



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Transit and Parking Commission

*Raymond DeHahn
John Heckenlively
Deborah Ganaway
Dustan Balkcom
Mark Kowbel*

Wednesday, September 21, 2016

4:30 PM

City Hall, Room 303

Call To Order

The meeting was called to order at 4:30 P.M.

PRESENT: 4 - Raymond DeHahn, Deborah Ganaway, Dustan Balkcom and Mark Kowbel

EXCUSED: 1 - John Heckenlively

Also Present: Michael Maierle, Willie McDonald, Mark Yehlen, John Magee

Approval of Minutes for the August 24, 2016 Meeting

The minutes of the August 24, 2016 meeting were approved as printed. Passed unanimously.

1. [0805-16](#)

Subject: (Direct Referral) Communication from the Mayor requesting free parking outside of City Hall during the in-house voting from October 10, 2016 to November 4, 2016.

Recommendation of the Transit and Parking Commission on 09-21-16: Approve free parking outside of City Hall during the in-house voting from October 10, 2016 to November 4, 2016.

Fiscal Note: N/A

Motion made by DeHahn, seconded by Balkcom to approve. Passed unanimously.

Recommended For Approval

2. **BUS General Manager's Operations Report**

Fixed route revenue for August is down 15% compared to one-year ago. Overtime is down, but the system will need to hire additional drivers. Overall, the BUS is on budget. Higher maintenance costs due partially to new air filters is a continuing concern. The oldest buses are due for replacement; timing will depend on grant availability.

Motion made by Balkcom, seconded by Kowbel to receive and file. Passed unanimously.

3. Transit and Parking System Manager's Report

A software upgrade installed on August 28, 2016 for the parking fare collection system will help parkers exit the ramps more easily, but the installation disabled the system about two days and cost \$600 in lost revenue. The City of Racine has been discovering damaged gates. ABM, the operator, responds quickly, but often is unaware of the problem. Commission passed a motion to write a letter formally giving notice of dissatisfaction to ABM.

Motion made by Balkcom, seconded by DeHahn to write a letter formally giving notice of dissatisfaction to ABM. Passed unanimously.

4. Transit Agreements with Municipal Partners

Transit and Parking System Manager Michael J. Maierle presented a method for allocating costs among partner municipalities for 2017 that breaks out the cost of complementary paratransit (DART) service. (File 14-9702, passed by the City Council on 1/21/2014, approved assessing the local share costs of Dial A-Ride Transit (DART) paratransit services to each unit of government based on actual monthly paratransit rides provided.)

Motion made by DeHahn, seconded by Kowbel to approve. Passed unanimously.

Possible bus service changes to Sturtevant would require payment for the paratransit service. (The actual change in bus service to be approved at a future meeting pending discussions with the Village of Sturtevant.)

Motion made by DeHahn, seconded by Kowbel to approve. Passed unanimously.

Adjournment

The meeting adjourned at 5:30 P.M.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works, (262) 636-9122, at least 48 hours prior to this meeting.