, Inc., for professional services for the 2008 Racine Illicit Discharge Detection and Elimination (IDDE) Program, at a price not-to-exceed \$48,605.00.

Further recommends that funds to defray the cost of these professional services are available in Account 104.000.5330, Monitoring Detection Enforcement.

Fiscal Note: Funds are available as herein delineated.

Tom explained the proposal is in the not-to-exceed amount of \$48,605 and funding is available. It is for annual field testing, drainage system review, follow up investigation, meetings and summary reports.

On a motion by Coe, seconded by DeHahn, the Committee approved the proposal and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Acceptance as a Professional Services Agreement

19. [08-1919](#)

Subject: Direct Referral. Communication from the Assistant Commissioner of Public Works/Engineering submitting a proposal from Earth Tech for a Water Quality Feasibility Study for Three Facilities. (Res. #08-0765)

Recommendation: The Mayor and City Clerk be authorized and directed to enter into an agreement with Earth Tech, Inc., for professional services for a Water Quality Feasibility Study for Three Facilities, at a price not-to-exceed \$16,900.00.

Further recommends that funds to defray the cost of these professional services are available in Account 104.000.5330, Monitoring Detection Enforcement.

Fiscal Note: Funds are available as herein delineated.

Tom explained the proposal is in the not-to-exceed amount of \$16,900 and funding is available. The proposal is to investigate the feasibility of retrofitting two existing wet detention ponds and converting an existing dry detention pond into a wet pond.

On a motion by Coe, seconded by DeHahn, the Committee approved the proposal and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Acceptance as a Professional Services Agreement

20. [08-1926](#)

Subject: Direct Referral. Communication from the Assistant Commissioner of Public Works/Engineering requesting to waive formal bidding and authorize the Purchasing Agent to negotiate for the floating dock installation from Port-A-Pier of Manitowoc. (Res. 08-0766)

Recommendation: Waive formal bidding procedures for the purchase of a floating dock.

Further recommends that the Purchasing Agent be authorized and directed to negotiate with Port-A-Pier, Manitowoc, WI, for the installation of a floating dock on the north side of the Root River, west of the Main Street Bridge.

Further recommends that the estimated cost of this equipment is \$140,000.00 and funding is available through a 50% reimbursement grant through the Wisconsin DNR with the remaining 50% funding from the Racine Harbor Commission fund balances.

Fiscal Note: Funds are available as herein delineated.

Tom explained this request is to waive formal bidding and have the Purchasing Agent negotiate with Port-A-Pier for the installation of a floating dock on the north side of the Root River, west of the Main Street Bridge, they being the best company for the job. This work is estimated at \$140,000 with the City paying \$70,000.

On a motion by Coe, seconded by DeHahn, the Committee approved waiving formal bidding and authorized the Purchasing Agent to negotiate for the installation.

Recommended For Approval

21. [08-1959](#)

Subject: Direct Referral. Communication from the Assistant Commissioner of Public Works/Engineering submitting Amendment No. 1 on Contract 03-06(K6-003), Public Works Workflow Analysis, Earth Tech, Inc., consultant. (Res. 08-0767)

Recommendation: Amendment No. 1 on Contract 3-06 (K6-003), Public Works Workflow Analysis, Earth Tech, Inc., consultant, as submitted, be approved in the not-to-exceed amount of \$16,200.00.

Further recommends that funding to defray the cost of these professional services be appropriated from Account 101.130.5830, GIS Layers.

Fiscal Note: Funds are available as herein delineated.

Tom explained the amendment is in the not-to-exceed amount of \$16, 200 and funding is available. The amendment is for Phase 3 of the Workflow Analysis and will include CADD standards. It includes installation and configuration of AutoCAD, to support the standards and documentation on how to use the standards and associated training for the staff.

On a motion by Coe, seconded by DeHahn, the Committee approved the amendment and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Approval

Miscellaneous Business

Adjournment

The meeting adjourned at 6:47 p.m.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at 262.636.9121 at least 48 hours prior to this meeting.